

MINUTES OF THE ANNUAL MEETING OF AUCKLEY PARISH COUNCIL

HELD ON WEDNESDAY 8TH MAY 2024, COMMENCING AT 6.30PM

AT AUCKLEY PARISH CENTRE

Councillors Present: S. Featherstone (Chair) I. Swainston (Vice Chair), M. Caygill, R. Dobson, J. Staniforth, L. Sydney, G. Warrender, J. Worthington.

E. Lear (Clerk)

1. **Election of Chairman-** Cllr S. Featherstone was proposed by Cllr Worthington for the upcoming year-
AGREED
2. **Signing of Declaration of Acceptance of Office-** **COMPLETED**
3. **Elections of Vice Chairperson-** Cllr I. Swainston was proposed by Cllr Staniforth for the upcoming year-
AGREED
4. **Public Participation** One present
 1. Land between Hurst Lane and Mosham Road- development land for sale. The area is covered under the CDC Countryside Policy which says it should only be developed for agricultural purposes but member of public spoke to a surveyor on site who was surveying for houses. Member of public requested the Council to be observant of this site.
 2. The bridge over the River Torne (from the footpath) is deteriorating. Cllr Warrender advised that CDC Public Rights of Way are looking into the bridge. The path being used is not the correct footpath as the area is generally marshy. It was noted that the bridge took a lot of effort to be installed when the old one deteriorated and the area was not flood land when it was installed.
 3. Telephone Kiosk on Eilers Lane- the planned refurbishment is a good idea but the member of the public asked a) what it will be used for
b) how the lack of respect in the area will be dealt with – the public need educating.

The member of the public thinks that the whole area needs upgrading as part of a comprehensive scheme that also deals with parking.
The Council explained that they were looking in to this but that the land was privately and publicly owned by CDC with different areas of CDC dealing with different aspects.
5. **Non-Attendance by Councillors**
 - a) Apologies were received from Cllr Platts.
 - b) The reason for absence was accepted.
6. **Declarations of Other Interests and Any Amendments-** None
7. **Determination of the Exclusion of the Public and Press**
Required if public enter for item 40.
8. **Approval of Minutes of the Parish Council Meeting Held 10th April 2024**
Amendment required to item 3. – should read item 30 e) not 26.
The minutes were approved and signed as a true record.
9. **Appointments to Outside Bodies:**
 - a) PCJCC Meetings – Cllr Staniforth
 - b) Auckley Parish Centre Meetings – Cllr Warrender
 - c) Public Rights of Way Meetings – Cllr Warrender
 - d) Quarter Internal Audit – Cllrs Staniforth & Warrender

- e) YLCA Branch Meetings – Any member may attend, but only the two appointed can vote – Cllrs Staniforth & Worthington
- f) Charity Trustees – Cllrs Swainston (Chair) Caygill, Dobson, Featherstone and Platts
- g) Yorkshire Wildlife Park Meetings – Cllr Dobson
- h) Quarry Liaison Meetings – to remove
- i) Doncaster Transport Group- Cllr Swainston if required but currently reevaluating the process.
- j) Staffing Committee- Cllr Staniforth (Chair), Chair/ Vice Chair of Parish Council, Cllr Dobson
- k) Ward Meeting- Chair/ Vice Chair of Parish Council

10. **Reports from District Councillors and/or DMBC Officers**

None present.

Initial response received regarding the planting license and a request for location for a ‘man shed’.

11. **Matters Arising from the April Minutes**

Public Participation- Branton Reds did not use the junior pitch on Riverside Park as the pitch would have not been suitable to allow two games in the weekend. The pitch also would not have been lined on time.

6. Matters Arising from the Previous Minutes

- Aries Network requested to make a phone call as passwords are sent out- passwords still not received so Clerk to request passwords sent to her. Some Cllrs willing to attend Aries Network office to set up.
- Cannot contact Peel representative. Sent text message. Sent email to their IT desk. Cllr Sydney has tried sending as well- Clerk to call and then contact customer point at Peel Group if necessary.
- Chased Ward Councillors regarding SYHA skip request, grubbing back on Mosham Road- no response
- Chased St Leger homes regarding manhole cover- now completed.

