

AUCKLEY PARISH COUNCIL

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THE STAFFING COMMITTEE MEETING OF AUCKLEY PARISH COUNCIL WILL BE HELD ON

WEDNESDAY 8TH JULY, 2026 AT AUCKLEY PARISH CENTRE,

COMMENCING AT 6.00PM.

AGENDA

1. NON-ATTENDANCE OF COUNCILLORS
 - a) To receive and note apologies from councillors (on the Committee) who are unable to attend the meeting
 - b) To consider reasons for absence provided by councillors (on the Committee) who cannot attend and resolve the council's committee's acceptance of these if felt relevant.
2. TO RECEIVE DECLARATIONS OF OTHER INTERESTS AND ANY AMENDMENTS
3. TO DETERMINE EXCLUSION OF THE PUBLIC AND PRESS
4. TO APPROVE MINUTES OF THE STAFFING COMMITTEE HELD 8TH MAY 2026 (ENCLOSED)
5. TO NOTE UPDATE ON A CONTRACT ADDITION FOR ALL EMPLOYEES:
 - i) The entitlement to join a trade union
6. TO CONSIDER THE STAFFING COMMITTEE TERMS OF REFERENCE
 - a) To Consider the Liaison Councillor for the Clerk
7. TO CONSIDER THE STAFF TRAVEL POLICY
 - a) To consider pedal cycle mileage
 - b) To note aligning with HMRC mileage rates
 - c) To note change in HMRC mileage rate
 - d) To note backpay of mileage to April 2026.
8. TO CONSIDER/NOTE THE PURCHASE OF EQUIPMENT:
 - a) PURCHASED: Powered pole saw with PPE, leaf blower, cabinet, first aid kit
 - b) CONSIDER: shredder, Ryobi battery/tool
9. TO CONSIDER THE SITE SUPERVISOR'S SUMMER WORKING ARRANGEMENTS
10. TO CONSIDER TAKING OF ANNUAL LEAVE – TO AVOID THE CLERK/SITE SUPERVISOR TAKING LEAVE AT SAME TIME (EXCEPT CHRISTMAS/NEW YEAR/BANK HOLIDAYS)
11. TO CONSIDER REQUEST FROM CLERK TO CONSIDER PENSION CONTRIBUTION RATE BY EMPLOYER
12. TO CONFIRM DATE AND TIME OF NEXT STAFFING COMMITTEE MEETING- TO BE HELD ON WEDNESDAY 14TH OCTOBER 2026 AT AUCKLEY PARISH CENTRE, AT 6.00PM

