

**MINUTES OF THE MEETING OF AUCKLEY PARISH COUNCIL**  
**HELD ON WEDNESDAY 10<sup>TH</sup> JANUARY 2024, COMMENCING AT 6.30PM**  
**AT AUCKLEY JUNIOR & INFANT'S SCHOOL**

Councillors Present: I. Swainston (Vice Chair), M. Caygill, R. Dobson, S. Platts, J. Staniforth, L. Sydney, G. Warrender, J. Worthington.

E. Lear (Clerk)

**Public Participation** None present

**1. Non-Attendance by Councillors**

a) Apologies were received from Cllr Featherstone

b) The reason for absence was accepted.

**2. Declarations of Other Interests and Any Amendments**

Cllr Warrender raised an other interest in item 13.

**3. Determination of the Exclusion of the Public and Press**

Required for item 29.

**4. Approval of Minutes of the Parish Council Meeting Held 10<sup>th</sup> January 2024**

The minutes were approved and signed as a true record.

**5. Reports from District Councillors and/or DMBC Officers**

No report received.

**6. Matters Arising from the December Minutes**

**6. Matters Arising from previous minutes**

The meeting with residents of The Green and CDC regarding flooding is still to be arranged. Severn Trent keep replying with holding emails about the complaint/request for a meeting.

**7. b) Consideration of Contact Made by Members of the Public**

Hayfield Lane Primary were contacted to advise that hopefully more enforcement of illegally parked vehicles by CDC will be taking place on the grass verges on Hayfield Lane. They replied with comments about current enforcement and asking questions, as well as asking for further updates- Clerk to reply after obtaining further information from CDC.

**8. Consideration of Area in Front of the Parade of Shops on Ellers Lane**

Clerk still to contact son in law of parade of shops' owner.

**9. Phone Box on Ellers Lane**

Clerk still to request costs from CDC for a general tidy up of the area.

**13. Consideration of the Maintenance Contracts for Riverside and Hayfield Parks**

Advised contractor that the Parish Council will be removing spraying from the contract for when retendering but no reply received when asked about the issues with strimming.

**23. Consideration of Quotation for .gov.uk Email Addresses for Councillors**

YLCA have advised that Councillors don't need their email addresses on the website.

**7. Consideration of Contact made by Members of the Public**

a) The Parish Council had been copied in on an email conversation between a member of the public and the Auckley Show Committee. Clerk to reply to both parties, thanking them for copying in the Parish Council, where the comments were noted but the Parish Council had nothing to add.

b) The Material Strategic Infrastructure meeting for South Yorkshire had taken place in the Auckley Parish Centre. It was not understood what the purpose of the meeting was but the Parish Council had not received an invitation for something taking place in the parish which could have covered infrastructure which was contained in the parish. An example of this is the Great Yorkshire Way- big lorries are now using Auckley as a through road from this road.

Clerk to send email to South Yorkshire Mayor's Office expressing disappointment that they had not heard about the meeting until after it had happened and expressing that they would have appreciated an invitation.

#### **8. Consideration of the Third Quarter Audit & Budget Monitoring Reports**

The third quarter bank reconciliation was **APPROVED**.

Budget Monitoring: Clerk to move the donation for the new defibrillator to New Developments/Replacements budget head.

#### **9. Approval of the Council's Budget for 2024/25**

**APPROVED** at £51,500.

#### **10. Consideration of the Council's Precept for 2024/25**

The Tax Base in the Parish has reduced since 2023/24 but it was confirmed that the Torneley Quarter had had 54 newly occupied properties between the 1<sup>st</sup> of December 2022 and 30 November 2023- Clerk to contact CDC to ask if the properties on the Tornely Quarter have been included.

Cllr Staniforth proposed the Precept of £51,500 following on from the agreement of the budget at the same amount.- **AGREED**

#### **11. Consideration of the Appointment of the Internal Auditor for 2023/24**

Cllr Swainston proposed to appoint Claire Wellings as the Internal Auditor subject to the fee not exceeding £150- **AGREED**.

#### **12. Review of the Christmas Light Period**

Both the Larch Avenue and Oak Tree Avenue lights have been operating without their timers due to faults which were reported to CDC.

There was a delay in the lights switch on. Larch Avenue was switched on, on the 2<sup>nd</sup> of December after CDC advised we could bypass the timer. All other locations were switched on, on the 6<sup>th</sup> after confusion from Christmas Plus about who switched them on.

Clerk to contact Christmas Plus- the timers need to be set to 3pm as the lights on the Green were not coming on until 4.30pm.

#### **13. Consideration of Flooding of The Green (Street)**

A resident's garden had flooded once again with sewage appearing. The Clerk is still to organise the meeting between residents and CDC. It was suggested that the resident should be advised to contact their MP, seek advice from a solicitor and contact Severn Trent again mentioning the previous contacts they had made (keeping evidence of the contacts for the future).

#### **14. Consideration of the Phone Box on Ellers Lane: DEFERRED.**

#### **15. Consideration of Locating Defibrillators around the Parish**

Clerk to contact the Eagle & Child to ensure that the new defibrillator is installed and made operational as soon as possible.

Clerk to contact the college and look into ownership of the parade of shops opposite the Co- op and 3 Keys Property on Hayfield Lane.

#### **16. Discussion of D Day 80 Celebrations**

No response yet from the engineering company with a design for a beacon.

Cllr Swainston has discussed with the Auckley Scout group representative – Clerk to send introductory proposal letter requesting email contact to hasten communication.

Discussion about a bespoke design (i.e. not mentioning D Day 80) so that it could be used for future events.

Discussion to take place with insurance company when necessary.

#### **17. Discussion of Highway Matters**

- Water had been seen running out of Hanson's Quarry.

- Pothole at the junction of Maple Drive & Ellers Lane- Clerk to report to CDC with measurements provided.
- Overgrown hedge obstructing the pavement at the junction of Ellers Lane and School Lane (opposite the Spar car park)- Clerk to report to CDC.
- Main Street requires its pavements sweeping between the traffic light junction with Hurst Lane and the junction with Ellers Lane- Clerk to report to CDC.
- An ambulance crew attending Church Close complained about the poor street lighting to the rear as well as the uneven footpath- Clerk to report to St Ledger Homes.

#### **18. Discussion of Recreational Matters**

- Clerk to ask the Enforcement Team for an update on the signage at Riverside Park as it does not seem to have been installed.
- A Teams meeting had been arranged with CDC to discuss the consultation for play equipment on Hayfield Park.
- A suggestion was made to paint the exterior of the Pavilion on Riverside Park.
- The fenceline parallel to Hayfield Park has still not been rectified and the tree belt seems to be accumulating litter- Clerk to contact Peel to remind them of obligations.

#### **19. Police Report and Crime Figures**- 31 in November.

The crime figures are to be monitored to decide if a request should be made to the start up of the Community Action Partnership meetings again.

#### **20. Discussion of Matters Associated with Parish Council Website/ Facebook**

Apologies were received for fewer updates on Facebook.

#### **21. Report on the Neighbourhood Plan Website**

It is not possible to migrate information between the Neighbourhood Plan website and the Parish Council website and therefore the ongoing maintenance of this website has been stopped, with no ongoing costs. The Neighbourhood Plan can be viewed on the CDC website.

#### **22. Consideration of the Format for .gov.uk Email Addresses for Councillors**

Firstname.secondname format- **AGREED**

#### **23. Consideration of Items for Referral to Ward Councillors**

Following earlier discussions, Cllr Platts proposed to contact the Ward Cllrs saying that though it is appreciated that they can't always attend meetings, please can they provide a monthly update including matters around the Ward or Doncaster Council initiatives that may have an impact on the Auckley Parish- **AGREED.**

1. The Green- flooding to resident's properties
2. Requesting a progress update on the container/man shed.

#### **24. Reports of Meetings Attended by Members of the Council:**

Councillor Discussion Forums- Cllr Worthington attended and can send out a report- Civic/elected mayors were discussed. Another Discussion was on Road Safety- '20 is Plenty'- discussion took place with the Council supporting '20' on estate roads – but not all roads in that category.

Cllr Worthington to attend the YLCA Dealing with Complaints webinar- **AGREED.**

#### **25. Consideration of Planning Applications**

23/02598/FUL- Erection and operation of an observation wheel at the Yorkshire Hive (retrospective) (without compliance to condition 1 of planning application 22/01960/FUL granted on 25/01/2023 - Temporary consent), Yorkshire Wildlife Park, Brockholes Lane, Branton- The Parish Council would like to **object** based on safety- it is a distraction to motorists when lit and it is not in keeping with the Wildlife Park. Please note that these are the same comments as made on application 23/01995/FUL. The Parish Council would like to add that the Yorkshire Wildlife are justifying the wheel as they need additional money but the latest available financial accounts state that the business is doing well.

#### **26. Report Decisions made by DMBC's Planning Committee-**

23/01995/FUL- Erection and operation of an observation wheel at the Yorkshire Hive (retrospective) (without compliance with condition 1 of planning application 22/01960/FUL; current temporary permission to change to permanent)- Yorkshire Wildlife Park, Brockholes Lane, Branton- **REFUSED**.

**27. Consideration of Whole Council Training**

Decision **DEFERRED**- until post the next election in May 2025 in case there are new councillors in position at that time.

**28. Consideration of the Terms of Reference of a Staffing Committee**

The staffing committee will consist of:

Cllr Dobson, Cllr Staniforth and the ‘Office of Chair or Vice Chair’ with Cllr Caygill acting as the substitute as required.

The Chair of the staffing committee will be elected in the first meeting which will take place as a public meeting on Wednesday 14<sup>th</sup> of March at 6pm.

**29. Consideration of a Reduction in the Handyman’s Hours**

Clerk explained the background to the proposal and the reasonings behind it. Cllr Staniforth proposed reducing the handyman’s hour to 8 hours per week effective from the 1<sup>st</sup> of January- **AGREED**.

**30. Banking Transactions**

23/24 112	Handyman	Salary	£302.72
23/24 113	Firefly	Donation	£100.00
DDCR 1	British Gas	Pavilion Electricity	£20.45
DDCL 4	British Gas	Oak Tree Avenue Electricity	£16.88
23/24 114	Clerk	Salary	£915.14
23/24 115	Christmas Plus	Christmas Light Installation	£2561.33
23/24 116	E on	Pavilion Electricity	£6.60
DDO 10	O2	Clerk’s Mobile Phone	£18.85
DD10	Nest	Clerk’s Pension	£40.68
23/24 117	HMRC	Tax and NI	£768.60
23/24 118	Fireguard Limited	Fire Extinguisher Service	£30.60
23/24 119	Aries Network	Domain Renewal	£144.00
23/24 120	Your Name Here	Website Renewal fee	£13.00
23/24 121	Reimbursement	Pavilion Cleaning Products	£15.04
23/24 122	Reimbursement	Antivirus Software 18 months	£42.49

Hayfield Park

HP 23/24 28	Defib Store Ltd	Defibrillator Pads x2	£136.80
HP 23/24 29	Taylor Bracewell	Disbursements (Land Registry)	£8.00
DD HP 23/24 5	E on	MUGA Electricity	£36.83

**31. Receipt of Correspondence:**

YLCA -Weekly White Rose Update Bulletin, Training programmes, Law & Governance Bulletin

NALC – Chief Executives Bulletin

South Yorkshire Police & Crime Commissioner- Blog, Precept and Priorities Consultation

SYHA Housing Officer- Request for funding for a skip- Clerk to add to next agenda.

**32. Confirmation of Date and Time of Next Meeting**

The next Parish Council meeting will take place on Wednesday 14<sup>th</sup> of February 2024 at Auckley Junior and Infant’s School, commencing at 6.30pm.

Chair.....

Date: .....