7. Consideration of Contact made by Members of the Public

- a) Member of the public believes an email was sent to the Clerk regarding the precept but no response received- Cllr Staniforth to check details with member of public.

13. Consideration of Change in Venues for Parish Council Meetings- information in the Arrow is incorrect- Clerk has updated.

15. Consideration of the Replacement of Faulty Christmas Light Strings

Requested November installation- noted by Christmas Plus. They have advised to purchase new lights for the Spruce tree on the Green in 2025/26 and then spread existing lights between the other trees. Awaiting costs for budgeting.

16. Consider Improvements to the Front of the Ellers Lane Parade of Shops

CDC Street Scene no longer have capacity to provide quote for these works. CDC Highways have not responded when asked if they would quote. Clerk to request Ward members assistance via a meeting as a priority of the Parish Council but not getting any further with project.

18. Consideration of the Planting Licence from CDC for Hayfield Lane

Response sent to Ward Councillors. Cllr Cox was disappointed. A subsequent email has requested the amount spent on planting by the Parish Council- the Council don't own the verges and maintain their own areas including the tubs.

No response from CDC with request to why kick rails cannot be used or if it's purely financial – Clerk to chase.

22. D Day Celebrations

Cllr Sydney's email was sent to schools/college with no response.

23. Highway Matters

- The Church Close path has still not been repaired- chaser sent for update.
- Lamp standard on Ellers Lane near Myrtle Grove- sent to Street lighting design to provide and install a column- awaiting timescale.

12. **Consideration of Contact made by Members of the Public**- None received

13. **Approval of the Annual Governance & Accounting Return- APPROVED**

14. **Consideration of AJFC Running Summer Training Sessions and Marking Out Box**
 Training sessions to run on a Saturday to attract new players. Box will be within the area of the current pitch - **AGREED**
15. **Consider Riverside Park Football Quotations & Associated Donation Request Made by AJFC**
 £120 plus VAT to seed the junior pitch.
 £219 plus VAT to seed adult pitch (this is included in the Council's budget under football costs)
 £460 plus VAT to aerate both pitches
 Accept donation by AJFC to cover seeding of junior pitch and aeration of both pitches totalling £580 over two instalments- **AGREED**
 Council rejected request for exclusive use due to ongoing concerns about the long-term maintenance of the pitches due to weather and ground conditions, including the pitch dropping. Though AJFC will always be given priority, the Council did not want to raise hopes of long-term maintenance.
 Clerk to contact contractor to enquire when aeration is appropriate.
16. **Consideration of Disposal of Items from the Pavilion:**
 a) Kitchen door
 b) Line marker- not functioning and old.
 Cllr Staniforth to arrange with Auckley Show Committee for both items to be placed in their skip, to be disposed of in August- **AGREED**
17. **Consideration of the Quotations for the Rejuvenation of the Pavilion Exterior**
 a) Joinery- Three requested but one received
 b) Painting- Three requested, with two received.
 Clerk to request further quotes with preferred option involving one company providing both jobs.
 Delegated decision given to the Clerk to allow order with 2 companies if quote provided is more than £1600- **AGREED**
 c) Roof gaps (missing cement)- Cllr Staniforth proposed Order can be placed up to £200- **AGREED**
18. **Consideration of the Upcoming 50th Anniversary of Auckley School**
 Following discussion- Clerk to write to headteacher requesting information about what they would like to the Parish Council to do/contribute- **AGREED**
19. **Consideration of the Insurance Quotation**
 £1,633.76 including tax- part of LTA.
 a) £17.50 for Contract Dispute which is now an optional extra- Cllr Warrender proposed the purchase- **AGREED**
20. **Consideration of the Quotation for the Supply and Planting of Flowers in Tubs around the Village**
 Two quotes received- one with two options. Third company to be approached next year.
 Cllr Warrender proposed Walkers Nurseries: £1100 including VAT- **AGREED**
 Handyman to remove ivy from Eilers Lane planters and dead head throughout the season.
21. **Consideration of the Plant Watering Quotation**
 £1200.60 (£80.04 per occasion)- based on 15 weeks of watering i.e. until the 2nd week of September –
 Cllr Staniforth proposed- **AGREED**
22. **Consideration of the Quotation for the Replacement of 2 Zip Line Buffers for Riverside Park**
 £120 plus VAT- **AGREED**
23. **Consideration of Placing Sports Equipment for Use at Hayfield Park**
 a) To Discuss the Location of Storage- Cllr Sydney has spoken to the Spar on Hayfield Lane. They would be happy to store and issue as they feel they know their customers well.
 Cllr Staniforth proposed to use the location and to spend up to £60 on equipment (bag, basketballs, foam balls)- **AGREED**
 Clerk to contact Spar.
24. **Discussion of Locations for the 'Man Shed'**
 Following discussion of the name being a brand, Hayfield Park adjacent to Hayfield Lane (near the car park) would be suggested. Clerk to contact Ward Councillors.

25. **Consideration of Verges on Hayfield Lane**

No response from CDC regarding kick rails but school are not supportive of planting. Clerk to chase CDC.

26. **Update on the Auckley Show Traffic Management Scheme**

Following update from contractor on the wet ground conditions, Clerk to contact Show Committee with the need to fill in the hole.

Concern was expressed that there may not be enough room for vehicles to use the new route if conditions are wet at the time of the Show.

27. **Update on Trees on the Green**

CDC tree team are suffering a large backlog. Work is carried out on a risk basis and they are dealing with diseased trees. The tree stump removal on Ellers Lane, crowning on the Green and works on Church Close remain as open jobs and will be fitted in between the more urgent work.

The tree officer will try and remove the saplings below the spruce on the Green when passing (using secateurs).

28. **Discussion of D Day 80 Celebrations**

Some concern about the delay in response from the Scouts leaving little time to organise and therefore members discussed a second option: holding a smaller event at the Eagle & Child.

Cllr Sydney to await answer from scouts into the next week and approach the Eagle & Child if required.

29. **Discussion of Highway Matters**

- Water is pooling and vehicles splashing members of the public outside 83 Main Street and the junction of Hurst Lane /Mosham Road.

Clerk to contact CDC Drainage copying in Ward Councillors requesting action.

- The footpath which runs through Spey Drive play area is in a poor condition – breaking up and covered by grass clipping- Clerk to report to CDC.

- Broken bin door forming a trip hazard on Spey Drive play area- Clerk to report to CDC

- Following discussions with a member of the public regarding parking on pavements it was clarified that there has been no change in the law in Doncaster and that it is only illegal if causing an obstruction.

30. **Discussion of Recreational Matters**

a) Hayfield Park s106 funding update- CDC requested 3 quotes for the paths and fencing before further discussion- Clerk obtaining.

b) It was noted from the Hayfield Park consultation that there was a equal number in support of the table tennis table remaining to removing it. Clerk to use fund for Hayfield Park equipment to purchase table tennis equipment.

c) The play equipment on Riverside Park requires cleaning. Handyman to clean and Clerk to obtain quote for an annual jet wash which can be added to the budget.

d) Strimming is required on both site.

31. **Police Report and Crime Figures**- 23 in March.

32. **Consideration of Items for Submission to the Arrow & Newsletter**

a) D Day celebrations

b) Re-election of Chair and Vice Chair

33. **Discussion of Matters Associated with Parish Council Website/ Facebook**- None.

34. **Consideration of Items for Referral to Ward Councillors**

- Drainage issues on Main Street and Hurst Lane/Mosham Road junction.

35. **Reports of Meetings Attended by Members of the Council:**

Public Rights of Way Forum- attended by Cllr Warrender- reported a slight change to the route of Footpath 1.

Employment Law webinar- attended by Cllr Worthington- to be distributed. Cllr Worthington to attend Holding Better Meetings- **AGREED**.

YLCA JEB- Cllr Staniforth had sent her apologies but received a report that they had discussed the new YLCA website and set up of branch meetings.

36. **Consideration of Planning Applications**- None

37. Report Decisions made by DMBC's Planning Committee-

- a) 24/00330/FUL- Installation of new bi-fold doors (widen the opening) to replace the existing rear patio doors. Alterations to windows on rear elevation, including the installation of a Juliet Balcony with glazed doors to replace the existing windows on the rear bedroom. Plus, the erection of a front Porch.- 6 Riverside Gardens Auckley- **GRANTED**
- b) 24/00570/AGR- Erection of agricultural storage building (length - 36.6m, height to eaves - 7.3m, breadth - 11m, height to ridge - 8.8m)- Ivy House Farm Eastfield Lane Auckley- **Prior Approval Not Required**
- c) 24/00432/FUL- Erection of first floor level extensions to the front and side & erection of a front Porch extension to a detached dwelling house- 16 Maple Drive Auckley- **GRANTED**
- d) 24/00436/FUL- Erection of a single storey rear extension following the demolition of existing conservatory- 16 Ivy House Court Auckley- **GRANTED**

38. Banking Transactions

24/25 5	South Yorks Tree Serv.	Plum Tree Branch Removal – Riverside Park	£108.00
24/25 6	Christmas Plus	Christmas Light dismantle 24	£1097.71
24/25 7	Handyman	Salary	£307.52
DDCR 24/25 1	British Gas	Pavilion Electricity	£26.49
DDCL 24/25 2	British Gas	Oak Tree Avenue Electricity	£16.50
24/25 8	Business Stream	Allotment Water	£82.22
24/25 9	Business Stream	Pavilion Water	£37.75
24/25 10	Clerk	Salary	£912.05
24/25 11	Arrow Publications	Single Page Newsletter	£126.00
DDO 24/25 2	O2	Mobile Phone	£7.63
DDP 24/25 2	Nest	Clerk's Pension	£42.21
24/25 12	J W Bichan Farmers	Hedge trimming & ditch clearance 23	£240.00
24/25 13	Zurich Municipal	Annual Insurance premium	£1633.76
24/25 14	Blyth Pest Control	Mole Eradication	£300.00
24/25 15	Christmas Plus	Christmas Light String Replacement	£546.00
24/25 16	Glendale	Grass cut x2/strim x1	£604.63
24/25 17	Reimbursement	Printer Paper	£4.15
24/25 18	Reimbursement	Stationary	£5.98
24/25 19	Reimbursement	Second Class Stamp	£0.85

Hayfield Park

DD HP 24/25 1	E on	MUGA Electricity	£46.84
HP 24/25 2	North Notts Lands.	Box cut- play area	£148.80
HP 24/25 3	Glendale	Grass cut x2/strim x1	£304.49

39. Receipt of Correspondence:

YLCA -Weekly White Rose Update Bulletin, Training programmes, Law & Governance Bulletin
NALC – Chief Executives Bulletin

Yorkshire Wildlife Trust- Opportunity to Influence Network Rail's Biodiversity Programme in Yorkshire- Clerk to attend presentation to show interest as part of the Council's Biodiversity Policy.

40. **Consideration of the Clerk Taking on Additional Employment**

Following discussion- **AGREED**

The Council are requesting that Blaxton Parish Council consider a commitment to share both time and costs associated with training as it will be mutually beneficial to both.

41. **Confirmation of Date and Time of Next Meeting**

The next Council Meeting will take place on Wednesday 12th of June 2024 at Auckley Parish Centre, commencing at 6.30pm.

Chair.....

Date: