

MINUTES OF THE MEETING OF AUCKLEY PARISH COUNCIL

HELD ON WEDNESDAY 9TH JULY 2025, COMMENCING AT 6.30PM

AT AUCKLEY PARISH CENTRE

Councillors Present: J. Staniforth (Chair), R. Dobson (Vice Chair), M. Caygill, N. Slack, J. Smith, G. Taylor, C. Thomson, G. Warrender, J. Worthington

E. Lear (Clerk)

Ward Councillors J. and S. Cox, one CDC Officer, one member of the public

Public Participation

Update provided by Ward Councillors:

1. The Air Cadets who are currently based in Finningley are looking for a new home from which to operate. Their current building will not allow the creation of a space that they can make their own. They are wanting their own facility and the Ward Councillors/ CDC have suggested Hayfield Park as a location.
Discussions took place with regards to compatibility with other users- they would only be using two evenings a week so other users could use the building at other times. Members raised that planning permission would be required. The Ward Councillors were asking for an agreement in principle at this time.
2. After considering many options to deter the parking on the verges along Hayfield Lane, 2x1 metre planters are now being considered. This approach has been approved by CDC Highways. They are wanting community involvement in order to create ownership. It is hoped that children will talk to adults about this and speeding in the area.
3. Cllr J. Cox spoke to say that National Highways have indicated that they will object to all planning applications in the area until improvements to junction 3 of the M18 are undertaken.
She confirmed that the Bawtry Road/ Hurst Lane development is linked to the opening of the airport.
There is disagreement regarding the entrance to the Charity land development and questions are being asked by CDC Planning before it will go to Planning Committee for a decision.
It was suggested that the parishes should work together on planning applications as they impact on the surrounding area as well.
4. Members mentioned the upcoming discussion about a one-way system on School Lane- Ward Councillors said they would add to their Member's System.
5. Members asked about access to the Ward Member's Budget- Ward Councillors explained that money could not be given to Parish Councils and that it was for small groups to apply for funding for projects.
6. Seats on the Village Green were discussed- Clerk to forward on details of member of the public wanting to sponsor a bench on The Green.
7. S106 application for Hayfield Park- no response had yet been received by the parish council though it had been suggested that a response should have been received. The CDC Officer present would follow up.

1. Non-Attendance by Councillors

- a) No apologies received.
- b) Reasons not required.

2. Declarations of Other Interests and Any Amendments

Cllr Thomson declared an interest in item 9 b) 7.

3. Determination of the Exclusion of the Public and Press- not required.

4. Approval of Minutes of the Parish Council Meeting Held 11th June 2025

6 16a) clarification that the dog stencils were to be reinstated rather than further stencils marked.
The minutes were approved and signed as a true record.

5. Clerk's Report on Actions Arising from the Previous Meeting (s)

Matters arising from previous minutes

Public Participation:

Councillor Cox replied to the email regarding the purchase of Speed Watch equipment but it had been confirmed in the Joint Parish Meeting that the equipment had now been purchased.

Previous minutes:

- CDC were not able to provide a list of scrap metal collectors but they did not suggest a particular process should be followed either.
- Ellers Lane parade of shops- Clerk to chase removal of dead tree.

7. b) 1. Yorkshire Wildlife Park responded with reasoning why they had closed the Brockholes entrance including a maximum use of 7 members in a day and financial pressures. The bus to the wildlife Park entrance had been put in place.

They did not respond directly about the request for a meeting. The governance will no longer be provided by Barnsley Council. Ward Cllrs aware of this and making requests for the consultative committee to continue.

7. b) 2. No response regarding vegetation in gulleys- Clerk to chase.

8. b) The Spar has been written to regarding the trolleys but as the letter had not yet been delivered and Cllr Warrender was providing conditions of the planning application, changes to the letter were discussed. It was proposed to include mention of the conditions in an updated letter- **AGREED**

10 3. Vii Clerk to chase for joiners to attend pavilion for the door.

11. The Perspex windows for the telephone box have been delivered.

6. Consideration of CDC Matters

- a) Report from District Councillors and/or CDC Officers- Received via public participation.
 1. Neighbourhood Response Team- an overview of their work will be provided.
- b) Identify any New Highway Matters for consideration by CDC and/or Other Agencies.
 1. Consideration of Proposal for a One Way System on School Lane between Spey Drive and the Mosham Road Cross Road- Clerk to propose to CDC Highways copying in Ward Councillors- **AGREED**
 2. Residents have reported the weeds in the gullies- Clerk to chase with CDC- **AGREED**
 3. PROW not shown on map adjacent to footbridge which crosses the River Torne- Clerk to contact CDC PROW to ask why the footpaths are not shown- **AGREED**
- c) Consideration of Planning Applications-
 1. 25/01052/FUL- Temporary change of use land for installation of the pop up mini golf attraction- The Yorkshire Hive, Yorkshire Wildlife Park, Hurst Lane, Auckley- no comments or objections.
- d) Decisions Made by CDC's Planning Committee- **NONE**

7. Consideration of Contact Made by Members of the Public

- a) To Consider Items Raised by Members of the Public Present at the meeting for Immediate Action/Future Consideration- not required.
- b) To Consider Items Raised by Members of the Public to the Clerk/Councillors for Immediate Action/Future Consideration:
 1. Road Safety including parking on the verges on Hayfield Lane- Clerk to respond to resident that we share his concerns and we are working with Ward Members- **AGREED**

8. Consideration of Financial Matters

- a) Consideration of the First Quarter Audit & Budget Monitoring Reports – the audit was received and **NOTED**, the receipt of the Budget Monitoring Report was **DEFERRED**
- b) Review of the Financial Regulations- suggested changes were distributed prior to the meeting. Changes including an open tender process for contracts over £60,000 and a proposal for the Clerk to have upto £1500 for emergency repairs were **AGREED**. Clerk to send their payslip to signatories to allow a check- **AGREED**
- c) Consideration of Banking Arrangements and addition of signatory
Cllrs J. Worthington and M. Caygill are current signatories along with the Clerk. Former councillors I. Swainston and S. Featherstone are to be removed. Cllr R. Dobson to be added as a signatory and to the banking mandates- **AGREED**
- d) Consideration of a Variable Direct Debit to Business Stream (water for the Pavilion)- **AGREED**
- e) Consideration of the Electricity Supplier for the MUGA and the set up of a Direct Debit

3 year fixed rate deal with British Gas with a standing charge of 45p/day and a 25.78p/kWh- **AGREED**

- f) Consideration of the Football Fees for the Upcoming Season- to remain at the same level as the 24/25 season i.e. £380 which can be provided in two instalments- **AGREED**
- g) Bank Transactions

25/26 37	4 th Doncaster Scouts	Donation for VE Day 80 Event	£100.00
25/26 38	X 2 Connect Ltd	Telephone box poly window set inc del.	£648.00
DDCR 25/26 3	British Gas	Pavilion Electricity	£22.63
25/26 39	Site Supervisor	Salary plus mileage	£781.41
25/26 40	Clerk	Salary plus travel expenses	£945.83
DDCL 25/26 3	British Gas	Oak Tree Avenue Electricity	£19.66
DDO 25/26 4	O2	Clerk's Mobile Phone	£15.42
DDP 25/26 4	Nest	Clerk & Site Supervisor's Pension	£50.56
25/26 41	HMRC	Tax & NI for Q1	£697.45
25/26 42	YLCA	Powers, Policies & Procedures webinar	£27.40
25/26 43	Glendale Countryside	Grass cutting x 2,	£280.80
25/26 44	Auckley Parish Centre	June Room Hire for meeting	£22.75
25/26 45	Reimbursement	AVG Internet Security	£42.50
25/26 46	Reimbursement	White Wine Vinegar	£3.45

Hayfield Park

HP 25/26 8	Glendale Countryside	Grass cutting x 1 (missed charge- May)	£55.80
HP 25/26 9	North Notts Landscape	Box cut x2	£163.20
HP 25/26 10	Reimbursement	Grass Mat Pegs	£6.99
DD HP 25/26 4	Eon	MUGA electricity- June	£40.93

9. Consideration of Recreational Matters

a) Hayfield Park:

1. Submission of S106 application update- no update from CDC though indications are a that a decision should be made soon. The Ward Councillors have chased and the CDC Officer present will follow up.
2. Consider the Use of Hayfield Park by the Air Cadets- following discussion, the Council support the idea and invite the Air Cadets to view the site before putting in a written proposal for receipt by the September meeting- **AGREED**
3. Discussion of the Non-Compliance of the Current Contract for the Strimming of Designated Areas- Clerk to write letter asking that the contractor adhere to the contract for the strimming- **AGREED**.

b) Riverside Park:

1. Consider Trees at the Rear of Sandhill Rise- Following discussions that the large conifer may not be on council land, the clerk it to write to the potential owner of the land and request that they check their deeds for information- **AGREED**
Awaiting information/advice from arborist to other trees bordering Sandhill Rise.
Clerk to write to resident who contacted the council informing them that they are trying to establish ownership and are awaiting further advice- **AGREED**
2. Consider the Removal of the Dog Bin by the Car Park- Clerk to contact CDC to ask to remove- **AGREED**
3. Consider the Usage of the Bin and Bench near the Basketball Court- Clerk to contact CDC to ask to remove both the bin and the bench- **AGREED**
4. Consider the Quote to Replace the Matting under the Rope Climber- **DEFERRED**. Concern was raised that the matting couldn't be placed lower in the ground. Clerk to request advice from CDC about what alternatives could be used that wouldn't get chewed by the mowers.

5. Consider Moving the Position of the Adult Football Pitch- the pitch will be moved 24ft closer to the river i.e. a goal post width- **AGREED**. Pitch improvements will take place to the pitch corner nearest the corner of the park. Up to £100 will be available to pay for topsoil/grass seed for this work- **AGREED**. Clerk to arrange rolling/spiking with the contractor- **AGREED**.
6. Consider the Pitch Maintenance Agreement with the Football Teams- Clerk to look at document for any hidden conditions on the land owner i.e. the council. The Council will support the agreement subject to no liabilities- **AGREED**.
7. Consider Auckley Show Preparations including the opening up of evacuation routes- The site supervisor will trim the evacuation routes from the field in the week prior to the Show and the Show Committee will remove any overhanging branches from the evacuation routes.
8. Discussion of the Non-Compliance of the Current Contract for the Strimming of Designated Areas- Clerk to write letter asking that the contractor adhere to the contract for the strimming- **AGREED**.

c) The Copse

1. Consider Matters relating to the Copse- Cllr Thomson proposed the addition of a Countryside Code sign as the entrance- following a discussion, up to £100 for the sign- **AGREED**.
It was confirmed that the path which runs to the Copse from Eastfield Lane is owned by the council.

10. Consideration of Other Council Owned Property

- a) Consider the Quotation for the Purchase of New Christmas Lights and/ or the Renewal of Existing Strings- £975 for the purchase of new lights for the big tree on the Green. The existing lights from this tree should be used to replace strings on the other trees and any remaining strings should be stored for future replacement of strings- **AGREED**

11. Consideration of Non Council Owned Assets- None

12. Consideration of Administrative Matters

- a) Police Report and Crime Figures – not received for May.
- b) Matters Associated with the Parish Council Website/Facebook- none
- c) Consider Items and Submission Date for the Newsletter/ Arrow- a submission will be made for the September issue- Clerk to check deadline- **AGREED**

Items to include:

- Parish Council Members
- Keeping Auckley Litter Free
- Refurbishment of the Telephone Box and Improvements to the Shop Frontage on Ellers Lane
- Trees/Shrubs to the Rear of Sandhill Rise
- Information Relating to Proposed Housing
- Thank you to the Auckley Show- **AGREED**.

- d) Consider use of MS Business Basic (email and file storage) for the Clerk & Members- 1 account to be set up for the Clerk at a cost of £5.50/month, providing 1TB of OneDrive storage and 50GB email storage - **AGREED**. I.T. support to support the transfer of files to be used if necessary- **AGREED**
- e) Consider Topics for Whole Council Training – The Clerk confirmed the booking for Monday 8th of September between 1.30 and 4pm. The Council can use the kitchen to make hot drinks- Council to purchase items to make drinks.

In addition to the core topics- the Council requested that planning, data protection and employment legislation are covered. They also requested information about the power to hold a lottery- **AGREED**

f) Consider Further Appointments to:

1. Richard Metcalfe Charity Committee- Cllr Slack- **AGREED**
2. Asset Management Working Group- open to all members
3. Events Working Group- Cllr Smith- **AGREED** but open to all members.

- g) Consider a Nomination for the County Association of the Year for the YLCA at the NALC Star Council's Awards- Cllr Worthington will complete the application form with the examples of the YLCAs work and the Clerk is to send in the nomination for the YLCA- **AGREED**

h) Reports of Meetings attended by Members of the Council:

1. Scribe Webinar- Community Asset Transfers - A Town Clerks Experience- attended by Cllr Worthington
2. YLCA South Yorkshire Branch Meeting- attended by Cllr Staniforth- discussion about permanent rooted Christmas trees- Clerk to obtain information.
3. Councillor Discussion Forum
- i) Consideration of Items for Referral to Ward Councillors-
 - Request for one way system on School Lane
- j) Receipt of Other Correspondence:
YLCA -Weekly News, Training programmes
NALC – Chief Executives Bulletin
13. **Updates and Recommendations from the Staffing Committee**
 - a) Minutes of the last meeting held 12th February 2025- **RECEIVED**
 - b) Adopt the Media Policy- **AGREED**
 - c) Adopt the Scheme of Delegation- **AGREED**
14. **Confirmation of Date and Time of Next Meeting**
The next meeting will take place on Wednesday 10th of September 2025 at Auckley Parish Centre, at 6.30pm.

Chair.....

Date: