

MINUTES OF THE MEETING OF AUCKLEY PARISH COUNCIL

HELD ON WEDNESDAY 14TH DECEMBER 2022, COMMENCING AT 6.30PM

AT AUCKLEY JUNIOR & INFANT'S SCHOOL

Present: Mr I. Swainston (Vice Chairperson), Mrs M. Caygill, Mrs R. Dobson, Mrs S. Platts, Ms J. Staniforth, Ms L. Sydney, Mr G. Warrender.

Miss E. Lear (Clerk)

Cllr R. Jones (Ward Councillor)

Public Participation Five present

- The resident who had attended the previous meetings from Dursley Court wanted to thank the Council for their help with regards to the YWP and the dinosaur noise. She had received notice that it was a statutory legal nuisance from DMBC. She will monitor the noise after the current illuminations event has finished and report if required.
- The two football managers attended, discussing issues about the change of size of pitch for the junior team and the need to move the pitches to accommodate. Concerns raised about not enough parking if the junior team moved to Hayfield Park. Concern from members about the possibility of balls hitting cars and insurance consequences regarding the previous proposal to park cars next to the pavilion.

1. To Receive Apologies and Approve Reasons for Absence

Apologies were received from Cllr Featherstone and Cllr Worthington and the reasons for absence were accepted.

2. To Receive Declarations of Other Interests and Any Amendments

No interests were raised by members.

3. To Determine Exclusion of the Public and Press

There was no need to exclude the public or press.

4. To Approve Minutes of the Parish Council Meeting Held 9th November 2022

The minutes were approved and signed as a true record.

5. To Receive Report from District Councillors and/or DMBC Officers

Cllr Jones attended to report that he was waiting on a reply from DMBC Planning regarding the observation wheel at the Yorkshire Wildlife Park.

Cllr Warrender discussed the planning applications for Land at Former Blaxton Quarry, Mosham Road (22/02574/OUTM), stating that the travel plans etc were out of date so they were using out of date information as well as the Hurst Plantation Quarry application where the site has footpaths running through it and the water table is under it. The Cllr Jones will look at again.

6. To Consider the Quotations for Removing Branches from Overhanging Tree on the Copse

DMBC have confirmed that there is an area of TPOs in the area and that planning permission would need to be sought. When discussing the reason, the Tree Officer's response indicated that they may not support the work at this time: This year was a particularly fruitful year for acorns; this is possibly due to weather induced stress (drought, heat) and such years particularly fruitful "mast" years are usually several years apart (a tree has finite resources). It would be wrong to over prune trees that have been subject to such a recent stress (resource input in to setting seed).

Residents from the neighbouring property spoke about the large number of acorns which were being dropped by 3 Oak trees of significant height (60- 65ft) with the last two years being worse. They were also concerned about the trees in high winds.

Council currently not in position to do the works due to advice from DMBC but advised the residents to approach the Tree Officer to discuss- Clerk to provide details to residents.

7. Matters Arising from the November Minutes

Public Participation

- Reported dinosaur noise at the YWP through to the Nuisance Team at DMBC but they could not record due to not having the resident's details. YWP have advised that they have turned them down after speaking to residents.
- Contacted YWP regarding the hedgerow replacement. They responded that they had planted in areas so sought clarification. Email from resident forwarded on- awaiting response.

6. Matters Arising from previous minutes-

- The handyman has said that the play equipment at Riverside Park needs a professional jet wash first and then he should be able to keep clean after this. Clerk to contact DMBC for play inspections and follow up request for quote.

12. To Discuss the Use and Tidiness of the Pavilion

The pallet and net have now been removed.

The Show Committee have advised that they would use the traffic cones.

Adult team football manager removed framed shirt.

17. To Discuss Highway Matters

- Peel Holding are the owners of the lights on Great Yorkshire Way (Lincoln Green Way) and have noted that they are getting repeated fuses blowing. They are therefore investigating in the substation.
- Contacted Highways regarding the soakaways on Hurst Lane who forwarded on to the Drainage team. Sent chaser- awaiting response. Clerk to follow up.
- Contacted Highways regarding 'no waiting' sign outside Doctors. Sent chaser- awaiting response.
- Response from YWP regarding traffic issues outside the park stated that it was caused by flooding to the car park for the Halloween event which they are addressing. Other queues are when there has been an incident on the road network elsewhere and everyone tends to then turn up at once.
- In response to the request for a YWP Consultative Committee meeting – date set for 25th of January 2023.

24. To Consider Holding a PCSO Drop In

Confirmed for Wednesday 22nd of February in the small room of the Parish Centre, 5-6pm.

25. To Receive Police Report and Crime Figures

The PCSO is having trouble finding who to contact regarding the crime figures page but says that St Leger Homes and the Police share information and the information can be discussed. Antisocial behaviour incidents and non crime domestic incidents wouldn't be shown in the figures.

8. To Consider a the Second Quarter Audit Report

The Clerk explained that the Bank Reconciliation uses the figure carried over from the AGAR at the end of 21/22.

Bank Reconciliation from Q4 21/22 lists 3 unpresented cheques (one of which was presented on the 1st of April). The two other cheques were not actually unpresented cheques.

Looking back through the cheque book, there were no unpresented cheques though these were first listed in Q3 21/22. The £75 was actually an error in recording in the Neighbourhood Plan grant in this quarter. An internal transfer between the accounts was recorded as a payment in

the total so the payments in the cash book were £75 too high compared to the balance of the bank account.

The correcting line will continue to appear on the banking reconciliations until the end of the financial year.

Budget Monitoring

A large overspend under Pavilion Maintenance i.e. for the tiling which was an unexpected health and safety issue but very little of the New Developments/Replacements budget has been spent. An invoice for the watering of the plants has not been received so Materials/plants remains in budget.

The Tree Maintenance will go over budget in the next quarter.

9. To Consider the Appointment of the Internal Auditor for 2022/23

Concern expressed about the lack of a full report last year. Cllr Staniforth proposed to approach the internal auditor used by Cantley with Branton Parish Council to enquire about availability and obtain a quote- AGREED

Noted that the YLCA was more expensive.

10. To Discuss a Transparent Process for Obtaining Quotes

Cllr Sydney proposed that the Council should be advertising to gauge interest from companies in providing services to the Council so that the public could see that a fair system was in use. It was acknowledged that social media was now available. Companies would need to prove that they could deliver the specified job, be able to complete the job and have the required insurance. Clerk to compile list of jobs required by the Council and advertise for general interest in supplying using Facebook and the website.

11. To Discuss the Interim Budget for 2023/24

Members discussed that the swings proposed to be installed on Hayfield Park should be disability accessible as currently only 10% of playgrounds in Doncaster are accessible. Clerk to seek advice from DMBC regarding accessible equipment as well as accessible access i.e. paths, to the swings.

The dowry would be used for 2023/24 to pay for items on Hayfield Park rather than using any of the Precept.

12. To Discuss the Bin On Main Street

The Handyman reports that he is having issues with the bin being filled up again. He has found the address of the person who is dumping the rubbish. Without this person adding rubbish, he feels the bin would need to be emptied rarely but the Handyman needs to regularly half empty and move rubbish to another bin. Clerk to send letter to resident, making aware that not DMBC bin and enquiring if he needs help with his refuse collection.

13. To Discuss the Area Outside the Shops on Ellers Lane

The area where the bollard previously was has been repaired by the owner of the Spar though she was not able to ascertain if she was the owner.

Council stated that the bollard had been installed by DMBC. The requirement for a bollard in the area to be monitored.

14. To Discuss the Flower Tubs

At the end of the watering season, DMBC advised that there may be an issue with the planters and the watering system. Clerk spoke to the supplier and there is apparently very little mechanically i.e. it works with matting and a wicking system, that can go wrong. He advised that compost shouldn't be used and maybe to try breaking up the soil at this point. Due to presence of sprouting bulbs- to monitor.

Handyman to remove plants in January.

15. To Consider the Cenotaph, Blaxton

Cllr Warrender attended and stated that it was a beautiful service. It was discussed that Blaxton Parish Council may have paid up to £1000 for the private company to close the road which had previously been supplied by the police. Discussion about potentially making a contribution in the future. Clerk to read minutes to discover actual costs.

16. To Consider the Quotation for the Backing Board for the Defibrillator

Back Plate and post for the Defibrillator unit to fix to
Price to include all galvanized, fitted & mounting defibrillator unit : £485.00
Cllr Platts proposed- AGREED
E.I. certificate required from the electrician.

17. To Discuss the Football Teams' Suggestion to Park by the Pavilion on Match Days

As an alternative suggestion, Cllr Warrender proposed to use the area on the park to the left of the gate from the car park i.e. the back of Ainsley Close. The football teams to agreed to look at the suitability of the area and would be happy to open/close the gate.

18. To Discuss the Auckley JFC Proposals for Hayfield & Riverside Park Football Pitches

The junior 'current pitch size is 74m long x 46m wide, goal posts are 7ft high x 16ft wide
Next season pitch size is 82m long x 50m wide, goal post will be 7ft high x 20ft wide.

The pitch size could be slightly reduced on width to 48m if required.'

Cllr Warrender asked the reason for the changes and the response was that as the children get bigger, the pitches do.

Discussion took place about the position of the adult and junior pitch on Riverside Park with a suggestion to use one on the current sets of sockets and adding a new one at each end to move the goal mouths. Past issues with goal mouths wearing out were discussed with the football team responding this will take longer due to less usage.

In principle, the Council support both of the football teams playing on Riverside Park.

The Council support the football teams application to the F.A. for a pitch maintenance grant which will include an application for two pitches (i.e. including the junior pitch which requires recognising by the F.A.).

19. To Discuss the Use & Tidiness of the Pavilion

a) To consider the disposal of the roller- brought back to the meeting in light of further information that the roller did not belong to the Council. Cllr Swainston proposed to accept the offer of a donation from a local resident and that a donation of £25 should be made to Firefly.

20. To Consider a Donation to Firefly

Cllr Platts proposed a donation of £100 as a thanks to the Eagle & Child for providing a venue and hospitality for the carol service- AGREED.

21. To Discuss the Location of Future Carol Services

The Council had received a request from a member of the public to move the Carol Service back to the Green. Following discussions about the conditions on the Green, issues regarding licensing and lack of lighting, Cllr Platts proposed to remain in the current location at the Eagle & Child- AGREED.

22. To Consider a Garden Party Nomination

The YLCA have advised that nominations via themselves is for Councillors only.

Cllr Worthington had then contacted the MPs office and been advised that a nomination for someone to attend the Garden Party is via the Lord Lieutenant.

Cllr Staniforth to start to gather information.

23. To Consider the Quotations for the Yellow Items (Tree Survey) for the Copse & Riverside Park

South Yorkshire Tree Services Ltd: £744 inc VAT for both sites

Pleveys: £1900 plus VAT for both sites

Urban Arborist: £720 inc VAT for Riverside Park plus £540 inc VAT for the Copse = £1260 for both.

TPO planning permission exemption has been obtained from DMBC for the yellow and green items on the Copse.

South Yorkshire Tree Services Ltd proposed- AGREED

24. To Discuss Highway Matters

- a) To discuss the 'near miss' incident with a child opposite Hayfield Lane School, with a SUV parked on the grass opposite reversing into a child.- cameras in the area were originally deterring this sort of issue but these have now been removed. Council asked Cllr Jones to look into. Clerk to request permission and forward on email to Cllr Jones.
- b) To Update on the flooding at First Avenue - Approval for works gained from DMBC. Peel Holdings currently tendering though they have a preferred contractorThey anticipate a start date of March 2023 due to requiring surveys, permits and vegetation clearance prior to works.

Other:

- Cllr Warrender has reported the concrete spillage on the traffic refuge on Mosham Road- DMBC to clear.
- 1 Rushley Close- a mobility scooter had nearly fallen into the road trying to get past the hedge- Clerk to contact DMBC asking for hedge to be cut back to the wall.

25. To Discuss Recreational Matters

- a) To discuss the provision of CCTV signage at Riverside Park - DMBC have responded that the lamp post outside Riverside Park is not up for replacement as only replacing those that are failing. They will allow a sign (use of CCTV) to be installed 2.1m above the ground which is 0.3sqm – to monitor.
- b) To discuss the section 106 money potentially available for Hayfield Park - Potentially 2 pots of money but advised by DMBC that would need to go through the Ward Councillors. Clerk to approach DMBC for recommendations for disability access swings and gauge costs.

Other:

- Questions asked about the delivery of the triple section bin on Hayfield Park. Clerk advised struggling to get a response from DMBC. Cllr Jones advised that non responses from DMBC should be reported to the Ward Councillors i.e. Locality reporting.
- Handyman advised that 2 grills on the MUGA lifted (glue becoming unstuck)- Clerk to enquire if they are missing and look into fastening down with lockable bolts.
- Handyman advised Away Changing room heater is not working- Clerk to contact electrician to look at and advise of replacement options.

26. To Consider the Management & Investment of the Dowry for Hayfield Park

Deferred until next month.

Cllr Jones suggested contacting the YLCA about CCA investments.

27. To Consider the Neighbourhood Plan Website

Cllr Swainston stated that the website needed to be live. Invoice for the coming year: £189- AGREED to pay.

28. To Receive Police Report and Crime Figures- 36 crimes in October

29. To Discuss Matters Associated with Parish Council Website/Facebook

- Quote for £15 plus VAT received to add a page for the 2023 minutes- AGREED to pay.
- Font size needs to be looked at as the financial information is hard to read- Clerk to contact Mat & Mouse.

30. To Receive Reports of Meetings Attended by Members of the Council

- PCJCC- 20 is plenty
- CAP
- Discussion Forum
- DSA Consultative Committee/ Noise Monitoring & Environmental Sub Group- Final meeting discussed that the interested party is still in discussions but they don't know who they are. The fire station, traffic control and flying clubs have stopped operating.

31. To Consider Planning Applications

- a) 22/02452/FUL- Erection of dwelling to the rear of existing property- 12 Eastfield Lane, Auckley – no comments or objections
- b) 22/02421/FUL- Erection of a new two storey detached dwelling with double garage- Land Adj. 7 Eastfield Lane, Auckley- no comments or objections
- c) 22/02247/FUL- Erection of a new two storey rear extension – 12 Walnut Avenue, Auckley- no comments or objections
- d) 22/02574/OUTM Outline application for (including means of access only) for B2, B8 and Class E:(g) - Employment uses of 31,846 square metres for up to 52 units and parking (being resubmission of application 22/00250/OUTM) Land At Former Blaxton Quarry, Mosham Road Auckley –
 - The surveys and documents need to be redone as they are now out of date. They are using old travel assessments and travel plans with bus routes that don't exist.
 - There are still issues with drainage in the area
 - There are concerns to environmental disturbance to the area as it has existed as is, for a long time.
- e) 22/02663/FUL Erection of a two storey side extension and single storey rear extension to dwelling. 97 Main Street, Auckley – no documents to look so can't make comments- Clerk to request for submission after January meeting.

32. To Report Decisions Made by DMBC's Planning Committee

None

33. Banking Transactions

22/23 106	Handyman	Salary	496.65
22/23 107	Reimburse	Cable ties for poppies	7.34
22/23 108	Royal British Legion	Wreath & Donation	150
22/23 109	E on	Pavilion Electricity	30.94
22/23 110	Clerk	Salary	1280.97
DD 09	O2	Mobile Phone	16.08
DD8	Nest	Clerk Pension	71.96
22/23 111	Christmas Plus	Xmas light install	2561.33
22/23 112	Arrow	1/2 page newsletter	72.00
22/23 114	YLCA	Essentials of employment webinar	33.40
22/23 115	Handyman	Salary	308.35

22/23 116	E on	Pavilion Electricity	32.63
22/23 117	Mat & Mouse	Web support for year	300.00
22/23 118	Reimburse	Recorded del. stamp	2.45
22/23 119	Reimburse	Second class stamp	0.68
22/23 120	Reimburse	Printer Paper	4.50
22/23 121	P J Raine	Neighbourhood plan website	189.00

Hayfield Park

22/23 HP20	Brit. Heart Foundation	Defibrillator cabinet	589.99
22/23 HP21	British Gas	MUGA electricity	51.97

34. To Receive Correspondence

YLCA -Weekly White Rose Update Bulletin; Training programmes

NALC – Chief Executives Bulletin

Doncaster Play Parks Strategy- Consultation- Clerk to feed back that Council want more disability accessible play parks, that there is no interest in adopting additional play spaces and to work better with DMBC, the Council would like better funding and joint inspection visits to assess what needs to be done.

35. To Consider the Clerk Carrying Forward One Days Leave- AGREED

36. To Consider the Clerk Undertaking FILCA- AGREED

37. To Consider the Bids for the Former Clerk's Computer and Printer- two bids received- the winning bid is £120.

38. To Confirm Date and Time of Next Meeting

The next meeting be held on Wednesday 11th January 2023 at Auckley Junior and Infant's School, commencing at 6.30pm.

Chair.....

Date: