

MINUTES OF THE MEETING OF AUCKLEY PARISH COUNCIL

HELD ON WEDNESDAY 11TH JUNE 2025, COMMENCING AT 6.30PM

AT AUCKLEY PARISH CENTRE

Councillors Present:, J. Staniforth (Chair), R. Dobson (Vice Chair), M. Caygill, N. Slack, J. Smith- from item 3 onwards, G. Taylor, C. Thomson, G. Warrender, J. Worthington

E. Lear (Clerk)

Five members of the public

Prior to public participation a minute's silence was held to remember the former Chair, Stephen Featherstone who recently passed away.

Public Participation

One person spoke to request that the gullies throughout Auckley are sprayed. They also requested that Ward Councillor Cox is asked for an update on the Community Speedwatch initiative as they have undertaken the online training but not heard anything further.

Coaches from Auckley Football Club and Auckley Junior Football Club were in attendance. They informed the council that the junior team no longer required a separate pitch as they were now old enough to play on the full-size pitch. As they are using the same pitch there will be less traffic in the area on match days as only one team can play at one time.

New aluminium posts have been purchased (after the junior goals had been sold) as the old posts don't reach British Standard and therefore the old posts can be disposed of. The football clubs will install the new sockets.

1. **Non-Attendance by Councillors**
 - a) No apologies received.
 - b) Reasons not required.
4. **Determination of the Exclusion of the Public and Press (necessary to move up agenda)**

Required for item 2.
2. **Approval of the Co-option of Up To 1 New Parish Councillor**

There were three potential candidates with two in attendance (the third was on holiday). All had provided a written statement prior to the meeting. The two candidates in attendance briefly introduced themselves to the meeting. Cllr Worthington proposed a secret ballot- **AGREED**. At this point public and press were excluded. Joseph Smith was co-opted as a councillor. The other candidates were thanked.
3. **Declarations of Other Interests and Any Amendments**

Cllr Warrender declared an interest in item 8.5.
4. ABOVE
5. **Approval of Minutes of the Parish Council Meeting Held 14th May 2025**

The minutes were approved and signed as a true record.
10. **Recreational Matters** (items moved up agenda due to public in attendance- **AGREED**)
 - b) **Riverside Park**
 4. Consider Change in Use of the Football Pitches by Auckley Football Teams: Use of one pitch only- **AGREED**
 5. Consider the Goal Posts being Stored in the Pavilion Compound- the new posts are made of aluminium so are lighter than the old posts but the cross bar will still be a single piece, 24ft in length which will still act as a hazard if placed on the floor. Council to consider storage prior to requirement in 2026- **AGREED**

The old goal posts were thought to have been purchased by the parish council and the local public house. The Council should dispose of the posts as they no longer reach British Standard- **AGREED**

Clerk to ask CDC for a list of authorised scrap metal collectors- **AGREED**

6. **Clerk's Report on Actions Arising from the Previous Meeting (s)**

Matters arising from previous minutes

- Ellers Lane car park- The new drains have now been installed in the areas of the sunken drains.

11. f) Appointments to Outside Bodies

The Liaison Officer at Barnsley Council has not heard from the Yorkshire Wildlife Park regarding the Consultative Committee meetings but will chase.

12. b) Consideration/Review of Policies & Procedures

With regards to Standing Orders, the YLCA have been contacted regarding the mention of £60k. They have asked the Parkinson Partnership LLP for advice and will reply with further information.

16 a) Highway Matters

Further dog stencils have been requested to remark those that are already fading.

19. Consideration of Non- Council Owned Property

The lamppost poppies have now arrived. All poppies will continue to be stored at Cllr Warrender's house-

AGREED

20. f) Consideration of Administrative Matters

As no reply had been received from the Ward Councillors regarding request for money from their budget from Auckley, Clerk to contact again- **AGREED**

7. **Consideration of CDC Matters**

a) Report from District Councillors and/or CDC Officers- None

b) Identify any New Highway Matters for consideration by CDC and/or Other Agencies.

1. Consider implications of Yorkshire Wildlife Park's decision to close the Brockholes Lane Entrance- Clerk to write to YWP to request them to open the Brockholes Lane pedestrian entrance due to concern that there will be an increase in road traffic through Auckley and also request the resurrection of the Consultative Committees- **AGREED**
2. Consider referral to CDC re vegetation growing in kerbsides on Spey Drive, Ravenswood Drive and Common Lane- with the addition of Torne View, the Clerk is to contact CDC requesting that the kerbsides are swept out and then sprayed as spraying alone is ineffective- **AGREED**

c) Consideration of Planning Applications- NONE

d) Decisions Made by CDC's Planning Committee- NONE

8. **Consideration of Contact Made by Members of the Public**

a) To Consider Items Raised by Members of the Public Present at the meeting for Immediate Action/Future Consideration- Torne View to be added to the list of kerbsides in need of clearance and the enquires made about the Community Speed Watch- **AGREED**

b) To Consider Items Raised by Members of the Public to the Clerk/Councillors for Immediate Action/Future Consideration:

1. Conifer to the rear of 41/43 Sandhill Rise- Clerk to contact arborist and request advice- **AGREED**
2. Overgrowing vegetation from Copse behind 22 Sandhill Rise- Clerk to contact arborist and request advice- **AGREED**
With regards to the Copse off Eastfield Lane, the path leading to it has become overgrown- Clerk to enquire about ownership with CDC- **AGREED**
3. Road Safety around Hayfield Lane School- Refer to Ward Councillors- **AGREED**
4. Overgrown Footpath from Riverside Gardens- Refer onto CDC PROW- **AGREED**
5. Delivery Trolleys around the Spar- Clerk to write to the Spar, Ellers Lane and advise that they are in breach of their planning conditions and request that they adhere to them- **AGREED**

9. **Consideration of Financial Matters**

a) Annual Governance and Accountability Return (AGAR) 2024/25

1. To Receive and consider report from the Internal Auditor for 2024/25- **NOTED**
2. To Consider and approve Annual Governance Statement 2024/25 – Section 1 – **APPROVED** and signed by the Chair.
3. To Consider and approve Accounting Statements 2024/25 – Section 2- **APPROVED** and signed by the Chair.

4. To Note the Notice of the Period for the exercise of Public Rights – 15 June to 25 July 2025- **NOTED**

b) April & May Bank Reconciliations- **NOTED**

c) Insurance Renewal- **NOTED** at a premium of £1867.13.

d) Investment of Reserves in Cambridge & Counties Bank Notice and Fixed Rate Accounts:

£50,000 invested in a 1 year Fixed rate bond at 4.5%

£10,000 invested in a 6 month Fixed rate bond at 4.35%

£20,000 invested in a 31 day Business Notice Account at 3.3%- **NOTED**

e) To Consider a Donation to the 4th Doncaster Scouts for partnership with the VE Day 80 event- a £100 donation was proposed- **AGREED**

f) To Approve Bank Transactions

DDCR 25/26 2	British Gas	Pavilion Electricity	£15.78
DDCL 25/26 2	British Gas	Oak Tree Avenue Electricity	£14.48
24/25 22	Clerk	Salary plus travel expenses	£945.83
25/26 23	Site Supervisor	Salary plus mileage	£439.45
25/26 24	Zurich Municipal	Annual Insurance Premium	£1867.13
25/26 25	Arrow Publications	Single page newsletter	£126.00
DDO 25/26 3	O2	Clerk's Mobile Phone	£15.42
DDP 25/26 3	Nest	Clerk & Site Supervisor's Pension	£50.56
25/26 26	N Power	Un-metred Festive Lighting	£51.06
25/26 27	YLCA	Highways Regulations Webinar x 2	£20.00
25/26 28	Glendale Countryside	Grass cutting x 2, strim x1,	£617.92
25/26 29	Royal British Legion	20 Lamp Post Poppies	£100.00
25/26 30	Walkers	Summer Bedding- plant, supply & labour	£1200.00
25/26 31	Walkers	Memorial Garden plants	£88.80
25/26 32	Bagnalls Painting & Decorating	Painting of Red Telephone Box- Ellers Lane	£1133.14
25/26 33	C. Wellings	Internal Audit	£125.00
25/26 34	Reimbursement	Lidded/tapped bucket	£15.85
25/26 35	Reimbursement	Brass Eyelets for VE Day 80 flags	£6.00
25/26 36	Reimbursement	Paraffin for Lamp Light of Peace	£6.95

Hayfield Park

DD HP 25/26 2	Eon	MUGA electricity- April	£134.11
HP 25/26 6	Glendale Countryside	Grass cutting x 2, strim x1,	£265.80
HP 25/26 7	North Notts Landscape	Box cut x1	£81.60
DD HP 25/26 3	Eon	MUGA electricity- May	£41.97

10. Consideration of Recreational Matters

a) Hayfield Park:

1. Submission of S106 application update- no update from CDC. The liaison Neighbourhood Co-ordinator continues to chase. It was proposed to write to Ward Councillors to ask for help with chasing the application- **AGREED**

b) Riverside Park:

1. To Consider Quotations for Repairs/Resurfacing to the Car Park including level of works required- To Monitor.
2. To Consider the Removal of the Broken Basketball Net Backplate including quotation.- A quotation had been received for £90. Clerk to place order with CDC- **AGREED**

3. Pavilion:

- i) Authorise work by the Auckley Show Committee required to improve the water pressure for the provision and operation of portable toilets- **AGREED**. Clerk to request that lagging is added to the pipes of any work undertaken.
- ii) Noting leak from the existing stop tap under the sink and coordinate a repair when work is carried out- Clerk to contact Show Committee to request repair is undertaken at the same time as i) if free of charge- **AGREED**
- iii) Arrange for the securing of existing loose tap- Clerk to contact Show Committee to request repair is undertaken at the same time as i) if free of charge- **AGREED**
- iv) Consider the replacement of the existing stop tap and any additional works with isolating switches for easier operation- Addition of an isolating switch- **AGREED**. Clerk to contact Show Committee to request advice is sought at the same time as i)- **AGREED**
- v) Ascertain whether the wall mounted hot water boiler is obsolete in view of water heater fitted below the sink- Clerk to contact Show Committee to request advice is sought at the same time as i)- **AGREED**
- vi) Arrangements for the removal of surplus items in the kitchen area relating to previous work/events- Clerk to contact Show Committee to request using the skip at the time of the Auckley Show. Site supervisor to put items in the skip- **AGREED**
- vii) Arranging repairs to the main entry door for easier access- Clerk to obtain quotes from joiners- **AGREED**

4. Consider the Change in Use of the Football Pitches by the Auckley Football Teams- Considered higher up the agenda

5. Consider the Goal Posts being stored in the Pavilion Compound- Considered higher up the agenda

6. Consider Replacing Matting under the Rope Climber- Clerk to ask if CDC can place the matting lower in the ground to avoid the mowing of the mats. If so, clerk to obtain quote- **AGREED**

7. Consider Keys held by former Councillors – Ian Swainston is happy to hold on to the full set of keys. The full set of keys are now held by the Clerk, Site Supervisor and I.S.

11. **Consideration of Other Council Owned Property**

- a) Note the Painting and Consider the Glazing of Ellers Lane Phone Box- the painting of the metalwork is complete. Members to paint the floor. It was proposed to purchase option C – polycarbonate windows if the kit includes everything required at a cost of £525- **AGREED**. Members to install.
- b) Consider Refreshing the Signage of the Ellers Lane Phone Box- **DEFERRED**

12. **Consideration of Non Council Owned Property**

- a) To Receive any updates from Highways regarding the Area Surrounding the Ellers Lane Parade of Shops- CDC are looking into the costs of the removal of the dead tree. Further update awaited.

13. **Consideration of Administrative Matters**

- a) Police Report and Crime Figures – 24 in April.
- b) Matters Associated with the Parish Council Website/Facebook-
 - 1. Consider Addition of Councillor Roles – Clerk to add along with link to Register of Interests- **AGREED**
 - 2. Consider Addition of Richard Metcalfe Charity Information- Clerk to write to the secretary of the Charity to ask them to provide the information which can be added to the website- **AGREED**
- c) Consider use of .gov.uk email addresses by all members- new email accounts have been created for three new members- waiting installation instructions in order to forward on. All members should be using the .gov.uk email addresses and paying for support to enable this may be considered if necessary- **AGREED**
- d) Consider Whole Council Training (YLCA delivered)- Clerk to ascertain if the small room in the parish centre is free on the afternoon of Monday 8th of September and then book the YLCA for the training session between 1.30 and 4pm - **AGREED**
- e) Reports of Meetings attended by Members of the Council:
 - 1. YLCA Highway Regulations Webinar- attended by Cllr Worthington- presentation distributed.
 - 2. Councillor Discussions – attended by Cllrs Dobson, Staniforth and Worthington.

3. Scribe Councillor Motivation webinar- attended by Cllr Worthington- highlighted the need for training.

f) Consideration of Items for Referral to Ward Councillors-

- Clerk to ask again if they have any funds in their budget for Auckley Parish
- Clerk to request that they help chase the s106 application
- Clerk to refer the email regarding road safety outside Hayfield Lane School
- Clerk to request attendance at an APC meeting- in order to meet the new Ward Councillor- **AGREED**

g) Receipt of Other Correspondence:

YLCA -Weekly News, Training programmes

NALC – Chief Executives Bulletin

CDC- Community Safety Strategy consultation- Individuals to respond.

14. Updates and Recommendations from the Staffing Committee

- a) Minutes of the last meeting held 12th February 2025- **DEFERRED**
- b) Adopt the Staffing Committee Terms of Reference- **AGREED**
- c) Adopt the Sexual Harassment Policy- **AGREED**
- d) Adopt the Lone Working Policy- **AGREED**

15. Confirmation of Date and Time of Next Meeting

The next meeting will take place on Wednesday 9th of July 2025 at Auckley Parish Centre, at 6.30pm.

Chair.....

Date: