

MINUTES OF THE MEETING OF AUCKLEY PARISH COUNCIL

HELD ON WEDNESDAY 8TH JULY 2026, COMMENCING AT 6.30PM

AT AUCKLEY PARISH CENTRE

Councillors Present: J. Staniforth (Chair), V. Dobson (vice chair), B. Herring, C. Thomson, G. Warrender and J. Worthington

In Attendance: E. Lear (Clerk), four members of the public and two officers of CDC.

1. **Non-Attendance by Councillors**

- a) Apologies were received from Cllrs Slack and Swift, with an absence noted for Cllr Caygill.
- b) The reasons for absence were **APPROVED**

2. **Declarations of Other Interests and Any Amendments-** None

3. **Determination of the Exclusion of the Public and Press-** 9.b) ii, iii, vi and vii.

4. **Public Participation**

- a) **Consideration of Items Raised by Members of the Public Present at the meeting for Immediate Action/Future Consideration-**

One member of the public reported that one of the benches on the green was in a poor state of repair with broken and missing slats which could present a safety issue.

Another member of the public who had been contacted regarding the placement of his bin on the pinfold stated that he doesn't place his bin there and it may be that members of the public/refuse collectors push the bins onto the pinfold when walking past. The Chair apologised if a letter had been sent to him in error. The Chair explained that the council may have future renovation plans for the area. The resident invited members of the council to attend the area and witness the difficulties on the road corner- he believes the corner to be dangerous.

7. **Consideration of CDC Matters**

- a) **i) Report from District Councillors and/or CDC Officers-** (Moved up the agenda by agreement due to the attendance by two Planning Officers) The Planning Officers were in attendance to explain recent local changes for Planning. The government has changed the target for new homes for Doncaster from 920 to 1257 per annum. It has also set a 31 day timescale for decisions. The new National Planning Policy Framework (NPPF) is due. In light of these changes, CDC has decided to start a new Local Plan. The notice to commence this was issued on the 1st of June and is due for completion in 34 months (April 2029) with prescribed stages to follow including consultations.

The Parish Council were seeking guidance for a review of the Neighbourhood Plan- the Officers advised this would be dictated by the new NPPF (draft due end of July) but would probably need a thorough review with a requirement to consult. There seems to be no grants available this time to support. The Planning Officer advised to check how successful the current plan has been though i.e. how often it has been quoted in planning decisions. The council were advised they couldn't state 'zero' for housing targets. Items could be started before the new NPPF arrives. Auckley's Neighbourhood Plan was relatively new so should contain a lot of relevant sections.

CDC has produced a 'Call for Sites' as the start process for the Local Plan. There is no update on this and no closing date has been set on this.

The Planning Officer had been asked questions such as school numbers etc. These will be answered via email.

- 4 **b Raised by Members of the Public to the Clerk/Councillors for Immediate Action/Future Consideration:**

- i) Correspondence from member of public to Ward Councillors- received and **NOTED**. The Council is awaiting a Joint Parish meeting where issues can be raised.
- ii) Traffic Congestion on Ellers Lane- raised when on occasion there was significant traffic congestion at the school leaving time- Council to monitor. Clerk to write to CDC expressing concerns about the area and that it had previously requested a one way system which was rejected, so an invitation is to be made to the Safer Roads team to make suggestions for improvements as the public are complaining and there are safety concerns- **AGREED**
- iii) Uninvited guest looking through windows on Norwood Avenue- **NOTED** with resident advise to contact the police.
- iv) Copied in on email to CDC Planning regarding proposed housing for Main Street- Clerk to thank member of the public for their detailed submission- **AGREED**

5. **Approval of Minutes of the Parish Council Meeting held 10th June 2026**

It was noted that the Neighbourhood Officer should have been listed in the attendees and that it should have read anti-vandal rather than anti-graffiti paint. John Tuke and Richard Metcalfe are used interchangeably with respect of the Charity.

The minutes of both meetings were approved and signed as a true record.

6. **Clerk's Report on Actions Arising from the Previous Meeting (s)**

4. Public Participation:

A response re Hanson's Quarry from Planning Enforcement: The Planning Agent for the quarry has advised Planning Enforcement that they have been advised to submit a retrospective planning application and Enforcement must wait for this to go through the process before any further comment.

- CDC PROW were going to inspect hole near footpath off Hayfield Lane but still to complete.
- Torne bridge cleaning and planters- sent to Street Scene and Highways- Street Scene have weeded and swept the bridge.

6. Clerk to chase further response regarding the request to the Ward Councillors for a skip for the September meeting.

9. b) 1 Awaiting quotes for pothole and anti-vandal paint. Signage has been purchased.

11) No response received from 14 Sandhill Rise. Site Supervisor will visit tomorrow to see if vegetation is gone.

7. **Consideration of CDC Matters**

b) **Identification of any New Highway Matters for consideration by CDC and/or Other Agencies-**

Clerk to report 26 Common Lane for encroachment of the hedge over the footpath- **AGREED**

Clerk to report potholes along School Lane from the school to the shops- **AGREED**

- i) Consideration of suggesting pedestrian crossing locations- Clerk to suggest location outside the Parish Centre for a zebra crossing- **AGREED**

c) **Consideration of Planning Applications-**

- i) 26/01029/FUL-Erection of extension to existing garage for bike storage and extended driveway with permeable paving- 25 Birch Avenue, Auckley- no comments or objections sent by clerk under scheme of delegation
- ii) 26/00989/OUTM- Outline application for residential development of up to 50 dwellings on approx 1.83ha of land (Approval being sought for Access)-Land On The West Side Of Main Street, Auckley - **OBJECT** with comments referring to the Neighbourhood plan's small scale of development, impact on heritage asset, affect on biodiversity, services and highways.
- iii) 26/01179/FULM- Creation of a new animal enclosure including animal accommodation, public walkways, viewing and seating area- Yorkshire Wildlife Park, Hurst Lane, Auckley- no comments or objections.
- d) **Decisions Made by CDC's Planning Committee-** **NOTED**

8. Consideration of Financial Matters

- a) First Quarter (June) Bank Reconciliation against the bank statement-Received and **NOTED**
b) Bank Account Balances at 30.6.26:

Natwest Reserve Account (...995)	£36,236.78
Natwest Reserve Account (...560)	£1,088.11
Cambridge & Counties 1 year fix Account (...449)	£62,700.39
Cambridge & Counties 31 Day Notice Account (...668)	£33,948.27
Natwest Current Account (...360)	£200.00

- c) Consideration of Approval of Bank Transactions, including the Noting of Contractual Payments- **AGREED**

26/27 32	Auckley Show	Donation to Auckley Show	£900.00
26/27 33	Taylor Bracewell Solicitors	Land Dispute Initial appointment	£462.00
DDCR 26/27 3	British Gas	Pavilion Electricity	£27.40
DDCL 26/27 3	British Gas	Oak Tree Avenue Electricity	£13.70
26/27 34, 26/27 35 and DDP 26/27 4 and 5	Site Supervisor, Clerk and Nest	June Salaries, plus car mileage, travel expenses and Pension (plus pension difference for April)	£1515.91
DDO 26/27 4	O2	Clerk's Mobile Phone	£16.60
26/27 36	Auckley Parish Centre	May room hire	£33.25
26/27 37	Reimbursement	3 x 2 nd class stamps	£2.73
26/27 38	Reimbursement	Razor wire/anti-climb paint signs	£25.98
26/27 39	Reimbursement	Land Registry title and plan	£14.00
26/27 40	Reimbursement	AVG antivirus to Jan 2028	£59.49
26/27 41	Reimbursement	Pavilion First Aid kit	£17.99

Hayfield Park

DD HP 26/27 3	British Gas	MUGA Electricity	£16.46
HP 26/27 7	Bloomin Good Gardens Ltd	Box cut x 2, strim x 1	£264.00

S106 Hayfield Park

S106 26/27 3	KBI Ltd	Supply & installation of flexipave path	£20,936.30
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9. Consideration of Recreational Matters

- a) Hayfield Park:

- i) Update on resurfacing of the paths-The paths have been completed and the contractor is returning to site to complete the soil edging of the paths.
- ii) Note and consideration of use of the remaining s106 funds- a total of £51,878.25 of the s106 funds has been spent with £1154.03 remaining. The Clerk has contacted CDC to confirm if there is any clawback clause or the council can the spend the remaining funds on the park- awaiting reply.
- Members to consider options for use of funds over the summer but Clerk to consult via the newsletter about ideas for use of a small amount of money, with proposal of picnic bench and/or seating- **AGREED**
- The bin on the playing field needs replacing- Clerk to order with CDC- **AGREED**
- The table tennis table requires further repair- Clerk to arrange with site supervisor to repair- **AGREED**

- iii) Consideration of improvements to the entrance- a vegetated strip runs along the outside of the metal fence on Rosebud Way and is not maintained- Clerk to make enquiries about who owns this strip to see if it can be maintained- **AGREED**
- iv) Further update regarding proposal for use of Hayfield Park from Civilian Welfare Committee 558 Squadron Finningley RAFAC- a response has been received from the cadets listing uses for the building/field:

Internal activities:

- Classroom lessons covering aviation, military skills, map reading, radio communications and other theory subjects linked to the RAF Air Cadet curriculum.
- STEM activities, including robotics, cyber, and leadership.
- Civilian Welfare Committee meetings approximately every six weeks.
- Recruitment evenings.
- Community events for local veterans, such as coffee mornings, Remembrance Day activities and the SSAFA Big Brew fundraiser.

External activities:

- Sports and physical training on the field.
- Fieldcraft training.
- Duke of Edinburgh's Award planning and activities.
- Outdoor leadership exercises.
- Drill practice in preparation for ceremonial parades.

The council is satisfied with these uses and will thank the cadets and look forward to progressing the project further- **AGREED**

b) Riverside Park:

- i) Consideration of the strimming contract- the strimming will continue to be monitored.
- ii) Consideration of quotations for legionella risk assessment- Deferred until end of meeting.
- iii) Consideration of quotations for risk-based tree survey- Deferred until end of meeting.
- iv) Consideration of football fees for the upcoming season- the fee would remain at £380- **AGREED**
- v) Consideration of terms and conditions of use for the football team- **AGREED**
- vi) Receipt of letter of advice from solicitor with regards to encroachment and consideration of further action required in relation to the encroachment of land at the rear of 29 Sandhill Rise- Deferred until end of meeting.
- vii) Consideration of any further action required in relation to the encroachment of land to the rear of 31 Sandhill Rise due to building work- Deferred until end of meeting.

10. **Consideration of Non Council Owned Assets**

- a) Update on CDC works at the Ellers Lane parade of shops- waiting on council's noticeboards to start works- currently looking for mid-August start. Large section of pavement to be relaid as one piece i.e. removing current PCC edging. Removing tree stump. CDC Highways will talk to the Tree Team about removing second tree which seems to be dead. Pavement will slope down to drain which forms line/boundary in front of shops.
- b) Consideration of any further works at the Ellers Lane parade of shops- If the tree is removed, there is room for a seat in the gap to right of telephone box. This seat would belong to the Parish council and require a miscellaneous licence and will have installation costs.
The clerk is to consult via the newsletter about locating a seat in this area- **AGREED**. Following consultation a request is to be made to the RRT for 2 black recycled plastic benches for this location and Hayfield Park- **AGREED**.
- c) Consideration of the potholes in the Ellers Lane parade of shops car park- Clerk to report one large and one small pothole to the owner- **AGREED**.

- d) Consideration of further update on the replacement/refurbishment of seats on the village green by CDC – CDC currently have one bench and will purchase a second matching bench and complete installation. The benches will be metal ended with wooden slats.
- e) Consideration of the ongoing maintenance of the wooden planters on Hayfield Lane- planters initially looked good but no longer do so. Clerk to contact Ward Councillors with offer to supply bulbs (not plant) for the planters- **AGREED**
- f) Consideration of information from Highways and the response from 37 Sandhill Rise regarding the bins- Highways have confirmed that the path is a public right of way and is partially owned by no. 37. Clerk to thank resident for her response but inform her that it is a public highway- **AGREED**.

11. Consideration of Other Council Owned Property

- a) Update from the clerk on locating new noticeboard at the Ellers Lane parade of shops and near the Co-op on Hayfield Lane- CDC Highways will install the noticeboard at the Ellers Lane parade of shops in the place of the tree stump, next to the telephone box, as part of their highway improvements. This will reduce the cost of installation. They will also provide a quote for installation on Hayfield Lane, on the verge close to the Co-op. The location of this board may be determined by the statutory undertaker plans as there are cables in the ground. CDC Highways have agreed that the boards can be delivered to their depot.
- b) Consideration of the purchase of two noticeboards- quotes to be obtained for two black noticeboards which will hold 6 A4 sheets in each bay, with gold lettering at the top saying Auckley Parish Council- **AGREED**

12. Consideration of Administrative Matters

- a) Police Report and Crime Figures – None received.
- b) Discussion of matters associated with the Parish Council Website/Facebook-
 - i) Addition of the clerk as admin for Facebook and removal of former member- **NOTED**
- c) Consideration of the Action Plan- The list for the action plan- **AGREED**. Members to vote on priorities for the next meeting.
- d) Consideration of the arrangements and framework for the review of the Neighbourhood Plan- Following the discussion with the CDC Planning Officers, the council will wait for the release of the NPPF. Advertising will start for volunteers interested in forming a Working Group for the Neighbourhood Plan, including inclusion in the newsletter- **AGREED**.
The Working Group for the Neighbourhood Plan is now formed- **AGREED**.
- e) Reports of meetings attended by Members of the Council:
 - i) Albemarle Homes consultation event- members who attended gave a brief overview of event including discussion about highway modifications and listening to a request for a community facility- **NOTED**
- f) Consideration of Items for referral to Ward Councillors- Clerk mentioned that the online link to the Ward Member's budget was open. Clerk to request that Ward Councillors engage with the parish council.
- a) Consideration of items for the Newsletter/Arrow:
 - i) Improvements to Hayfield Park- play equipment, fence and path
 - ii) Ellers Lane Parade of shops works
 - iii) Litter Pick
 - iv) Police Drop Ins
 - v) Planning Updates
 - vi) Consultation about benches

All items for inclusion- **AGREED**
- g) Receipt and Consideration of other correspondence:
YLCA -Weekly News, Training programmes, Law & Governance Bulletin
NALC – Chief Executives Bulletin
John Tuke Charity Land- Deed of variation and Deed of Easements

Councillor Worthington to attend YLCA Benefitting from Committees and Working Groups webinar at a cost of £28- **AGREED**

Admission of the public to meetings of the local authority and other bodies- Under section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, (as amended), that members of the public and press be excluded for the duration of the following items:

- 9 b)
- ii) Consideration of quotations for legionella risk assessment- Three quotes received. Following discussion an order will be placed with Envirisk for £450 plus VAT as the quote includes schematic drawings- **AGREED**
 - iii) Consideration of quotations for risk-based tree survey- Three quotes received. Following discussion an order will be placed with All About Arboriculture for £600 plus VAT- **AGREED**
 - vii) Receipt of letter of advice from solicitor with regards to encroachment and consideration of any further action required in relation to the encroachment of land and removal of direction post at the rear of 29 Sandhill Rise- Following receipt of a letter of advice after the first appointment, a request has been received from the solicitor to pay £600 on account to start work- **AGREED**. Clerk to request that a survey of Riverside Park is undertaken- **AGREED**. PROW has advised that the resident has cleared the stones and cut back the hedges along the footpath with some encroachment still existing but action would not be taken- **NOTED**
 - viii) Consideration of any further action required in relation to the encroachment of land to the rear of 31 Sandhill Rise due to building work- Planning Enforcement are in discussion with the resident about the current agreed plans.

13. Confirmation of Date and Time of Next Meeting

The meeting will take place on Wednesday 9th September 2026 at Auckley Parish Centre, at 6.30pm.

Chair.....

Date: