

**MINUTES OF THE MEETING OF AUCKLEY PARISH COUNCIL**

**HELD ON WEDNESDAY 12<sup>TH</sup> NOVEMBER 2025, COMMENCING AT 6.30PM**

**AT AUCKLEY PARISH CENTRE**

Councillors Present: J. Staniforth (Chair), M. Caygill, N. Slack, J. Smith, C. Thomson, G. Warrender and J. Worthington

E. Lear (Clerk)

One member of the public

**1. Non-Attendance by Councillors**

- a) Apologies were received from Cllrs Dobson & Taylor.
- b) The reasons for non-attendance were considered and accepted.

**2. Declarations of Other Interests and Any Amendments-** None.

**3. Determination of the Exclusion of the Public and Press-** Item 9 a) ii

**4. Public Participation**

- a) Consideration of Items Raised by Members of the Public Present at the meeting for Immediate Action/Future Consideration- None
- b) Consideration of Items Raised by Members of the Public to the Clerk/Councillors for Immediate Action/Future Consideration:

- i) Planning applications in and around Auckley- Clerk to reply to member of the public stating that the council shares their concerns which they have expressed to CDC Planning on the relevant planning applications to Auckley- **AGREED**
- ii) Resident of Sandhill Rise- raised concerns that though the trees have been cleared around the property, some trees are still overhanging and that the lamppost outside the house is not lit due to having no light- Clerk to contact CDC requesting information on the status of the lamppost- **AGREED.**

The completion of the flail strip has made other potential issues more visible. Council to monitor area in late winter. Clerk to add to February 2026 agenda- **AGREED**

**5. Approval of Minutes of the Parish Council Meeting Held 8<sup>th</sup> October 2025**

The minutes were approved and signed as a true record.

**6. Clerk's Report on Actions Arising from the Previous Meeting (s)**

a) Actions Arising from Previous Minutes

- Previous minutes- no update re removal of stump outside Ellers Lane parade of shops.
- 4 a) Reported soak ways on Hurst Lane to Drainage at CDC. They reported back that the soak ways on Mosham road had been cleared on that day (the 16<sup>th</sup> of October) and the soak ways on Hurst Lane 2 weeks before.
- CDC Safer Roads were invited to attend School Lane at drop off/ pick up times. They replied that an operative would attend after half term at these times and respond.  
CDC Enforcement have added School Lane to their tracker system and will attend.
- 7 b) i letter of support with Blaxton Parish Council sent to Planning and Ward councillors regarding calls for pedestrian crossing at Gatehouse Lane/ Mosham Road Junction.
- 7 b) ii Request made to CDC for more 20mph signs, specifically Common Lane/Ellers Lane.
- 9a) viii) Sent all playground safety reports to CDC. They didn't recommend any further works from one's council were arranging.
- 9 c) i Spoke to crew at Rossington fire station who would be the likely responders to incidents in the Copse (off Eastfield Lane). They are now aware that they already hold the key for this gate. They visited site and advised they could get the wildfire equipment down the path if they could open the gate so advised clearance of the vegetation from the gate would be helpful.

Contacted the neighbouring resident. He doesn't want the vegetation back and will try to maintain that it doesn't overgrow again.

Still to contact contractors- Clerk to speak to the site supervisor to ask if he has cleared the fence as the majority of the vegetation has now been cleared. Contractor no longer required- **AGREED**

## 7. **Consideration of CDC Matters**

- a) Report from District Councillors and/or CDC Officers- None received
- b) Identification of any New Highway Matters for consideration by CDC and/or Other Agencies  
Clerk to contact CDC regarding the poor quality of the repairs to the pavements and curbs around Auckley- **AGREED**
- c) Consideration of Planning Applications- None
- d) Decisions Made by CDC's Planning Committee- **NOTED**

## 8. **Consideration of Financial Matters**

- a) Consideration of the Second Quarter Audit and Budget Monitoring Reports- Received and **APPROVED**
- b) Receipt of the October Bank Reconciliation against the bank Statement- Received and **NOTED**
- c) Bank Account Balances on 31.10.25:

Natwest Reserve Account (...995)	£44,207.09
Natwest Reserve Account (...560)	£1,412.28
Cambridge & Counties 1 Year fixed rate bond (...588)	£50,000.00
Cambridge & Counties 31 Day Notice Account (...668)	£20,000.00
Cambridge & Counties 6 month fixed rate bond (...093)	£10,000.00
Natwest Current Account (...360)	£200.00
- d) Consideration of Bank Reserves Policy- Discussed and **AGREED**
- e) Consideration of Approval of Bank Transactions, including the Noting of Contractual Payments- **AGREED**

25/26 77	The Dustpan and Brush Store	2 x Boot Scrappers	£33.98
25/26 78	Blyth Pest Control	Eradication of Wasp nest on Riverside Park	£50.00
DDCR 25/26 7	British Gas	Pavilion Electricity	£16.22
DDCL 25/26 7	British Gas	Oak Tree Avenue Electricity	£13.35
25/26 79	The Auckley Show	CO2 fire extinguisher plus disposal	£88.40
25/26 80	CDC	Q2 Bin Emptying	£721.30
25/26 81, 82 and DDP 25/26 8	Site Supervisor, Clerk and Nest	October Salaries, plus mileage/ travel expenses and Pension	£1607.49
25/26 83	Defib Store	Replacement Defibrillator Pads for Riverside Park	£73.20
DDO 25/26 8	O2	Clerk's Mobile Phone	£15.42
25/26 84	All About Arboriculture	Flail Strip around the Property Fenceline	£300.00
25/26 85	CDC	Parish Recharges for elections on 1 May 2025	£134.77
25/26 86	Glendale Countryside	Grass cutting x 2, Strim x1 (October)	£624.00
25/26 87	Mat & Mouse	12 months of Website Updates (end Oct 25)	£397.00
25/26 88	Reimbursement	Daffodil Bulbs, Bulb planter, cable ties	£43.37
25/26 89	Reimbursement	Site Supervisor safety boots	£42.99

### Hayfield Park

DD HP 25/26 7	British Gas	MUGA Electricity	£34.99
HP 25/26 19	CDC	Q2 Bin Emptying	£366.94

HP 25/26 20	Glendale Countryside	Grass cut x 1, Strim x1 (October)	£265.80
HP 25/26 21	North Notts Landscape	Box cut x2 (October)	£163.20
HP 25/26 22	Reimbursement	Paint for picnic bench	£15.10

## 9. Consideration of Recreational Matters

### a) Hayfield Park:

- i) Consideration of the S106 agreement document –The document should be signed- **AGREED**. Two copies of the s106 agreement document were signed and witnessed for return to CDC.
- ii) Consideration of the Quotations for the play equipment and safety surfacing- following consideration of the quotations from four companies for the agreed equipment and safety surfacing, it was decided to proceed with Sutcliffe Play as members liked that the equipment was produced locally, for £32,464.77- **AGREED**. Clerk to ask Sutcliffe Play if there was a possibility of reducing the quote as they were not the cheapest quote- **AGREED**.
- iii) Consider improvements to the metal poppy bench- **DEFERRED**- Cllr Warrender to look at bench.
- iv) Consideration of the quotations for the replacement of the ropes and bushes for pendulum swing plus installation- Provided by the manufacturer of the equipment- Jupiter Play & Leisure- £802 plus VAT- **AGREED**

### b) Riverside Park:

- i) Consideration of wetpour mat surfacing for the anchor points under the rope climber- **DEFERRED**- monitor area.
- ii) Consideration of the quotation for re-tensioning of the climber- a quote was provided by the manufacturer of the climber: Hags- at a cost of £590 plus VAT- **AGREED**
- iii) Consideration of the storage of the goal posts- **DEFERRED**. Clerk to contact football teams regarding goal posts remaining on football pitch other than for the show- **AGREED**. An alternative solution needs to be sought, as do not want to store the goalposts on the pavilion compound floor.

## 10. Consideration of Other Council Owned Property-

- a) Repositioning of Noticeboard at Auckley Primary School- The existing noticeboard **may** be repositioned in the grounds of Auckley primary school and the Clerk will meet the school caretaker to **discuss-** **AGREED**. Suitable sites **around Ellers Lane shops** for alternative noticeboards may be considered in the future- **AGREED. (AMENDMENT)**

### b) Christmas Trees

- i) Consideration of the quotation to install a channel for Christmas lights on Oak Tree Avenue- RJ Electrical provided a quote of £600 plus VAT to install a channel with ducting and another quote of £642 to replace the existing electrical cabinet which is in a poor state. Both quotes were **AGREED**.
- ii) Note the changes to non-metred lighting administration- Ofgem have stated that all non-half hourly (NHH) supplies must be converted to half hourly (HH) supplies. The council's non-metred connection will require a Meter Administrator to calculate consumption values which will charge an administration fee- **NOTED**

## 11. Consideration of Non Council Owned Assets-

- a) Note the New Response from South Yorkshire Housing Association regarding request to erect rooted Christmas tree on Larch Avenue- SYHA have now agreed that a permanent tree can be planted with an agreement letter put in place setting out the council's responsibilities- **NOTED**. There were no suitable trees which could be planted this year and the Clerk will approach CDC about a rooted tree in August 2026- **AGREED**
- b) Note the provision of wooden planters on Hayfield Lane by CDC and to consider any requests by CDC to support- **DEFERRED**- awaiting information from Ward councillors.
- c) Consideration of the condition of the benches on the village green- two of the benches are disintegrating. Clerk to contact CDC raising health and safety concerns and requesting that they inspect- **AGREED**  
Clerk to contact CDC Communities to request update on the idea of 'sponsoring' a bench in this location- **AGREED**

- d) Consideration of the vegetation growing around the Christmas tree on the village green- **DEFERRED** until the new year.

12. **Consideration of Administrative Matters**

- a) Police Report and Crime Figures – 18 in September- **NOTED**
- b) Consideration of a Royal Garden Party nomination- **DEFERRED**- ask for criteria.
- c) Consideration the Document Retention Policy- reviewed and **AGREED**
- d) Consideration of the Council's Priorities List/Action Plan- the content of the action plan was considered and a number of items removed with some modified. Cllr Worthington voted against the inclusion of the development of the meeting room in the parish centre but this remained. The Clerk will distribute the updated list for voting by members- **AGREED**
- e) Consideration of Items for the Arrow/ Newsletter submission-
- i) Traffic and inconsiderate parking on School Lane
  - ii) Community Speedwatch- request for volunteers
  - iii) Police drop in sessions in the area
  - iv) Thank you to Auckley Women's Institute for Remembrance Display
  - v) Thank you to Mulberry Park Management Company for use of tree
  - vi) Thank you to South Yorkshire Housing Association for future tree
  - vii) Planning Applications for local housing developments
  - viii) Carol Singing
  - ix) Request to cut back overhanging hedges from footpaths
- Items mentioned to be contained on one single page- **AGREED**
- Clerk to contact PCSOs and ask if they can provide dates for sessions that they can attend for members of the public to raise their concerns- **AGREED**
- f) Discussion of matters associated with the Parish Council Website/Facebook- Cllr Smith is now set up as an administrator.
- g) Receipt of reports of meetings attended by Members of the Council:
- i) YLCA JEB- Cllr Staniforth attended- notes had been distributed. The YLCA is getting a new Chief Officer.
  - ii) PCJCC- Cllr Staniforth attended- the Airport Consultative committee will be reinstated in the new year.
  - iii) Councillor Discussion Forum- attended by Cllrs Staniforth and Worthington.
  - iv) YLCA webinar on Martyn's Law- attended by Cllr Worthington.
- h) Consideration of items for referral to Ward Councillors- continued request for the new Ward councillor to attend.
- i) Receipt and Consideration of other correspondence:
- YLCA -Weekly News, Training programmes, Law & Governance Bulletin
- NALC – Chief Executives Bulletin
- Lee Pitcher (MP)- Doncaster East Superloop Bus Route- the council will support- **AGREED**
- Civil Aviation Authority- CAP1616 airspace change process - **NOTED**

13. **Receipt of Updates and recommendations from the Staffing Committee**

- a) Minutes of the last meeting held 9<sup>th</sup> July 2025- received
- b) Update from meeting held 8<sup>th</sup> October 2025- appraisal of the clerk undertaken.

14. **Confirmation of Date and Time of Next Meeting**

The next meeting will take place on Wednesday 10<sup>th</sup> of December 2025 at Auckley Parish Centre, at 6.30pm.

Chair.....

Date: .....