

## MINUTES OF THE MEETING OF AUCKLEY PARISH COUNCIL

HELD ON WEDNESDAY 8<sup>TH</sup> APRIL 2026, COMMENCING AT 6.30PM

### AT AUCKLEY PARISH CENTRE

Councillors Present: J. Staniforth (Chair), V. Dobson (vice chair) M. Caygill, B. Herring, N. Slack, P. Swift, C. Thomson, G. Warrender and J. Worthington

In Attendance: E. Lear (Clerk) and four members of the public

#### 1. Non-Attendance by Councillors

None received.

#### 2. Welcome of New Parish Councillors and Signing of Declaration of Acceptance of Office Cllrs Benjamin Herring and Paul Swift (both living in the Hayfield area) were welcomed and signed their Declaration of Acceptance of Office.

#### 3. Declarations of Other Interests and Any Amendments- None.

#### 4. Determination of the Exclusion of the Public and Press- 10 b)

#### 5. Public Participation

##### a) Consideration of Items Raised by Members of the Public Present at the meeting for Immediate Action/Future Consideration-

- The Rapid Response Team representatives spoke about carrying out litter picks around the country and looking to expand in the local area.
- The RRT offered their support for providing benches on the green.
- The RRT stated that the Christian Brethren Church were not successful in the purchase of the former Hanson's quarry and had therefore approached the new owner of the land regarding locating a church on the site.
- A member of the public asked the representative on the Airport Consultative Committee to look at the CAA website for information which will be of use in the meetings.
- A member of the public asked if the council had received any further response from CDC regarding the planning breach at 49 Ravenswood Drive. The Clerk reported that since CDC had indicated there wasn't an issue in the location, they hadn't responded to clarification that the mesh rather than the wall was causing the obstruction.
- A member of the public reported that all benches along the riverbank were secure and that the route and bridge were all walkable.

##### b) Raised by Members of the Public to the Clerk/Councillors for Immediate Action/Future Consideration:

- i) Addition of pump track/skate park in parish- After discussion that Riverside Park was subject to flooding and was used for parking for the Auckley Show, the suggestion is to be referred to Ward Councillors as it could be incorporated into the new housing to be built on the Peel land off Hurst Lane- **AGREED**
- ii) Planters on the green- a member of the public has asked what was happening with them. It was explained that they are currently displaying the spring bulbs but summer planting will follow.

#### 6. Approval of Minutes of the Parish Council Meeting Held 11<sup>th</sup> March 2026

The minutes were approved and signed as a true record.

#### 7. Clerk's Report on Actions Arising from the Previous Meeting (s)

Previous Minutes:

- Still awaiting reply from the CDC Conservation team at CDC re Swedish houses.
- The saplings on the green have been removed

5 b iv) Clerk requested that CDC Planning keep council informed of conditions to do with the 52 units on Mosham Road- they have acknowledged.

8 b) CDC Safer Roads responded that there isn't room for a pedestrian refuge on the Auckley side of the traffic lights on Mosham road.

10 a i) No response from Peel regarding response to mesh fence near Hayfield Park- chaser sent but another member of staff has left.

10 a iv) Sign on order for car park at Hayfield Park.

11. c) Chaser email sent to CDC regarding bins as no response to request and still open on tracking system.

11 g) Ward cllrs responded regarding funds for Neighbourhood plan but didn't answer the question so chaser sent.

#### 8. **Consideration of CDC Matters**

a) Report from District Councillors and/or CDC Officers- None

b) Identification of any New Highway Matters for consideration by CDC and/or Other Agencies

i) Yellow lines outside Eilers Lane parade of shops require refreshing so that CDC Enforcement can then attend. Clerk to contact CDC Highways- **AGREED**

c) Consideration of Planning Applications- None.

d) Decisions Made by CDC's Planning Committee- None

- It was noted that as of this date there has not been a planning application to move the footpath on the former charity land.
- Communication had been received from Albemarle homes to deliver a presentation to the parish council. Council to respond asking what pre-planning applications have been completed to date and they would want sight of these prior to any presentation. Further details about the proposals would also be requested- **AGREED**

#### 9. **Consideration of Financial Matters**

a) Financial Risk Assessment- **NOTED**

b) Asset Register-Information regarding the Eastfield Lane planters to be added to the planters information-content **NOTED**.

c) Pre-approval of Contractual Payments for 2026/27- the payments were noted and **AGREED**

d) Cambridge & Counties 1 year fixed account (matures May 2026)- the account now contains the dowry for Hayfield Park plus additional general funds of the council. The account will remain mixed as a written record of the dowry amount is kept- **AGREED**

e) Fourth quarter audit (including March bank reconciliation) and budget monitoring reports- The bank reconciliation was **NOTED** and receipt of the budget monitoring report was **DEFERRED**.

f) Bank Account Balances at 31.3.26:

Natwest Reserve Account (...995)	£24,294.07
Natwest Reserve Account (...560)	£907.44
Cambridge & Counties 1 Year fixed rate bond (...588)	£50,000.00
Cambridge & Counties 31 Day Notice Account (...668)	£73032.28
Cambridge & Counties 6 month fixed rate bond (...362)	£10,218.10
Natwest Current Account (...360)	£200.00

g) Consideration of Approval of Bank Transactions, including the Noting of Contractual Payments- **AGREED**

25/26 141	Walker's Nurseries	Plants for Memorial garden	£50.79
DDW 25/26 3	Business Stream	Water for Pavilion	£25.74
DDCR 25/26 12	British Gas	Pavilion Electricity	£28.29
DDCL 25/26 12	British Gas	Oak Tree Avenue Electricity	£12.76
25/26 142, 143 and DDP 26/27 1	Site Supervisor, Clerk and Nest	March Salaries, plus travel expenses and Pension	£1482.03
26/27 1	Defib. Store	Defibrillator battery and pads (Hayfield Park)	£418.80

DDO 26/27 1	O2	Clerk's Mobile Phone	£15.42
26/27 2	J W Bichan Farmers & Contractors	Riverside Ditch Clearance	£240.00
26/27 3	YLCA	Employment Law Webinar x2	£20.00
26/27 4	YLCA	Planning System Webinar	£27.40
26/27 5	YLCA	Membership Subscription	£1054.00
26/27 6	CDC	Bin emptying Q4	£332.78
26/27 7	Glendale	Grass cut x1	£145.20

Hayfield Park

DD HP 25/26 12	British Gas	MUGA Electricity	£46.32
HP 26/27 1	Allsigns	A4 sign for car park	£89.41
HP 26/27 2	CDC	Bin emptying Q4	£330.48

N.B. There has been a 10.8% increase in YLCA membership. Cllr Staniforth will question increase at the YLCA JEB meeting.

#### 10. Consideration of Recreational Matters

a) Hayfield Park:

i) Metal Fence Order-Awaiting site meeting to obtain third quote as indicative quote was desirable.

b) Riverside Park:

- i) Consideration of quotation for tree works- three quotes were received. Council to place order with Advanced Tree Care Ltd for the removal of fallen trees for £400.00 plus VAT- **AGREED**
- ii) Consideration of provision for the storing of tools and equipment at the pavilion – the Asset Management Group thought a further external shed was required (requires planning permission) but a further visit to the pavilion was required with Clerk and Site supervisor to discuss reorganisation of space – **AGREED**
- iii) Consideration of any action required in relation to the encroachment of land and removal of direction post at the rear of 29 Sandhill Rise- Clerk to seek advice from solicitor regarding possible encroachment- **AGREED**
- iv) Noting the obstruction/partial obstruction of access paths to the front and rear of 31 Sandhill Rise due to building work- letters to be sent to 3 properties requesting not to block with bins- **AGREED**
- v) Consideration of correspondence from the Auckley Show Committee regarding a request for a donation and financial support- Due to transparency, the council requires sight of a current redacted bank statement prior to making a decision about a donation. Clerk to request- **AGREED**  
Clerk to inform Auckley Show Committee that council will pay the invoice for the toilets as in previous years- **AGREED**

#### 11. Consideration of Other Council Owned Property

- a) Consideration of future use of the telephone box on Ellers Lane and note retrospective works undertaken- Shelves had been added to the telephone box by Cllr Warrender who received thanks- **NOTED**  
The telephone box will be used as a book exchange- **AGREED**
- b) Update on locating new noticeboard at the Ellers Lane parade of shops and near the Co-op on Hayfield Lane- The location of the Hayfield Lane noticeboard will be outside the Co-op- **AGREED**
- c) Consideration of the use by residents of parish council land for the siting of refuse bins – Clerk to write to resident using the pinfold requesting them not to put their bin on there as it is listed as a Heritage Asset on the Neighbourhood Plan- **AGREED**

#### 12. Consideration of Non Council Owned Assets

- a) Consideration of the Ellers Lane car park and surrounds- Clerk to report broken pavement near entrance to the car park to CDC Highways- **AGREED**  
Clerk to enquire with CDC Planning if there is a restriction on the size of lorries which can use the car park- **AGREED**
- b) Consideration of the lack of progress on the replacement/refurbishment of seats on the village green by CDC and whether to progress the offer of a donation to provide new seating- no further update has been

received from CDC. Council to approach CDC asking if council were to provide details of a donation of benches, could CDC install and continue to maintain- **AGREED**

### 13. **Consideration of Administrative Matters**

- a) Police Report and Crime Figures – None received.
- b) Discussion of matters associated with the Parish Council Website/Facebook- None
- c) Litter Picks in the Parish-
  - i) Review of participation in the Spring Clean (Doncaster) 2026- 106 bags of litter and flytipping were collected by the RRT. Everything worked well.
  - ii) A thank you was given to the Rapid Response Team and a formal thank you will be added to the Newsletter- **AGREED**
  - iii) Future litter picks- the dance group runs in term time and allows access to the toilets in the parish centre. Dates were then discussed in term time. Dates proposed to the RRT for confirmation were Saturday 6<sup>th</sup> or 13<sup>th</sup> of June, then the first Saturdays in September and November. No equipment will be needed from CDC as the RRT are self-sufficient but litter pickers are available from the Spar if required. Times were proposed between 10am and 12pm so that they could leave the parish centre during the times of the dance class. Clerk to send dates via email to RRT for confirmation- **AGREED**
- d) Consideration of participation in the Lamp Light of Peace event for Remembrance- the church is not available for the lamp as the vicar has prior commitments. Clerk to ask Auckley School if they will light it, which depending on timing could be at either the school or on the village green- **AGREED**
- e) Consideration of progress on biodiversity in the parish- NOTED
- f) Consideration of a review of the Action Plan- the Action Plan will be reviewed in the June meeting- **AGREED** with ideas to be brought to this meeting.
- g) Consideration of the Risk Assessment- The risk assessment in the current format was received. The format of the document will be changed to a traffic light system to assess the risk- **AGREED**
- h) Reports of meetings attended by Members of the Council:
  - i) YLCA Planning webinar- attended by Cllr Dobson- notes distributed.
  - ii) YLCA Employment Law webinar- attended by Cllrs Staniforth & Worthington- the staffing committee have considered the addition of option of trade union membership to the contracts.
  - iii) PCJCC- attended by Cllr Staniforth-discussion about the lamp post poppies and the requirement for an electrical testing device for installation- to add to June agenda.
- i) Consideration of items for referral to Ward Councillors-
  - Suggestion of pump track/skate park for the new housing on Peel land
  - Request for a skip at the Parish Centre i.e. in the village.
- j) Receipt of and Consideration other correspondence:

YLCA -Weekly News, Training programmes, Law & Governance Bulletin  
NALC – Chief Executives Bulletin  
CDC- Local Plan- Call for Sites

### 14. **Receipt of Updates and Recommendations from the Staffing Committee**

- a) Minutes received from the meeting of the 14<sup>th</sup> of January 2026
- b) Update from meeting held 8<sup>th</sup> April 2026- discussion regarding the addition of the option to join a trade union to be added to the contract and an update of the training plans were discussed including that the Clerk had completed ILCA to CILCA.
- c) Consideration of recommendation for purchase of electrical pole saw and leaf blower- the staffing committee recommended to council, including the purchase of the required PPE i.e. ear defenders and hard hat with face visor- **AGREED**

### 15. **Confirmation of Date and Time of Next Meeting**

The Annual meeting will take place on Wednesday 13<sup>th</sup> May 2026 at Auckley Parish Centre, at 6.30pm.

Chair.....

Date: .....