

MINUTES OF THE MEETING OF AUCKLEY PARISH COUNCIL
HELD ON WEDNESDAY 11TH OCTOBER 2023, COMMENCING AT 6.30PM
AT AUCKLEY JUNIOR & INFANT'S SCHOOL

Councillors Present: S. Featherstone (Chair) I. Swainston (Vice Chair), M. Caygill, R. Dobson,
J. Staniforth, L. Sydney, G. Warrender, J. Worthington.

E. Lear (Clerk)

Public Participation None present

1. **Apologies and Approve Reasons for Absence**

Apologies were received from Cllr Platts and the reason for absence was accepted.

2. **Declarations of Other Interests and Any Amendments**

Cllr Warrender declared a personal interest in item 24.

3. **Determination of the Exclusion of the Public and Press**

Not required.

4. **Approval of Minutes of the Parish Council Meeting Held 13th September 2023**

The minutes were approved and signed as a true record.

5. **Reports from District Councillors and/or DMBC Officers**

Report received and communicated to members in the meeting.

- Skip- can be delivered and removed on a Saturday. The Parish Centre is not suitable due to the size of the vehicle/gates. Looking into layby outside Hayfield school as venue.
- Defibrillators- will assist if required
- Contact phone number provided for Finningley Harriers
- CCTV images will be used by police if crime is reported. Parishioners encouraged to report to police and not to use social media.

Clerk to thank ward councillors for the report.

6. **Matters Arising from the September Minutes**

7. **Matters Arising from the July Minutes**

- Requested DMBC assess all trees on the Green prior to Christmas light installation- DMBC Officer visited site and reports that they are healthy but they may order non urgent crown lifting works to aid with grass cutting.
- Details sent through to DMBC re potential land owner where speed sign located- no response. Parish Council requires response- Clerk to chase.

17. **Consideration of the Placement of Storage for the Auckley Show inside the Pavilion Fence**

Contacted Planning Officer at DMBC regarding the installation of a storage container as well as extending the concrete base and fence at Riverside Park plus the addition of storage container at Hayfield Park.

Overall consideration would need to be given to 'the scale, the visual impact and the impact on recreation in the space'.

The concrete base and fencing around the container would add permanency to the storage container. Comments could only be made on an application though.

It was suggested by members that as the granted planning permission for the current shed on Riverside Park was only for ten years, DMBC may look less favourably on a larger container. Could the container be used to support the field use?

Clerk to contact the Show Committee for proposal in order to pursue the container on Riverside Park.

18. Consideration of Associated Matters with Regards to the Auckley Show Committee

The Auckley Show Committee have been given approval for their traffic management scheme on Riverside Park following consultation with DMBC Tree Officer regarding the old hedge-line and the Environment Agency regarding the drainage in the area. Request from DMBC to have suitable support for the ground to be forwarded to the Show Committee.

11. Consideration of the Appearance of the Ellers Lane Parade of Shops

a) To consider the general appearance/condition- The Parade of Shops' Owner will pass on comments regarding the cleanliness of the shop frontages to the shops but is happy for the handyman to carry out tasks in the area as/ when he feels necessary.

DMBC cleansed the pathway following contact.

b) To consider the state of the tree – this tree has been assessed and is healthy but works have been ordered for the ash tree that overhangs the car park (on the right).

19. Discussion of the Footpath along the River Torne

Contacted the Environment Agency- no reponse yet but states 20 working days from email.

Cllr Warrender will raise at the PROW meeting. The footpath was walkable prior to the meeting.

21. Discussion of Highway Matters

- Mosham Road/ Hurst Lane drainage issues-the blocked drains/soakaways in the area have been ordered to be cleared by DMBC and DMBC have noted that the recent works by the contractors in the area have caused further flooding issues and are awaiting a solution.
- Peel update: First Avenue Flooding- Peel are working on their private road to install a surface water filter trench. Openreach has agreed to divert their cabling to allow further soakaways to be added. Works to public highway still need to be agreed with DMBC.
Lincoln Green Way Lighting- contractor carrying out further survey and to report findings.
Hayfield Lane wire fencing- they will obtain a quote to repair as soon as possible.
Dog bins- under a regular emptying contract. Clerk to contact with comment that the bins are constantly overflowing and require more regular emptying.
Landscaping works along the Great Yorkshire Way should be completed by the end of October.
- Potholes- all potholes reported through to DMBC were rejected for action as they did not meet the required 40mm depth. Clerk to contact DMBC asking if they will carry out the works in light of the recent national government announcement regarding more funding for potholes.

22. Discussion of Recreational Matters

- Warning signage placed below razor wire around Pavilion on Riverside Park.

27. Consideration of items for Submission to the Arrow & Newsletter

- No response from public to advertising regarding holding a defibrillator training session.

7. **Consideration of the Second Quarter Audit and Budget Monitoring Reports**

The second quarter bank reconciliation was APPROVED.

The budget seems to be on track.

Budget Monitoring:

- Overspend on External Audit as income from the dowry for Hayfield Park took the Parish Council into the next band for audit costs (this should be lower again next year)
- Underspend on Grass Cutting- September and October invoices not on report but only grass cutting undertaken in September. After the October invoice there will be no more invoices until the next financial year. Strimming has not taken place as per the contract and therefore there have been savings in this budget meaning there is capacity in the budget for extra works over the winter.
- Overspend in the Repairs/ Maintenance budget due to the works to the driveway on Riverside Park.
- New Developments: £1839.21 remains in this budget.
- Clerk to reassign the purchase of the shed and goal post removal to the Football Team Costs heading.

- Cllr Worthington to attend the Policies, Powers & Duties webinar as enough money in the budget- APPROVED. Future costs to the Conferences/Webinars/Seminars budget will require monies moved from other budget headers.
 - Clerk to ascertain costs of CILCA qualification for next year's budget.
8. **Receipt of the External Audit Report**
The External auditor has said that in their opinion the 'AGAR is in accordance with Proper Practices and no other matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met.
The report was received and APPROVED.
9. **Consideration of Variable Direct Debits for Utility Bills**
6.6 of the Financial Regulations states that payment of utility supplies may be made by variable direct debit if resolution passed.
The Feeder pillar for the Christmas lights and the MUGA are now on variable direct debits and Pavilion will be shortly – APPROVED.
10. **Consideration of an Energy Price Fix for the Pavilion (Riverside Park)**
The current fix finishes on the 10th of November.
Clerk to complete- AGREED
11. **Discussion of D Day 80 Celebrations**
Cllrs Dobson, Staniforth and Sydney met with two members of the public in a public meeting on the 6th of October to discuss the upcoming celebrations.
The committee reported to the Parish Council:
- Member of public to approach the Scouts about holding a bonfire
 - A proposal to locate a beacon on the mound outside the Yorkshire Wildlife Park. An approach has been made to one of the directors who will discuss with other directors.
As a beacon may be expensive, it would need to be reusable in the future. The metal fence fabricator (Hayfield Park) could be approached for a quote. A suggestion was made for using a battery operated system for health and safety reasons.
Discussion about distraction to motorists and rail users- Clerk to contact DMBC Highways for comment.
 - An easy to complete proposal was to approach schools to read out a poem on the day.
 - Discussion about what households would be willing to do.
12. **Consideration of Remembrance Day**
- a) To consider a donation to the Royal British Legion for a wreath- the wreath has been ordered with a £150 donation – APPROVED.
Discussion about the Blaxton Remembrance day parade- Clerk to contact Blaxton P.C. for further information.
 - b) To consider the installation of the lamp post poppies- Clerk to order 600mm cable ties.
DMBC agree with the installation providing no ladders to lean on columns, installers must wear long sleeve high viz and poppies to be situated more than 2.1m above the ground.
Cllrs Warrender and Staniforth to install before the 1st of November.
13. **Consideration of the Quotations for Christmas Trees**
Quotes not available for meeting. A delegated decision was given to the Clerk to order the cheapest/most appropriate trees – APPROVED.
Council to monitor the tree in the ground on Oak Tree Avenue for potential use in the future.
14. **Consideration of the Date of the Christmas Carol Service**
Clerk to contact the Eagle & Child and Armthorpe Elmfield Band to propose holding on the Tuesday or Thursday in the first two weeks of December.
15. **Consideration of the Phone Box on Ellers Lane**

Parish Council reviewed the quote for the rejuvenation of the telephone box. Following discussion Cllr Worthington proposed for the telephone box to remain in situ- AGREED with Cllr Sydney disagreeing due to costs.

Cllr Staniforth proposed to consult the public using the Arrow magazine providing costs for renewal. Consultation to appear in December Arrow with item to be discussed on the agenda in December.

16. Consideration of Locating Defibrillators around the Parish

Known publicly accessible defibrillators are located at Riverside Park, Hayfield Park and Auckley School.

New College are open to the proposal of locating one on the side of the building. They believe they could obtain the defibrillator for free from the Department of Education and they will discuss with their Estates Officer if there is anything they could do to support with the installation (both financially and arranging for contractors to install). The Estates Officer will need to look into a suitable location due to power supply- ONGOING

Spoke to manager of Auckley Co-op. Email sent via him to head office to make request- ONGOING. Discussion about if the Co-op own the building.

Discussion about the Eagle & Child public house- Clerk to contact to ascertain if they have one and if not, would they be agreeable to locating one there. If so, the Parish Council will apply for a grant from the Department of Health & Social Care for funding.

The fund provides either a fully funded defibrillator or requires match funding. Parish Council AGREED to match funding if makes sense to obtain in this way.

A budget for defibrillators and their ongoing costs may be required in the future.

17. Consideration of the Locking of the Gate on to Riverside Park

Local resident who lives close to the park has taken responsibility of the key for the gate (key sheet signed) and will unlock/ lock- APPROVED.

18. Consideration of the Quote for Anti-Vandal Paint for the Pavilion Roof

Painting bottom rows of tiles and verges – 2 tins plus labour: £230- APPROVED.

19. Consideration of Strimming on Parks

Clerk to call Glendale and express the council's concerns over the lack of strimming on the parks this year.

20. Consideration of an Additional Grass Cut/Strim on Hayfield and Riverside Parks

Clerk to order an additional strim/cut on Riverside Park in November and to monitor requirement over the winter.

21. Consideration of the Location of Bins and Frequency of Emptying on Riverside Park- to remain unchanged.

22. Consideration of Purchasing Goal Post Socket Covers for Riverside Park

Required for when posts are not in situ in the off season- for 4 covers price ranges from £8 to £24 depending on cover size (Adult Manager to inform next week).

Cllr Sydney proposed the purchase within the range of prices stated- AGREED.

23. Receipt of the Annual Playground Inspection for Riverside & Hayfield Parks

Received- Clerk to obtain quote for all items from DMBC and seek advise regarding the annual inspection of the zip wire.

24. Discussion of Highway Matters

- Email from residents regarding the flooding of The Green. Forwarded to DMBC. DMBC and Severn Trent will cleanse the surface water system as it is heavily silted (Ellers Lane). Email response from resident when advised of above.

Clerk spoken with DMBC officer since the email who is happy for his details to be passed on to arrange a site visit with residents to discuss frequency of cleaning operations.

Following discussion, the Parish Council is going to facilitate the creation of a meeting of the interested parties by contacting each:

Residents

DMBC

Severn Trent

Yorkshire Water.

- Clerk to contact DMBC to request the seats on the Green are cleaned.
- Clerk to contact DMBC regarding the trees on Church Close which are overgrown and blocking light. Clerk to request that they speak to a neighbour with an overgrown tree at the same time.
- Clerk to report lamp standard at the junction of Ellers Lane/Myrtle Grove with no lamp (09411) to DMBC.
- Clerk to contact PCSOs to monitor inconsiderate parking around the doctors on Ellers Lane upto the junction with Maple Grove
- Clerk to chase the report of vegetation in the pavement edges with DMBC
- Clerk to contact DMBC regarding the condition of the stone wall on Main Street to request an inspection on safety grounds.

25. **Discussion of Recreational Matters**

a) *Hayfield Park*

1. To discuss the arson on Hayfield Park- Not known yet if the police have accessed the CCTV footage of the incident. PCSOs did not know of incidents at Hayfield Park when discussed by Councillor. Clerk to contact police to discuss how information is shared about incidents. Clerk to obtain quote for repair and ascertain excess for insurance.
2. Following contact by Clerk regarding the lack of success of the weed/feed treatment as there is no grass, Glendale have suggested overseeding with 8 bags of amenity seed: £1225 plus VAT- requires completing whilst the weather is ok. Decision deferred until the next meeting to allow Clerk to contact Finningley Harriers for a current update. The seeding shouldn't be undertaken if they want to play football on it now.

b) *Riverside Park*

1. To discuss the motorbikes on the field- Motorbikes reported to police. PCSO called: they will monitor but they haven't caught anyone with drugs.
2. Reported that the lines in the car park and extra parking area on Riverside Park seem to be working on football match days as there is an improvement in the parking situation.
3. Signage missing from corner of Riverside Park by football pitch/ river. Clerk to contact DMBC to arrange site meeting to discuss signage on the park in relation to the Public Space Protection Order.

26. **Police Report and Crime Figures**- 23 in August

27. **Discussion of Matters Associated with Parish Council Website/ Facebook**

- a) To consider the quote to update the website- to complete.
- b) Clerk to check website each month to check if the agenda is on (once sent).

28. **Consideration of Items for Referral to Ward Councillors**

Cllr Worthington proposed contacting the Ward Councillors for information about the Ward Councillor's Allowance and how it operates.

29. **Reports of Meetings Attended by Members of the Council:**

Scribe Conference- Cllr Worthington attended. Information can be provided on request.
Councillor Discussion Forum- Cllr Worthington attended.

30. **Consideration of Planning Applications**- none received

31. **Report Decisions made by DMBC's Planning Committee**

- 23/01479/FUL- Erection of detached garden store- 14 Sandhill Rise- Auckley- GRANTED
- 23/01225/FUL - Erection of flat roof single storey extension to front elevation entrance porch- 45 Main Street, Auckley - GRANTED
- 23/01637/FUL- Installation of a green metal shed to be used for storage (Retrospective)- Auckley Recreation Ground, Ravenswood Drive, Auckley- GRANTED
Planning permission given for 10 years- NOTED.

Clerk to contact DMBC for an update on the Travel Plan/monitoring for New College.

32. Banking Transactions

23/24 77	Handyman	Salary	£281.92
23/24 78	PKF Littlejohn LLP	External Audit	£504.00
23/24 79	Reimbursement	Shredder	£35.99
23/24 80	Clerk	Salary	£868.46
DDCL 1	British Gas	Oak Tree Avenue electricity	£15.29
DDO 7	O2	Mobile Phone	£18.85
DDI	ICO	Data Protection fee	£35.00
DD7	Nest	Clerk's Pension	£35.21
23/24 81	Arrow Publications	Half page Newsletter	£78.00
23/24 82	E on	Oak Tree Avenue electricity	£14.54
23/24 83	RoSPA Play Safety	Annual Playground Inspection	£115.20
23/24 84	Glendale	Grass Cut x1	£122.10
23/24 85	Reimbursement	Safety Signs for Pavilion	£4.49

Hayfield Park

HP 23/24 19	DMBC	Swing matting repairs	£258.00
DDHP 23/24 2	Eon	MUGA Electricity	£29.33
HP 23/24 20	Termstall Ltd	Fence repairs	£882.00
HP 23/24 21	North Notts. Lands.	Play area grass cut x2	£144.00
HP 23/24 22	RoSPA Play Safety	Annual Playground Inspection (inc. MUGA)	£180.00
HP 23/24 23	Glendale	Grass cut x2	£96.82

33. Receipt of Correspondence:

YLCA -Weekly White Rose Update Bulletin, Training programmes, Law & Governance Bulletin
 NALC- Chief Executive's bulletin
 South Yorkshire Police & Crime Commissioner- Blog

34. Confirmation of Date and Time of Next Meeting

The next Parish Council meeting will take place on Wednesday 8th of November 2023 at Auckley Junior and Infant's School, commencing at 6.30pm.

Chair.....

Date: