

MINUTES OF THE MEETING OF AUCKLEY PARISH COUNCIL

HELD ON WEDNESDAY 10TH OF DECEMBER 2025, COMMENCING AT 6.30PM

AT AUCKLEY PARISH CENTRE

Councillors Present: J. Staniforth (Chair), V. Dobson (vice chair) M. Caygill, N. Slack, C. Thomson, G. Warrender and J. Worthington

E. Lear (Clerk)

One member of the public

1. Non-Attendance by Councillors

- a) Apologies were received from Cllrs Smith & Taylor.
- b) The reasons for non-attendance were considered and accepted.

2. Declarations of Other Interests and Any Amendments- None.

3. Determination of the Exclusion of the Public and Press- Not required.

4. Public Participation

a) Consideration of Items Raised by Members of the Public Present at the meeting for Immediate Action/Future Consideration-

- i) The member of the public asked for an update on the use of Hayfield Park football pitch by New College. It was reported that no further contact had been received from the college and therefore there was no progress.
- ii) The M.O.P. asked if further communication had been received from Peel regarding the fence adjacent to Hayfield Park. No communication had been received. Clerk to chase.
- iii) The M.O.P. stated that planning permission had been granted for the 1400 homes along Hurst Lane. As the application site sits mostly outside Auckley parish, the council will not be consulted further on it, though the impact of the development will include children attending the local schools and associated traffic on roads around school times.
- iv) The M.O.P. raised concerns that 49 Ravenswood Drive had filled in the spaces between the metal fencing at the top of their perimeter wall and this was impacting on sight lines for drivers and was therefore a breach of their planning conditions for when the wall was approved.

b) Consideration of Items Raised by Members of the Public to the Clerk/Councillors for Immediate Action/Future Consideration:

- i) Thank you from a member of the public for the Remembrance poppies located on Hayfield Lane-
NOTED

5. Approval of Minutes of the Parish Council Meeting Held 12th November 2025

10 a) the minute should read that the noticeboard at Auckley school could be relocated at the school but an item should be added to the agenda to decide once the clerk has met the school caretaker to discuss. Other sites around Ellers Lane shops are to be considered for a noticeboard.

The minutes were then approved and signed as a true record.

6. Clerk's Report on Actions Arising from the Previous Meeting (s)

Actions Arising from Previous Minutes

- CDC Safer Roads had attended School Lane at drop off/ pick up times. They reported that some drivers were seen to be ignoring the restrictions but parking levels were as to be expected and the parked vehicles act as a natural method to slow vehicle speeds. They reported that some restriction signage was obscured/faded so would contact the school to cut back vegetation and arrange for the road lines to be repainted. They will also request that CDC Enforcement attend.
4. b) ii) CDC indicated that the light on the lamppost near the copse to the rear of Sandhill Rise would be fitted. Members confirmed that this had been completed.

7. b) Highways Maintenance inspected the pavements and edges in Auckley which had had repairs carried out and were going to contact the contractor. Cllr Warrender reported that the issues were fixed when asked to produce a full list for CDC.

9 a) ii) Sutcliffe Play have revised their quote by assessing the wetpour area to £30,737.23 from £32,464.77.

9 b) iv) The rope climber on Riverside Park is due for re-tensioning on the 18th of December.

10 a) Auckley school have been contacted about re-siting the noticeboard and clerk awaiting to hear from the caretaker. The key from the noticeboard has been collected so that the Hayfield Lane school noticeboard can be utilised.

11 b) No communication from the Ward Councillors regarding the planters on Hayfield Lane.

11 c) CDC Communities have contacted Highways (who own the benches on the green) and they will contact the business about sponsoring a bench on the green.

CDC Highways Maintenance have reported that one of the benches will be removed soon and replaced with a refurbished bench so that they can refurbish the removed one over the winter period. The other bench doesn't meet any repair requirement but will be swept and cleaned up.

7. Consideration of CDC Matters

a) Report from District Councillors and/or CDC Officers- None received

b) Identification of any New Highway Matters for consideration by CDC and/or Other Agencies

Field Lane is holding surface water- **MONITOR**

c) Consideration of Planning Applications- The items raised by the Member of the Public were considered:

i) Clerk to report the wall/fence at 49 Ravenswood Drive as a planning breach- **AGREED**

ii) Clerk to contact Ward Councillors to request that they keep the council informed of any developments with the 1400 homes on Hurst Lane as the development progresses- **AGREED**

d) Decisions Made by CDC's Planning Committee- **NONE**

8. Consideration of Financial Matters

a) Consideration of the interim/draft budget for 2026/27-To be added to the salaries budget: one hour per week is to be added for the Clerk's training and 12 hours to be added for the Site Supervisor (two hours per week for the six week school holiday period) and the New Developments budget is to be increased to £4000. The budget will be finalised with the precept- **AGREED**

b) Noting the reinvestment of funds in a Cambridge & Counties 6 month fixed rate ISA- £10,218.11 reinvested at 4.25%- **NOTED**

c) Receipt of the November Bank Reconciliation against the bank Statement- Received and **NOTED**

d) Bank Account Balances on 30.11.25:

Natwest Reserve Account (...995)	£39,963.61
Natwest Reserve Account (...560)	£969.04
Cambridge & Counties 1 Year fixed rate bond (...588)	£50,000.00
Cambridge & Counties 31 Day Notice Account (...668)	£20,000.00
Cambridge & Counties 6 month fixed rate bond (...093)	£10,000.00
Natwest Current Account (...360)	£200.00

e) Consideration of Approval of Bank Transactions, including the Noting of Contractual Payments- **AGREED**

25/26 90	Aries Networks	12 month cPanel/Wordpress Hosting	£86.40
25/26 91, 92 and DDP 25/26 9	Site Supervisor, Clerk and Nest	November Salaries, plus travel expenses and Pension	£1604.72
25/26 93	South Yorkshire Tree Services Ltd	Removal of 5 dead trees	£936.00
25/26 94	Arrow Publications Ltd	Single page Newsletter	£126.00
DDCR 25/26 8	British Gas	Pavilion Electricity	£19.00
DDCL 25/26 8	British Gas	Oak Tree Avenue Electricity	£14.58
DDO 25/26 9	O2	Clerk's Mobile Phone	£15.42

25/26 95	YLCA	Mileage for Whole Council Training on 29.10.25	£18.00
25/26 96	SLCC	ILCA to CiLCA 2 part event fee	£72.00
25/26 97	Auckley Parish Centre	October Meeting room Hire	£22.75
25/26 98	YLCA	Biodiversity Net Gain webinar	£18.20
25/26 99	YLCA	Intro to Basic Planning System webinar x2	£54.80
25/26 100	Christmas Plus Ltd	Installation of Festive Display	£2560.80
25/26 107	Viking Office UK Ltd	Cleansing Items for pavilion	£73.68
25/26 101	Walkers Nurseries Ltd	Flowers for R. Langdon memorial	£19.95
25/26 102	Aries Networks	9 x email accounts (Jan – Dec 2025)	£453.60
25/26 103	Aries Networks	1 x email account (Oct- Dec 2025)	£12.60
25/26 104	Aries Networks	Annual Domain Renewal & Hosting - auckleyparishcouncil.gov.uk	£150.00
DDW 25/26 2	Business Stream	Pavilion Water	£36.64
25/26 105	Reimbursement	Yellow ink cartridge	£23.22

Hayfield Park

DD HP 25/26 8	British Gas	MUGA Electricity	£40.35
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9. **Consideration of Recreational Matters**

a) Hayfield Park:

- i) S106 agreement funding update – The approved s106 agreement has been received back from CDC. The funds are still not in the bank account and the Communities Officer has now escalated this to his manager.
- ii) Consideration of improvements to the metal poppy bench- Cllr Warrender reported no action was required at this time- **TO MONITOR**

b) Riverside Park:

- i) Consideration of the storage of the goal posts following discussions with the football team- the Junior manager has said that he is happy for the goal posts to stay up in their current location- this will be monitored. They are happy to take down and re-erect the posts themselves (for the Auckley Show) and to store the upright bars in the pavilion and the cross bars in his garden for the duration of the show. **TO MONITOR** in 2026.
- ii) Consideration of the use of the logs in the copse near the car park-Clerk to contact CDC Countryside Team for advice of what to do in the area- **AGREED**

10. **Consideration of Other Council Owned Property-** None

11. **Consideration of Non Council Owned Assets-** None

12. **Consideration of Administrative Matters**

- a) Police Report and Crime Figures – not received for October.
- b) Consideration of a Royal Garden Party nomination- the clerk confirmed that the nomination was for a current councillor. Cllr Dobson was proposed for the nomination based on her long-term involvement with the development of the Neighbourhood Plan and involvement with external steering boards- **AGREED**
- c) Review of the carol singing event- The event was well attended and the band appreciated the new carol sheet. It was felt that a break was needed for the refreshments.
A thank you is to be sent to the Eagle & Child for their hospitality- **AGREED**
- d) Consideration of a donation to Firefly- £100- **AGREED**
- e) Consideration of a donation to the Royal British Legion for the Remembrance wreath-£100- **AGREED**
- f) Consideration of a letter of thanks to the retiring Chief Officer of the YLCA- Clerk to send a card expressing thanks for work with advice and support over the years- **AGREED**
- g) Consideration/ review of the Biodiversity Policy- reviewed with no changes made- **AGREED**
- h) Consider the Council's Priorities List/Action Plan- The compiled action plan was received. A thank you card is to be sent to residents of Ellers Lane for their work maintaining the local planters- **AGREED**
- i) Discussion of matters associated with the Parish Council Website/Facebook- The website needs updating in the new year.

A thank you is to be published on the website and Facebook, thanking the Eagle & Child for their hospitality for the carol singing event on the 9th of December- **AGREED**

j) Receipt of reports of meetings attended by Members of the Council:

- i) YLCA Biodiversity Planning webinar- attended by Cllr Dobson- notes distributed
- ii) YLCA Planning System webinar- attended by Cllrs Dobson and Worthington- notes distributed- talked about the list of material and non material considerations and different weighting on the material considerations. Comments should be written in full, concentrating on the most weighted evidence.
- iii) YLCA S106 and CIL webinar- attended by Cllr Dobson.

k) Consideration of the attendance/payment of webinar training courses:

- YLCA Planning System webinar attended by Cllr Worthington, with Cllrs Staniforth & Thomson to attend
- YLCA S106 and CIL webinar attended by Cllr Dobson
- YLCA Managing Council Assets webinar to be attended by Cllr Staniforth- all **AGREED**

l) Consideration of items for referral to Ward Councillors-

- Continued request for the new Ward councillor to attend
- To be kept informed of the development of the 1400 homes and all applications which may impact on the parish.

m) Receipt and Consideration of other correspondence:

YLCA -Weekly News, Training programmes, Law & Governance Bulletin

NALC – Chief Executives Bulletin

CDC- Consultation on the Licensing Act 2003- **NOTED**

13. **Confirmation of Date and Time of Next Meeting**

The next meeting will take place on Wednesday 14th January 2026 at Auckley Parish Centre, at 6.30pm.

Chair.....

Date: