

## MINUTES OF THE MEETING OF AUCKLEY PARISH COUNCIL

HELD ON WEDNESDAY 14<sup>TH</sup> OF JANUARY 2026, COMMENCING AT 6.30PM

### AT AUCKLEY PARISH CENTRE

Councillors Present: J. Staniforth (Chair), V. Dobson (vice chair) M. Caygill, C. Thomson, G. Warrender and J. Worthington

In Attendance: E. Lear (Clerk) and One member of the public

Prior to the meeting the Chair received the written resignation of Cllr Taylor with immediate effect.

#### 1. Non-Attendance by Councillors

- a) Apologies were received from Cllrs Slack and Smith.
- b) The reasons for non-attendance were considered and accepted.

#### 2. Declarations of Other Interests and Any Amendments- None.

#### 3. Determination of the Exclusion of the Public and Press- Not required.

#### 4. Public Participation

##### a) Consideration of Items Raised by Members of the Public Present at the meeting for Immediate Action/Future Consideration-

The member of the public raised the following matters:

- i) if anybody had contacted the Council regarding the Community Speedwatch- no communication had been received.
- ii) if the Council had received a response from planning regarding the Planning Breach at 49 Ravenswood Drive- the council had received an acknowledgement which suggested a longer than average wait time for a response.
- iii) what liabilities would be involved with the installation of grit/salt- the council is to consider later on the agenda.

##### b) Consideration of Items Raised by Members of the Public to the Clerk/Councillors for Immediate Action/Future Consideration:

- i) A request for more dog bins around the parish- Clerk to request specific locations for dog bins before can be considered further.
- ii) Thank you from a member of the public for the coloured Christmas lights on the green- **NOTED**. The request to consider more coloured lights will be considered on the next agenda.

#### 5. Approval of Minutes of the Parish Council Meeting Held 10<sup>th</sup> December 2025

The minutes were approved and signed as a true record.

#### 6. Clerk's Report on Actions Arising from the Previous Meeting (s)

4. a) No response had been received from Peel regarding the fence adjacent to Hayfield Park- Clerk to chase. Acknowledgment received from CDC regarding Planning Breach at 49 Ravenswood Drive.

8 g) Cllr Caygill queried the multiple payments to Aries Network- costs have increased as the council is now paying for email addresses for councillors and site supervisor on an annual basis.

9 b) ii No response had been received from CDC Countryside regarding request for advice regarding logs in the copse on Riverside park- Clerk to chase.

12 b) The Royal Garden Party nomination for Cllr Dobson has been submitted and acknowledged.

#### 7. Consideration of CDC Matters

a) Report from District Councillors and/or CDC Officers- None received. Clerk to send individual email to the recently elected Ward Cllr expressing disappointment that the Council had not yet met him and requesting attendance at a parish council meeting - **AGREED**

b) Identification of any New Highway Matters for consideration by CDC and/or Other Agencies

Council was pleased to see more 20mph road markings around Auckley- **NOTED**

Sections of hedge on Common Lane are causing an obstruction- Clerk to report- **AGREED**

- c) Consideration of Planning Applications-
- i) 25/02353/FUL- Change of use of hot food takeaway to barber shop including installation of shutter to front- 28 Ellers Lane, Auckley- **OBJECT-** Comments: 1. Note the concerns of the community and feel it is not in the best interest of the community. 2. A barber shop will be open in the day whilst the current Chinese is open at night, which may cause the car park to be busier in the day and cause congestion on the local roads.
- ii) 25/02457/FUL- Erection of a single storey side store extension- 10 Maple Drive, Auckley- **No Comments or objections**
- d) Decisions Made by CDC's Planning Committee- **NOTED**

8. **Consideration of Financial Matters**

- a) Consideration of the Third Quarter Audit and Budget Monitoring reports- Received and **NOTED**
- b) Consideration of the Council's budget for 2026/27- **APPROVED** at £58,000.
- c) Consideration of the Council's Precept for 2026/27- Proposal of a Precept of £58,000 following on from the agreement of the budget at the same amount.- **AGREED**
- d) Consideration of the Appointment of the Council's Internal Auditor for 2025/26- No response has been received from the current auditor but if she is willing, the appointment will be made- **AGREED**

e) Bank Account Balances on 31.12.25:

Natwest Reserve Account (...995)	£34,817.42
Natwest Reserve Account (...560)	£929.49
Cambridge & Counties 1 Year fixed rate bond (...588)	£50,000.00
Cambridge & Counties 31 Day Notice Account (...668)	£20,000.00
Cambridge & Counties 6 month fixed rate bond (...362)	£10,218.10
Natwest Current Account (...360)	£200.00

- f) Update on the Hayfield Park Dowry- Current balance: £45,848.44- **NOTED**
- g) Consideration of Approval of Bank Transactions, including the Noting of Contractual Payments- **AGREED**

25/26 106	Firefly	Donation for Carol Singing Event	£100.00
25/26 108	Royal British Legion	Donation for Remembrance Wreath	£100.00
25/26 109	YLCA	S106 & CIL webinar	£27.40
DDCR 25/26 9	British Gas	Pavilion Electricity	£21.19
DDCL 25/26 9	British Gas	Oak Tree Avenue Electricity	£23.16
25/26 110, 111 and DDP 25/26 10	Site Supervisor, Clerk and Nest	December Salaries, plus mileage, travel expenses and Pension	£1614.74
DDO 25/26 10	O2	Clerk's Mobile Phone	£15.42
25/26 112	HMRC	Q3 tax and N.I.	£745.47
25/26 113	RJ Electrical	Ducting from Cabinet to Xmas Tree (Oak Tree Avenue) and replacement of unit	£1490.40
25/26 114	HAGs	Retention Net Climber	£708.00
25/26 115	Auckley Parish Centre	November/ December Meeting room Hire	£38.50
25/26 116	CDC	Q3 Bin Emptying	£462.28
25/26 117	YLCA	Planning System webinar	£27.40
25/26 118	YLCA	Manage Local Council Assets webinar	£27.40
25/26 119	YLCA	Committees Made Clear Webinar	£27.40
25/26 120	Exact Marketing	2026 meeting page addition	£39.60
25/26 121	Reimbursement	2x stamps and pack of envelopes	£3.94
25/26 122	Reimbursement	2x stamps and 2x cards	£4.24
25/26 123	Reimbursement	Mop/bucket	£17.50

25/26 124	Reimbursement	Manual Handling Training for Site Supervisor	£31.20
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Hayfield Park

DD HP 25/26 9	British Gas	MUGA Electricity	£28.90
HP 25/26 23	CDC	Q3 Bin Emptying	£330.48

9. **Consideration of Recreational Matters**

a) Hayfield Park:

- i) S106 agreement funding update – The approved s106 agreement was signed on the 21<sup>st</sup> of November 2025 but the funds have still not been received. Clerk to escalate to Communities manager copying in Ward councillors expressing dismay that the funds have not been received yet- **AGREED**
- ii) Consideration of the maintenance contract (including strimming of the perimeters and box cut)- quotes will be sought for the box cut as it is (prior to play equipment installation), grass cutting and strimming with no changes made- **AGREED**
- iii) Consideration of the bin emptying quote/schedule- There will be a 3.8% increase in 2026/27. Two bins (1 single and 1 triple) are emptied weekly- **NOTED**  
Clerk to ask CDC to provide a bin next to the bus stop on Hayfield Lane, near to the entrance path to the field to reduce pressure on the field bin- **AGREED**
- iv) Consideration of a grit bin/salt for the car park- to monitor requirement. Clerk to contact CDC about their rules for installing grit bins- **AGREED.**

b) Riverside Park:

- i) Re-tensioning of the rope climber and consideration of advice from manufacturer regarding maintenance of the surrounding area- the ground around the anchor points is sinking rather than the anchor points are raised. The contractor advised raising the surrounding ground around the anchor points and avoiding mowing by heavy machinery once done. Clerk to obtain quotes for sand for the 3 legs- **AGREED**
- ii) Consideration of the maintenance contract (including strimming of perimeters)- the existing contractor was proposed- **AGREED** but it would be emphasised that they need to carry out the contract in full.
- iii) Consideration of the bin emptying quote/schedule- There will be a 3.8% increase in 2026/27. 5 bins on the site: 1 triple and 4 singles. Triple and 3 singles emptied weekly in summer and fortnightly in winter, 1 single (River Way) emptied fortnightly throughout year.
- iv) Consideration of a grit bin/salt for the car park- see 9 a) iv.

10. **Consideration of Other Council Owned Property**

- a) Consideration of the path to the Copse off Eastfield Lane- Site Supervisor to remove vegetation and soil from under the gate in order to allow effective opening. Site Supervisor to remove tree in the opening arc of the gate- **AGREED**
- b) Consideration of locating new noticeboard at the Ellers Lane parade of shops- two methods of installation were discussed. Clerk to contact the Spar to ask to locate a Parish council noticeboard on the front wall of the Spar (to the left of the main doors), mentioning visibility, accessibility and community function- **AGREED**
- c) Consideration of locating new noticeboard along Hayfield Lane- a site visit to Hayfield Lane will be organised to consider possible locations- **AGREED**
- d) Consideration of the resiting of the existing noticeboard at Auckley Primary School- Clerk has not yet met with the school caretaker. Clerk not to meet until the time is necessary- **AGREED.**

11. **Consideration of Non Council Owned Assets-**

- a) Consideration of the Swedish houses on Ellers Lane- Both houses are in a neglected state even though they are listed properties, with one being empty and the other having its hedge removed to allow vehicular access which involves driving over the curb. Clerk to contact St Leger Homes expressing concern about the condition and access to the properties- **AGREED.**

12. **Consideration of Administrative Matters**

- a) Police Report and Crime Figures – 15 in November.
- b) Discussion of matters associated with the Parish Council Website/Facebook-

The planning applications are not easy to find on the website and therefore it was proposed to create a new tab in the banner at the top of the page and move the gallery into About Auckley, if required- **AGREED**. Clerk reported that the News items had been edited. Clerk to check information on the Parish Centre and Neighbourhood Plan- **AGREED**

- c) Consideration of the establishment of a Planning committee- **DEFERRED**- but a special meeting could be called if required- **AGREED**
- d) Consideration of police drop in sessions at the Auckley Parish Centre coffee morning- PCSOs have spoken to the Chair about attending on a monthly basis, according to a schedule. Clerk to contact PCSO to confirm dates- **AGREED**. Clerk to confirm scheduled dates with the Parish Centre- **AGREED**
- e) Consideration of Items for submission to the Arrow/ Newsletter- **DEFERRED** until next meeting
- f) Reports of meetings attended by Members of the Council:
  - i) YLCA Committee Structures Webinar- attended by Cllr Worthington- notes to be distributed.
  - ii) YLCA Planning System webinar- attended by Cllr Staniforth- Recommended as was very clear.
  - iii) YLCA Managing Council Assets webinar- attended by Cllr Staniforth- discussion about individual site risk assessments and signage mentioning concern reporting.
  - iv) Parish Centre- attended by Cllr Warrender- notes received.
- g) Consideration of the attendance/payment of webinar training courses:
  - YLCA Committee Structures Webinar by Cllr Worthington- **AGREED**
- h) Consideration of agenda items for the YLCA South Yorkshire branch meeting- the Chair has submitted an item – Planning and Infrastructure Act 2026- **NOTED**
- i) Consideration of items for referral to Ward Councillors- s106 funding concerns- **AGREED**
- j) Receipt of and Consideration other correspondence:
  - YLCA -Weekly News, Training programmes, Law & Governance Bulletin
  - NALC – Chief Executives Bulletin
  - CDC- Dog Control PSPO consultation- not changed- **NOTED**

13. **Updates and Recommendations from Staffing**

- a) Minutes of the last meeting held 8<sup>th</sup> October 2025- Received.
- b) Update from meeting held 14<sup>th</sup> January 2026- Updates on the appraisals had been discussed and updated training plans received. Council received a request to provide a new storage cupboard and dipose of existing cupboard. The cupboard was agreed in principle but will be considered at the next meeting when a janitor style, lockable cupboard has been researched.

14. **Confirmation of Date and Time of Next Meeting**

The next meeting will take place on Wednesday 11<sup>th</sup> February 2026 at Auckley Parish Centre, at 6.30pm.

Chair.....

Date: .....