

MINUTES OF THE MEETING OF AUCKLEY PARISH COUNCIL
HELD ON WEDNESDAY 10TH MAY 2023, COMMENCING AT 6.30PM
AT AUCKLEY JUNIOR & INFANT'S SCHOOL

Councillors Present: S. Featherstone (Chair) I. Swainston (Vice Chair), M. Caygill, R. Dobson,
S. Platts, J. Staniforth, L. Sydney, G. Warrender, J. Worthington.

E. Lear (Clerk)

1. **Election of Chairman**- Cllr S. Featherstone was proposed for the upcoming year- **AGREED**
2. **Signing of Declaration of Acceptance of Office**- **COMPLETED**
3. **Elections of Vice Chairperson**- Cllr I. Swainston was proposed for the upcoming year- **AGREED**
4. **Public Participation** Two present
Discussions from gentleman:
 1. The works to the conifers along Main Street had made a big difference to the footpath.
 2. The discussion about the hedges at the Yorkshire Wildlife Park is ongoing as a reply is still awaited from DMBC.
 3. Vehicles are travelling at speed along Bell Butts Lane to try and access YWP. Cllr Swainston stated that a dog had nearly been hit by a car. Cllr Warrender had reported at the recent DMBC PROW meeting. Clerk to write to YWP and DMBC requesting a sign stating no access to YWP.
 4. Dog faeces is being left in bags along Bell Butts Lane.
 5. The man had noticed from the minutes that there were still issues with vehicles parking on the double yellow lines on Ellers Lane. He believed there were three options:
 - Parking Charge Notices
 - Ignoring the issue
 - Putting something up to the path edge to prevent accessDiscussions from lady:
 1. The Hedge on the Paddocks is growing over the path
 2. Continued parking outside the school.
5. **Apologies and Approve Reasons for Absence**
None
6. **Declarations of Other Interests and Any Amendments**
Cllr Swainston declared an interest in item 12.
Cllr Staniforth declared an interest in item 18.
7. **Determination of the Exclusion of the Public and Press**
Not required.
8. **Approval of Minutes of the Parish Council Meeting Held 12th April 2023**
Cllr Platts proposed the removal of some text from item 24- **AGREED**
The minutes were approved and signed as a true record.
9. **Appointments to Outside Bodies:**
 - a) PCJCC Meetings – Cllr Staniforth
 - b) Auckley Parish Centre Meetings – Cllr Warrender
 - c) Public Rights of Way Meetings – Cllr Warrender
 - d) Quarter Internal Audit – Cllrs Staniforth & Warrender

- e) YLCA Branch Meetings – Any member may attend, but only the two appointed can vote – Cllr Staniforth
- f) Charity Trustees – Cllrs Caygill, Dobson, Featherstone, Swainston and Platts
- g) Yorkshire Wildlife Park Meetings – Cllrs Dobson & Featherstone
- h) Quarry Liaison Meetings – Cllr Staniforth
- i) Doncaster Transport Group- Cllr Swainston

It was noted that if the CAP meetings were reinstated, Cllr Worthington would attend.

10. Reports from District Councillors and/or DMBC Officers

None present.

Clerk to write to Ward Councillors and police stating that there is a standing item on the agenda for their attendance at the Parish Council meeting and to invite them to attend the meetings. Clerk to send agendas to Ward Cllrs on a monthly basis as part of an invitation to attend.

Discussions regarding requesting the Ward Cllrs to provide skips in Auckley again with the suggestion of the car park outside the Spar- Clerk to write.

11. Matters Arising from the April Minutes

6. Matters Arising from previous minutes:

Last update provided by Peel on 14.4.23;

- The proposed works on First Avenue to deal with the flooding- the hedgerow works are now complete. The underground surveys are underway. Once they are finished, they should have a start date from the contractor.
- The lighting along Lincoln Green Way (Great Yorkshire Way)- the repair costs are too high so they are now considering alternative solutions.
- The fencing that is coming down along Hayfield Lane (adjacent to Hayfield Park) due to a loose top wire. They believe that this has, or will very soon, be replaced.

Other matters:

- Email sent to DMBC expressing concerns about safety along Gatehouse Lane- awaiting response
- Email sent to David Wilson Homes regarding maintenance and inspection programme etc- response that awaiting confirmation from another team before fully replying. Cllr Sydney provided a further update that she had been informed that a Management Company had now taken over the area (via a private email rather than as a letter to residents).

12. To Discuss the Fence on Phantom Court

Concerns sent to planning- an Enforcement officer will be sent out to investigate.

17. To Discuss Highway Matters

- c) Pothole in the traffic light junction on Mosham Road (junction with Gatehouse Lane)- DMBC attending
- d) Concrete spillage outside the quarry on Hurst Lane, up to the traffic lights (including traffic island) on Mosham Road- DMBC replied that due to it not being a safety issue, they won't remove.

18. To Discuss Recreational Matters

- Clerk replied to resident's insurance company informing them that an inspection was carried out of the copse as part of another job and no risk found. They came back so replied with quote from tree surgeon and provided photo of the area- no response.
- DMBC say that the Fir tree on the Green appears to be diseased and will be removed. A replacement tree is likely to be planted in another area of the Parish as crowded in that location.
- Glendale said they didn't complete the cross cut on Riverside Park as it was too wet.

19. To Consider the Management & Investment of the Dowry for Hayfield

- a) To consider opening a Cambridge & Counties Bank account- Given notice to close the NatWest Liquidity Manager 95 Day account via letter. Application ongoing with Cambridge & Counties bank.

24. Discussion of Matters Associated with Parish Council Website/Facebook- the video about visual impairments and pavements can't be added as it can't be located.
12. **Consideration of the Position of the Football Pitch & Associated Matters**
 A plan of the the pitch positions was provided by the football teams. The pitches have moved by a goal width towards the fence/ houses. The junior pitch remains closest to the river due to the poor quality grass in one corner. Following discussions the positions were **AGREED**.
 Clerk contacted Glendale following meeting asking about aeration and rolling services. Requested quotes for moving socket on adult pitch and inserting 4 new sockets on junior pitch.
 Clerk contacted Zurich Insurance- they advised that volunteers and the work they carry out would be covered if they are deemed a 'competent' person. Council would need to notify Insurance company of the number of volunteers but would be covered for litter picks, cutting back vegetation with hand tools etc. Activities would need to be listed and risk assessments carried out.
 Discussion about football team managers moving the socket on the adult pitch and installing the new set on the junior pitch- Clerk to approach and ask if undertaking a Grounds Maintenance Course.
 Discussion about the grants which the football teams are considering applying for- the funding is tapered and there may be conditions associated with the funding. The survey had found that the pitches were poor quality.
13. **Consideration of the Riverside Park Car Park Re-marking Quotation-** DMBC were awaiting quote for scrapping the gravel off the car park before they could provide full quote- deferred until next meeting.
14. **Consideration of the Tree Work Quotations for Riverside**
 Following discussion of the quotes provided by three companies, Cllr Platts proposed the decision was deferred pending obtaining further information regarding stump grinding and the removal of rubbish- **AGREED**. Clerk to contact.
15. **Approval of the Annual Governance & Accounting Return-** **APPROVED**. Internal auditor collecting information within the week.
16. **Consideration of the Insurance Quotation:** £1481.08. Noted as part of a long term agreement.
17. **Consideration of the Letter Regarding the Coronation-** Cllr Platts proposed responding to the letter with the pre-drafted response- **AGREED**. Clerk to add references to advertising via the Arrow, Facebook, website etc.
 A diluted response would also be added to Facebook to provide information.
18. **Consideration of Repairs to the Allotment Shed Door-** the previous door was replaced in 2018 and the current door is already rotten at the bottom even though it has been maintained. Cllr Warrender proposed it replaced with a steel door costing £400 including VAT. Cllr Platts proposed- **AGREED**.
19. **Consideration of the State of the Phone Box on Ellers Lane-** Following discussions Clerk to obtain quote for cleaning of perspex panes, replacement of perspex panes as necessary and the painting of the box.
20. **Consideration of the Tiling of the 'Home' Changing Room Quotations**
 Clerk contacted 3 companies. No reponse from one and the other wasn't available until October.
 Griff Tiles: Works estimate: £1452
 Tiles estimate: £522
 8 days work from 6th of July- for both this job and the job below.
 Cllr Platts proposed Griff Tiles- **AGREED**.
21. **Consideration of the Works to the Ceilings in the Pavilion**

A quote had been obtained from one company but they wanted to remeasure the ceilings and needed to provide further information. A decision was deferred to allow time for updated quote and to obtain quotes from other companies.

22. **Consideration of a Donation to the Auckley Show**- deferred until next meeting. Clerk to request balance sheets and expected outgoings.

23. **Consideration of the Quotations for the Supply and Planting of Flowers in Tubs around the Village**

Clerk to arrange for Handyman to remove daffodil heads by the end of May.

Unable to contact one company to request quote.

Walkers: £1000 including VAT – **AGREED.**

Request multi coloured palagoniums with a few other species mixed in which are drought tolerant, surrounding a central canna.

24. **Consideration of the Plant Watering Quotation**- not received from DMBC.

Clerk provided an estimate based on last year's price per week x the 15 weeks of required watering plus inflation. Cllr Sydney proposed a delegated decision to the Clerk for a quote of £1300 or less – **AGREED.**

25. **Consideration of Attendance at YLCA Zoom Meetings**- Cllr Worthington requested attendance of the Agendas, Powers, Duties... and Roles of the Clerk webinars at a cost of £25 each- **AGREED.**

26. **Consideration of Items for Submission to the Arrow/Newsletter**- deferred until next meeting.

27. **Discussion of Highway Matters**

- The flooding of the car park by the Spar was reported to DMBC as it flooded 3 houses on the Green. The drains were not working- await reponse from DMBC.
- A bus shelter on Hayfield Lane continues to be smashed as still using glass- Clerk to contact SYPTE suggesting the use of plastic.
- The bin opposite Hanson's quarry is on its side- Clerk to report to DMBC.
- The flagstones on Church Lane are uneven and a trip hazard- Clerk to contact St Leger Homes expressing concerns for a predominantly vulnerable area.
- Request Handyman to tidy the pinfold and remove the weeds. Discussions regarding a missing seat which had been removed in the past and not removed. Clerk to add Priority list discussions to the next agenda.

28. **Discussion of Recreational Matters**

- a) Hayfield Park:

1. To consider the swings/roundabout on Hayfield Park- still awaiting further information from DMBC as no quotes had been received for roundabouts and incomplete quotes recived for other items.

Clerk spoken to DMBC who advised to present all information but to prioritise items. They would require map/plan of the site with dimensions.

Following discussion, Cllr Featherstone proposed to exclude the wheelchair only swing as it would be too costly, space wise- **AGREED.**

Clerk to obtain quotes for a see-saw from DMBC.

2. To consider undertaking consultation regarding the proposed play equipment- contacted Cantley with Branton Parish Clerk- DMBC had undertaken their consultation and an example of the consultation was provided.

Received one comment following further consultation in Arrow/ newsletter etc suggseting swings and a youth shelter. Following discussion it was felt that the swings were the priority but the suggestion could be included in the consultation.

3. To consider the Notice on Peel Holdings for a litter pick of the tree belt adjacent to Hayfield Park- Peel noted receipt of the Council's letter on the 28th of April and will respond further following a site meeting.

Clerk to write to Peel:

- Thank you for acknowledging Notice
- Please provide date of litter pick by the next meeting, or a litter pick will be arranged by the Council and an invoice sent for reimbursement
- The Council will require Peel to carry out repairs to the play equipment in the absence of warranties.

Other matters:

- Issue raised by Auckley Show member last year that the road through the gate on the right hand side on Riverside Park, is catching the underside of vehicles, where a kerbstone is in place. Clerk to obtain quote to back fill on the field side of the gate and contact Show member for information about quotes they may have obtained.
- Following complaints about bird faeces on the swings on Riverside Park- Clerk to ask Handyman to clean.
- A property on Eilers Lane is dumping garden waste on the Spey Drive Play area- Clerk to contact DMBC.
- Clerk to chase the cleaning of the climber on Riverside Park with DMBC.
- The Charity organised bus trip for the people of Auckley should be seen as inclusive for all people who live in Auckley.
- The defibrillator on Riverside Park is being used for target practice- Cllr Warrender to paint a target on the other side of the pavilion building to provide an alternative.

29. **Receipt of Police Report and Crime Figures**

38 in March.

30. **Discussion of Matters Associated with Parish Council Website & Facebook**

The Co-op community fund notice is to be added.

Cllr Sydney to produce a 'Common Myths' document about Parish Councils/ Councillors for circulation and discussion at the next meeting.

31. **Reports of Meetings Attended by Members of the Council:**

- YLCA JEB meeting (report circulated)- attended by Cllr Staniforth.
- Transport User Group- attended by Cllr Swainston- only bus operators in attendance who are still struggling with staff numbers. Cllr Cox in attendance who expressed concerns that no buses are going to parts of Hayfield.
- Public Rights of Way Webinar- attended by Cllr Worthington- report available for circulation.
- Public Rights of Way Forum- attended by Cllr Warrender- a new Chair had been appointed. Footpath No. 9 near Hayfield Lane School is now on the definitive map.
- Parish Centre- attended by Cllr Warrender.
- YLCA Councillor Discussion Forum- attended by Cllr Worthington- discussions regarding potholes.

32. **Consideration of Planning Applications-** None.

33. **Report Decision's made by DMBC's Planning Committee**

- 22/01590/FUL- Erection of single storey front extension- 23 Birch Avenue, Auckley – **GRANTED**
- 22/01960/FUL- Erection and operation of an observation wheel at the Yorkshire Hive (retrospective) - Yorkshire Wildlife Park, Brockholes Lane, Branton- **GRANTED**
- 23/0451/FUL – Erection of front porch extension and a two storey side/rear extension (Retrospective). Following the previous planning approval on the 31.01.2022 under reference

no: 21/03528/FUL – the owner has changed the external material from brickwork to render to the side elevation of the side extension and to the rear elevation of the rear extension- **GRANTED**

- 23/00581/LBC- Listed building consent for re-roofing of existing kitchen extension and replacement of concrete tiles with reclaimed slate tiles- The Old Vicarage, 108 Main Street, Auckley- **GRANTED**
- 22/02452/FUL- Erection of dwelling to the rear of existing property- 12 Eastfield Lane, Auckley- **REFUSED**
- 22/00983/FUL - Erection of brick wall and pillars to the front boundary- 1 River Way, Auckley- **APPLICATION WITHDRAWN**

34. Banking Transactions

23/24 7	Blyth Pest Control	Mole eradication	£250.00
23/24 8	Business Stream	Water: allotments	£98.93
23/24 9	DMBC	Bin Emptying: Riverside Park	£207.02
23/24 10	Elbec	Shed: pavilion	£277.99
23/24 11	Clerk	Salary	£865.26
23/24 12	Handyman	Salary	£281.92
23/24 13	Business Stream	Water: pavilion	£10.88
23/24 14	N Power	Unmetred Christmas Lights	£103.42
23/24 15	N Power	Unmetred Christmas Lights	£33.92
23/24 16	E on	Pavilion Electricity	£20.20
23/24 17	Arrow	Half page newsletter	£78.00
DDO 2	O2	Mobile phone	£18.85
DD2	Nest	Clerk's Pension	£35.21
23/24 18	Reimbursement	2x second class stamps	£1.50
23/24 19	Reimbursement	Cable ties	£9.95
23/24 20	Reimbursement	High Viz polo shirt	£15.49
23/24 21	YLCA	PROW webinar	£25.00
23/24 22	Zurich	Insurance	£1481.08
23/24 23	Glendale	Grass cut , spraying & strimming	£518.10

Hayfield Park

HP 23/24 1	British Gas	MUGA lighting	£48.82
HP 23/24 2	DMBC	Bin Emptying	£193.37
HP 23/24 3	North Notts Lands.	Play area grass cut	£72.00
HP 23/24 4	Glendale	Grass cut & strim	£228.41
HP 23/24 5	British Gas	MUGA lighting	£51.37

35. Receipt of Correspondence:

PCC- Blog

YLCA -Weekly White Rose Update Bulletin; Training programmes

NALC- Chief Executives Bulletin

36. Confirmation of Date and Time of Next Meeting

The next Parish Council meeting will take place on Wednesday 14th of June 2023 at Auckley Junior and Infant's School, commencing at 6.30pm.

Chair.....

Date: