

**SAUCKLEY PARISH COUNCIL**

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**THE STAFFING COMMITTEE MEETING OF AUCKLEY PARISH COUNCIL WILL BE HELD ON**

**WEDNESDAY 11<sup>TH</sup> JUNE, 2025 AT AUCKLEY PARISH CENTRE,**

**COMMENCING AT 5.45PM.**

**AGENDA**

1. NON-ATTENDANCE OF COUNCILLORS
  - a) To receive and note apologies from councillors (on the Committee) who are unable to attend the meeting
  - b) To consider reasons for absence provided by councillors (on the Committee) who cannot attend and resolve the council's committee's acceptance of these if felt relevant.
2. TO RECEIVE DECLARATIONS OF OTHER INTERESTS AND ANY AMENDMENTS
3. TO DETERMINE EXCLUSION OF THE PUBLIC AND PRESS
4. TO APPROVE MINUTES OF THE STAFFING COMMITTEE HELD 12<sup>TH</sup> FEBRUARY 2025 (ENCLOSED)
5. TO UNDERTAKE AN INTERIM REVIEW THE CLERK'S PROGRESS ON COMPLETION OF APPRAISAL TARGETS
6. TO CONSIDER DUTIES OF SITE SUPERVISOR AND FACILITY FOR PAYMENT OF ADDITIONAL HOURS
7. TO APPROVE INCLUSION WITHIN THE LONE WORKING POLICY A SECTION RELATING TO EMPLOYEE WORK PATTERNS (to follow)
8. TO RECOMMEND FOR ADOPTION A SEXUAL HARRASSMENT POLICY (Circulated)
9. TO DISCUSS THE INCLUSION WITHIN THE COUNCIL'S MEDIA POLICY RELATING TO PUBLICATION OF ITEMS INCLUDING PHOTOTGRAPHS TAKEN BY MEMBERS OF THE PUBLIC FEATURING COUNCIL EMPLOYEES (to follow)
10. TO REVIEW THE TERMS OF REFERENCE OF THE COMMITTEE (to follow)
11. TO CONFIRM DATE AND TIME OF NEXT STAFFING COMMITTEE MEETING-

Emma Lear (Clerk)

5<sup>th</sup> of June 2025

