

MINUTES OF THE MEETING OF AUCKLEY PARISH COUNCIL
HELD ON WEDNESDAY 8TH NOVEMBER 2023, COMMENCING AT 6.30PM
AT AUCKLEY JUNIOR & INFANT'S SCHOOL

Councillors Present: S. Featherstone (Chair) I. Swainston (Vice Chair), M. Caygill, R. Dobson,
J. Staniforth, L. Sydney, G. Warrender, J. Worthington.

Ward Councillor R. Jones

E. Lear (Clerk)

Public Participation None present

1. **Apologies and Approve Reasons for Absence**

Apologies were received from Cllr Platts and the reason for absence was accepted.

2. **Declarations of Other Interests and Any Amendments**

Cllr Warrender declared a personal interest in item 23.

3. **Determination of the Exclusion of the Public and Press**

Exclusion for pay discussions if required.

4. **Approval of Minutes of the Parish Council Meeting Held 11th October 2023**

The minutes were approved and signed as a true record.

5. **Reports from District Councillors and/or DMBC Officers**

Cllr Jones was in attendance, briefly describing the acquisition of a 40ft container with heating and lighting which could be used as a community space/shed. The current proposal is to locate it on the Finningley & Blaxton playing fields but this is to be confirmed. City of Doncaster Council (CDC) are currently consulting the community. CDC consultation to be shared on the website and Facebook- the consultation period was not deemed to be long enough. Item 14 to be brought forward to provide information to the Ward Councillor.

He confirmed that the Community skip will be placed in the layby outside Hayfield School. The date has been confirmed.

6. **Matters Arising from the October Minutes**

6. Matters Arising from previous minutes

- Phantom Court- CDC state that it is not in breach of its planning conditions.
- No response from Auckley Show Committee yet regarding the container.
- Peel- no update.
- Potholes and extra government funding- CDC report that 'the extra money from the Sheffield City Region will not affect our decision regarding the areas of concern as the defects must meet our intervention criteria regardless to what funding is available.'
- CDC have acknowledged receipt of the overgrown speed sign request for information.

11. **Discussion of D Day 80 Celebrations**- the group is not a 'committee' but a 'working group'.

12. **To Consider Remembrance Day**

Blaxton P.C. have provided details of the forthcoming remembrance parade. The Parish Council thanked Cllr Warrender for erecting the lamp post poppies and his attendance at the upcoming parade.

24. Highway Matters

- CDC have confirmed they are happy to attend a meeting to discuss the flooding on the Green. Yorkshire Water have confirmed that they are not involved in the area. Severn Trent are yet to provide a response.
- CDC have responded that the seats on The Green don't require cleaning.
- CDC have inspected the trees on Church Close and put them on a priority 3 for works (6 months).
- The lamp-post with the missing lamp parts has been inspected by CDC and the parts are on order.
- CDC replied that the road edges with vegetation are currently having their second spray and that they will then return to the areas previously highlighted with vegetation still growing.
- CDC will have inspected the bulging wall along Main Street today (8th of November).

25. Recreational Matters

- The CDC Enforcement team have responded with information about PSPO signage and where to order. An Enforcement Officer has confirmed availability to meet onsite on Friday, 24th November.
- Hayfield Park arson incidents- The PCSO has responded that they missed the incident report. They will include on their rounds.
- Information regarding the Ward Councillors' budget sent to members.

30. Planning Applications

CDC have responded that further information has been provided as part of the application for the extension to the college, which is also intended to address the outstanding conditions on the original permission. This is currently being assessed by CDC Transportation and the case officer for the latest application. Once they have reached a view, a more comprehensive update will be provided.

14. Update from Finningley Harriers

The proposed team wasn't formed but they would like to use it as a training ground and place the container on Hayfield Park. If seeding was to take place, they wouldn't use it. Email not received with details of container. Await further information- PENDING

15. Consideration of the Reseeding Quotation For Hayfield Park

Contractor has advised it is too late to complete and advise to carry out in March- 8 bags of amenity seed £1225 plus VAT.

It was noted that the grass could take 6-8 months to take.

Clerk to arrange quote in January for consideration in February 2024.

7. Energy Price Fix for the Pavilion (Riverside Park)

3 year fix with British Gas Lite – Standing charge: 45p/day and p/kwh: 30.07

8. Noting Quotation for Christmas Trees: 2x 18-20ft Norway Spruces, including delivery, erection and collection: £926.

9. Discussion of D Day Celebrations: CDC have expressed no concerns about the beacon being located adjacent to Hurst Lane, bearing in mind that it shouldn't distract drivers, but would request liaison with the YWP regarding car parking.

Clerk to contact YWP to request use of the mound adjacent to Hurst Lane.

Consideration of future storage would be required.

Cllr Sydney has not heard back from the person who suggested approaching the scouts to hold a bonfire.

Contact required for the 4th Finningley Scouts.

10. Consideration of the Financial Risk Assessment

Amendments made in the meeting - **APPROVED**

11. Consideration of the Double Authorisation of Payments Using Internet Banking

The Clerk provided details of accounts used by other councils.

A Financial Risk Assessment had been carried out as advised by the YLCA. The YLCA has advised that two people were not required to authorise payments but that more than one person must be involved in the payment process which currently occurs.

As per 5.6 of the Financial Regulations the Clerk will add to the April agenda, the signing of a list of payments whereby these are pre-agreed for the year including payments for Direct Debits, utility bills, contracts, salaries along with associated costs- Clerk to do.

Following these actions the Council decided not to proceed with a double authorisation account, but to monitor once the agreed changes are made and reassess in a year.

12. **Consideration of the Data Audit (GDPR)**

Following discussions the Clerk will:

- remove names/emails addresses from forwarded emails
- Enquire about the availability of .gov.uk email addresses for councillors
- Remove bank details for staff from payment receipts.

ONGOING

13. **Consideration of Locating Defibrillators Around the Parish**

- a) To note an application to the DHSC Community Automated External Defibrillator (AED) Fund: Applied for the Eagle & Child who currently don't have a defibrillator. Awaiting response to application. Eagle & Child would be happy to be considered a location regardless of this application- the location on the building would just need to be considered due to the electrics.
- b) To consider an application to the British Heart Foundation Fund: Applications opened on 16 October 2023 and will close on 15 March 2024. All eligible UK-based community organisations can apply, including local councils. Each organisation can only apply for one award package- the Council will apply for the Eagle & Child if the DHSC Community Automated External Defibrillator (AED) Fund application is unsuccessful. If it is successful, other sites would need to be considered.
- There has been no update from the college regarding locating an external defibrillator at this location and no response from the Co-op.
 - Locations of defibrillators to be added to website and Facebook:
 - Hayfield Park
 - Riverside Park
 - Auckley School
 - Clerk/ Councillors to do.

16. **Discussion of Highway Matters**

- The surface of the public paths next to the Charity Land are owned by CDC Highways
- Overspilling of gravel from drives on to the footpaths has been reported- **MONITOR**
- The lighting on Great Yorkshire Way (Lincoln Green Way) is still off and the area is pitch black- Clerk to chase Peel for update.
- Overgrown vegetation: Sea King Avenue to the bus stop on Hayfield Lane
 - Main street (opposite the Eagle & Child, goin towards the river)
 - Clerk to report to CDC.
- Letter from resident regarding the lack of street lighting on the Torneley Quarter- Clerk to forward to Ward Councillor following permission from resident, expressing to resident the Council's concerns but unable to assist. Clerk to write to Avant Homes expressing concern over the lack of security lighting.

17. **Discussion of Recreational Matters**

- a) Consideration of Hayfield Park & Riverside Park repair quotes:
Order for the zip wire inspection: £150 plus VAT (To add to budget as manufacturer advises annual inspection).
£325 plus VAT without matting for Riverside Park
£520 plus VAT (amount corrected after meeting) for Hayfield Park.
Cllr Swainston proposed that all works except the matting on Riverside Park are completed- **AGREED**

- Additional cut/trim on Riverside Park due next week- the footballers have commented about the length of the grass.
 - Further discussions regarding the Community Space- the location would require electricity for lighting in the area (for safety and anti-vandalism) and heating/lighting of the container, plus parking facilities. All locations should be considered.
 - A disposable barbeque has melted on to the surface of the MUGA- Cllr Staniforth proposed to obtain quote for its removal and for Clerk to proceed if £500 or less- **AGREED**
 - Litter is building in the tree-belt adjacent to Hayfield Park- **MONITOR**
 - The top wire to the fence adjacent to the road, adjacent to Hayfield Park has still not been reinstated- Clerk to chase Peel.
 - Reminder to be sent to football teams to remind those attending football matches that driveways must be kept clear and that enough space is required to allow emergency vehicle access- Clerk to send.
18. **Police Report and Crime Figures- 44 in September**
 Concern expressed about increase in crime- Clerk to contact police expressing concern.
 Concern expressed about street lighting not being bright enough- Cllr Jones advised that they are automatically controlled and that a request can be made to increase brightness. Cllr Warrender to produce list of affected street lights.
19. **Consideration of Items for Submission to the Arrow & Newsletter**
- a) Refurbishment of the Ellers Lane telephone box
 - b) Christmas Carol Service- Tuesday 12th of December at 7pm.
 - c) Thank you to the Auckley Women's Institute for the Remembrance display on the Green
 - d) Seeking funding for additional defibrillators
 - e) Christmas trees.
20. **Discussion of Matters Associated with Parish Council Website/ Facebook**
- The YLCA Transparency Code makes suggestions to what should appear on the website. Following discussion the bank reconciliations are to be added as well as each policy, following review in a meeting (over time).
 - Poster for Carol Service to be added to Facebook.
21. **Consideration of Items for Referral to Ward Councillors**
 As a Ward Councillor was present there was nothing to note but an issue was raised that the CDC planning contact email address was no longer taking comments and there had been issues with the website accepting comments through the portal.
22. **Reports of Meetings Attended by Members of the Council:**
 PROW meeting- Cllr Warrender attended- The River Torne footpath was not discussed so a letter is to be sent to CDC requesting resurfacing and building up of the path.
 YLCA JEB- Cllr Staniforth attended. Discussion about subscription price increases.
 YLCA S.Y. branch meeting- Cllrs Staniforth and Worthington attended-
- Following discussion about the Youth Cabinet secret shopper exercise of the website, Council agreed to express an interest- Clerk to contact YLCA.
 - Fellow attendees showed a positive response to the whole council training. Cllr Staniforth proposed to enquire about August dates as there is no council meeting. Clerk to enquire with YLCA and also Cantley with Branton Parish Council to if they have already held their session.
- NALC AGM- Cllr Staniforth attended- fees are to go up.
 Policies, Powers & Duties webinar – Cllr Worthington attended. Notes available on request.
 Councillor Discussion Forum- Cllr Worthington attended- the public should not be able to comment on the Council's Facebook posts and there is requirement for all councils to have a staffing committee- Clerk to add to next agenda.
 Parish Hall meeting- Cllr Warrender attended- still no lease.

23. **Consideration of Planning Applications**

- a) 23/01971/REMM-Details of appearance, landscaping, layout and scale for B2, B8 and Class E:(g) - Employment uses of 31,846 square metres for up to 52 units and parking. (Being matters reserved of appeal ref:22/00040/NONDET allowed on 17/04/2023.)- Land At Former Blaxton Quarry, Mosham Road, Auckley- The Parish Council would like to express concerns about: the impact on traffic in the area, the entry/egress from the site is not safe, the corner of the site floods and there are no bus stops in the area.
- b) 23/01995/FUL- Erection and operation of an observation wheel at the Yorkshire Hive (retrospective) (without compliance with condition 1 of planning application 22/01960/FUL; current temporary permission to change to permanent)- Yorkshire Wildlife Park, Brockholes Lane, Branton- The Parish Council would like to **OBJECT** based on safety- it is a distraction to motorists when lit and it is not in keeping with the Wildlife Park.
- c) 23/02091/TPO- Application to fell 3 Silver Birch, and undertake crown lift on an Oak, all within A14 and crown lift a Silver Birch identified as T96 - all trees within Tree Preservation Order No.16 Auckley 1971- Hanging Carr Farm, Hurst Lane, Auckley- If the trees require removing, please can they be replaced with suitable alternatives.
- d) 23/02031/TPO- Application to fell 2 Horse chestnuts, identified as being within G16 of the Tree Preservation Order No. 16 Auckley 1971- St Saviours Church, Main Street, Auckley- If the trees require removing, please can they be replaced with suitable alternatives.

24. **Report Decisions made by DMBC's Planning Committee**

NOTED

25. **Consideration of the Clerk Undertaking CiLCA in the 2024/25 Financial Year**

CiLCA currently costs £325 plus £450 paid to SLCC for assessment- **AGREED**. Clerk to add to budget.

26. **Banking Transactions**

23/24 86	Business Stream	Pavilion Water	£55.22
23/24 87	Handyman	Salary	£272.81
23/24 88	Business Stream	Allotment Water	£110.93
23/24 89	HMRC	Tax & NI	£448.84
23/24 90	CDC	Bin Emptying Riverside Park	£344.14
DDCL 2	British Gas	Oak Tree Av. Electricity	£14.18
23/24 91	Clerk	Salary	£868.26
DDO 8	O2	Mobile Phone	£18.85
DD8	Nest	Clerk's Pension	£35.21
23/24 92	Eon	Pavilion Electricity	£19.79
23/24 93	Eon	Pavilion Electricity	£22.23
23/24 94	YLCA	Duties, Powers, Policies webinar	£25.00
23/24 95	YLCA	Data Protection Webinar	£33.40
23/24 96	Glendale	Grass cut/strim x1	£434.10
23/24 97	Exact Marketing	Website Updates	£75.00
23/24 98	Royal British Legion	Donation for Wreath	£150.00
23/24 99	Reimbursement	Bin Bags	£27.59
23/24 100	Reimbursement	Safety Boots	£58.98
23/24 101	Reimbursement	Cable Ties for Poppies	£14.99
23/24 102	Reimbursement	Football Post Socket Covers	£29.07
23/24 104	Bawtry Forest Christmas Trees	Christmas Trees x2	£926.00

Hayfield Park

HP 23/24 24	CDC	Bin Emptying	£208.12
DD HP 23/24 3	E on	MUGA Electricity	£29.83
HP 23/24 25	North Notts. Lands	Play Area grass cut	£144.00
HP 23/24 26	Glendale	Grass cut/strim x1	£228.41

27. **Receipt of Correspondence:**

YLCA -Weekly White Rose Update Bulletin, Training programmes, Law & Governance Bulletin

South Yorkshire Police & Crime Commissioner- Blog

NALC- Chief Executive's bulletin,

Local Government Services Pay Agreement 2023- in line with contractual obligations, pay awards to the Clerk (SCP 21: £15.02 to £16.02/ hour) and Handyman (SCP 4: £11.01 to £12.01/hour) were **NOTED** with back pay to be paid accordingly.

28. **Confirmation of Date and Time of Next Meeting**

The next Parish Council meeting will take place on Wednesday 13th of December 2023 at Auckley Junior and Infant's School, commencing at 6.30pm.

Chair.....

Date: