

MINUTES OF THE MEETING OF AUCKLEY PARISH COUNCIL
HELD ON WEDNESDAY 12TH OCTOBER 2022, COMMENCING AT 6.30PM
AT AUCKLEY JUNIOR & INFANT'S SCHOOL

Present: Mr S. Featherstone (Chairperson), Mr I. Swainston (Vice Chairperson), Mrs M. Caygill, Mrs R. Dobson, Mrs S. Platts, Ms J. Staniforth, Mr G. Warrender, Mrs J. Worthington.

Miss E. Lear (Clerk)

Public Participation One present

A resident from Dursley Court attended to discuss the Yorkshire Wildlife Park and the installation of the observation wheel (they felt they were being observed) and the dinosaur installation with its roaring sounds when the park is open. They have requested for the noise to be turned down. Cllr Staniforth advised to contact DMBC for noise monitoring and the use of a noise monitoring app was mentioned. The resident was advised to keep complaining.

1. To Receive Apologies and Approve Reasons for Absence

Apologies were received from Cllr Sydney and the reason for absence was accepted.

2. To Receive Declarations of Other Interests and Any Amendments

No interests were raised by members.

3. To Determine Exclusion of the Public and Press

There was no need to exclude the public or press.

4. To Approve Minutes of the Parish Council Meeting Held 20th July 2022

The minutes were approved and signed as a true record.

5. To Receive Report from District Councillors and/or DMBC Officers

None received.

6. Matters Arising from the July Minutes

6. Matters Arising from previous minutes-

- DMBC have stated that they will monitor but will not change all lights to red at the Mosham Road traffic lights (Lidgett Gardens) as would cause 'significant queues, delays, driver frustration and increased risk taking by drivers would be significant'. Discussion took place regarding the damage being caused to the kerb on the pedestrian refuge- Clerk to contact DMBC.
- No update regarding removal of tree outside the Spar
- Explanation given by Glendale as to why the box cut hadn't been completed i.e. dry weather so the grass wasn't growing and under stress. They used a slower rotary speed instead which took longer to complete.

9. To Consider the Donation towards the Works to the Pavilion by the Show Committee- Request withdrawn due to a healthy bank balance.

10. To Consider the Football Fees for the Upcoming Year- The fees have been received for the year. Both teams have provided copies of their public liability insurance. Discussions about both teams playing on the same day and the disruption it was causing to local residents. Clerk to request fixtures list from teams.

13. To Discuss the Use and Tidiness of the Pavilion- The football club tidied the Pavilion and items were disposed of included the central foyer benches, a chair, football boots etc.

17. To Discuss Highway Matters

- Items reported to police. PCSO said they will try and speak to the owner of the red BMW again but they weren't obstructing the pavement by mounting it- obstruction was only if pedestrians and pushchairs couldn't get past. Advised that it may be better to report the overgrowing vegetation on the Paddocks as an obstruction to pedestrians.
- The painting of the railings on the bridge over the River Torne is now complete. The finished colour is midnight blue which is used on all DMBC highway steelwork.
- The position of the confusing traffic light on Bawtry Road (junction with Hurst Lane) was altered by DMBC.

18. To Discuss Recreational Matters

a) To report update on situation at Hayfield Park- Awaiting report on the condition of the football pitch.

32. To Consider Planning Applications

DMBC advises that no application has been made to discharge the conditions regarding the traffic counts and therefore it has been sent to the Planning Investigation team as the college are in breach of the conditions.

7. To Report Decisions/Orders made by the Clerk under the Scheme of Delegation

- Speaking Tube repair order on Riverside Park- £200
- The moving of the goal posts at Hayfield Park- £265 plus VAT
- The disposal of items from the Pavilion i.e. benches, chair, general rubbish
- The red items from the Riverside Park Tree survey- £210 including VAT
- Triple bin order for Hayfield Park- £734 plus concrete base £160, plus removal of old bin (plus VAT)
- Christmas Plus 3 year contract- £3049.20 plus VAT
- Former Clerk's back pay- £141.38 (565.5 hours @ £0.25/hour)

8. To Consider the First Quarter Audit Report

ACCEPTED

9. To Consider a the Second Quarter Audit Report

Deferred until next meeting

10. To Receive (Interim) External Audit Report

Awaiting final report but requested information had been provided regarding the gratuity. ACCEPTED

11. To Consider Funding a Skip

DMBC were paying for one to be provided at Hayfield Lane but no funding was available to provide an additional skip in Auckley. Skip requested for 4th of December. Council to monitor for comments from the public for if an additional skip is required.

12. To Discuss the YWP Consultative Committee

A change in meeting schedule had occurred from every other month to annually. A quarterly newsletter had been received from the Governance Officer at Barnsley Council. Cllr Platts proposed a letter to DMBC (Head of Planning, Head of Planning Enforcement), Cllr Ros Jones, the MP and

Ward members asking why planning was not being enforced and asking how many retrospective planning applications had been submitted by the YWP.

13. To Consider Granting the Clerk a delegated decision following receipt of quotations for Christmas Trees

Not required as quotes received.

From Pleveys: For 2 x 18' Nordman total = £1670 plus VAT

For 2 x 19' Nordman total= £1800 plus VAT

Bawtry Forest Christmas Trees: 2 x 18-20ft Norway Spruce = £890 including VAT- ACCEPTED

14. To Consider the Date of the Christmas Carol Service

The second Tuesday in December i.e. the 13th was AGREED. Clerk to contact the Eagle & Child for the venue and then Armthorpe band.

15. To Discuss the Property Boundary of 31 Sandhill Rise

A tracked letter was sent in August. A suggested follow up letter had been prepared by Cllr Platts but was no longer required as the resident had removed the materials. Bins being stored to the rear of a few properties were noted.

16. To Discuss Horses Along the River Torne and Consider Associated Statement

Suggested response sent to original resident. Two further letters received. British Horse Society advise there is no legislation to cover the period and it's based on the individual welfare circumstances of the horse.

Suggestion by resident to request a one hour slot was not practical for the Parish Council to suggest.

17. To Consider Obtaining Quotations to Undertake Yellow Priority Items on the Copse and Riverside Park Plus Response to Residents Regarding Fire Concerns

Yellow items should be actioned within 2 - 6 months of the date of the Tree Survey (July 2022). Clerk to obtain quotes for all yellow items on the Copse and Riverside Park.

Clerk to obtain quotes for the removal of three branches which overhang residents' garden adjacent to the Copse which drop acorns.

18. To Consider Tiling the Home Changing room of the Pavilion

Clerk to contact Doncaster Rovers shirt owner regarding removing from Pavilion.

Clerk to add to November agenda for budget idea discussion.

19. To Discuss Works to the Ceilings of the Pavilion

Clerk to add to November agenda for budget discussion.

20. To Discuss the Use and Tidiness of the Pavilion

a) To Consider the disposal of Items- Handyman to dispose of blue pallet over the winter.

An email has been sent to the football team to confirm that the items in the Away changing room are not theirs as the handyman believes they don't belong to the Council i.e. traffic cones and a net.

Clerk to add to November agenda for budget discussion as discussion took place regarding purchasing an outside store for the line marker.

21. To Consider a Letter of Thanks and Associated Matters, to the Auckley Show Committee

Cllr Worthington proposed a letter of thanks to the Show Committee- AGREED, but discussion took place regarding further acknowledgement of the hard work.

Clerk to add to November agenda for further discussion.

22. To Consider a CCTV Camera on Riverside Park

Quote received via DMBC for £7160 plus VAT considered very expensive. Cllr Warrender explained the cost was due to not being able to hang a standard camera on the type of lamppost at the entrance to the park. Cllrs also not happy with the lines of sight. Project not feasible.

Clerk to contact DMBC regarding changing the lamppost and enquiring about the addition of a sign regarding CCTV in the area.

23. To Discuss CCTV Procedure

DMBC advise that images would only be released to the police (requested by Investigating Officer) and insurance companies (via the Information Governance Team) and not to the Parish Council.

24. To Discuss Highway Matters

Knocked over bollard (now not present) – Clerk advised that the previous owner of the Spar had passed away and that his daughter had taken over. She advised that she would visit the location to help ascertain ownership.

25. To Discuss Recreational Matters

- a) To discuss the Riverside Park boundary- Cllr Platts advised that some parcels may be registered on different title numbers and would look into it.
- b) To consider the cleaning of the play equipment on Riverside Park- the RoSPA play inspection has advised of this. To be discussed in next item.
- c) To review the bin emptying schedule at Riverside Park and Hayfield Park- Riverside Park is to revert to a once weekly collection, with Hayfield Park to stay on a twice weekly collection until the new bin is installed.
- d) To consider the location of the triple section bin at Hayfield Park- replace in current location, remove two bins and replace with one.
- e) To discuss signage at Hayfield Park- dog stickers to be given to handyman to add on Hayfield Park where appropriate.

Additions-

- Cllr Staniforth proposed to monitor the dog bin on the left of Riverside Park to determine if it was still required- AGREED
- Clerk to chase the delivery of the lamp post poppies
- Clerk to contact Glendales regarding not strimming the steps to River Way
- Letter from resident – Clerk to reply that the tubs on the Green and the swings on Hayfield Park are on the priority list whilst the shelter on Hayfield Park is not on the priority list.

26. To Receive the Annual Playground Inspection for Riverside Park & To Consider Remedial Works

Mostly low risk items but with tasks to do but some medium risk items- Clerk to contact DMBC for a quote to deal with all items listed in the report.

27. To Consider Quotations for the Metal Fence at Hayfield Park

<u>RVA:</u>	1 . Section with the wooden gate in left hand side	£2350
	2 .The section on the right hand side	£4800
	3. Removal of wooden fence	£300
	All steelwork is galvanised and fitted All inclusive	

P Clay Fabrications:

	1. (Right hand side of MUGA)	£2400
	2. (Left hand side of MUGA)	£1350
	3. Removal of existing fence	£150
	Total Cost:-	£3900

Ironcraft Designs:

Price to remove wooden fence to the left of the park and to replace with new railings size as discussed galvanised total:	£1800
Price for the long run of railings fitted galvanised total:	£4400

Discussions regarding completing all items or part of. Moving the existing fence on the right-hand side doesn't need to be completed but would create a rectangle of grass for future development. Cllr Platts proposed accepting the cheapest quote for completing all items- P Clay Fabrications – AGREED. Clerk to clarify if VAT is included.

28. To Consider the Installation of the Defibrillator at Hayfield Park

- a) To consider purchasing an Insulating box:
DefibWarehouse: £495 plus VAT
BHF: £491.66 plus VAT
Primary Care Supplies: £550 plus VAT
Cllr Swainston proposed purchasing via the British Heart Foundation- AGREED
- b) To consider the quotation to install- the quote was rejected on the basis that the location was felt unsuitable.

29. To Consider the Management and Investment of the Dowry for Hayfield Park

Clerk to add to November agenda.

30. To Consider Submissions to the Arrow/Newsletter

- a) Thank you to the Auckley Show Committee
- b) Use of Riverside Park defibrillator and promotion of locations in Auckley
- c) Council considering further CCTV provision
- d) Painting of railings over River Torne with thank you to DMBC
- e) The creation of the footpath (surfacing) from Hayfield Lane adjacent to Hayfield Lane School

31. To Discuss Remembrance Day

Blaxton P.C. have arranged for the Remembrance Service to be similar to last year. Cllr Warrender to place wreath as part of memorial service.

- a) To consider ordering a wreath- Cllr Worthington proposed £150 for the wreath and donation to the British Legion- AGREED

32. To Consider Purchasing the Arnold Baker on Local Council Administration 13th Edition

- NALC has secured a 20% discount for member councils- £164.99, reduced to £131.99 with a member discount- AGREED to purchase.

33. To Consider the Dignity at Work Policy

Two versions- with or without the Civility & Respect Pledge. AGREED to adopt with the Pledge.

34. To Consider Signing the Civility & Respect Pledge

AGREED with the addition of 'putting in place a policy for training as and when required' to the Dignity at Work policy.

35. To Consider Endorsing the Revised Parish Charter- AGREED

36. To Consider the Advertising of the Former Clerk's P.C.

Advertise both the P.C. and printer via the noticeboard and website once the computer has been wiped clean. Ask Mat & Mouse to provide the specification. Closing date before the next meeting.

37. To Consider the Creation of a Recreation Committee- Noted.

The Coronation is next May- to be added to the January meeting agenda.

38. To Report Action with Regard to Charity Land- Legal documents were signed by the Charity Committee's Chair- Cllr Swainston and returned.

39. To Receive Police Report and Crime Figures

22 crimes in June and 41 crimes in July.

40. To Discuss Matters Associated with Parsih Council Website/ Facebook

- a) To consider the quotation for the planning application page:
£195 plus VAT dynamic page
£145 plus VAT manual page
Clerk to confirm one off fee. Council AGREED dynamic page if one off fee.

41. To Receive Reports of Meetings Attended by Members of the Council

- CAP meeting- minutes distributed by Cllr Worthington
- Essentials of Employment Law- details sent by Cllr Staniforth
- DSA Noise Monitoring & Environmental Sub-Committee attended by Cllr Swainston who reported the focus was on environmental issues and no matters of concern were raised. No representative from DSA was available and therefore there were no Environmental or Community Activity reports.
- Special Meeting of the Doncaster Sheffield Airport Consultative Committee- Cllr Swainston reported that it was attended by David Grant DSA. D.G. provided information on the efforts being made to secure the future of DSA, both by Peel and South Yorkshire Partners but proposals to date did not secure the long-term future of the airport, only appearing to delay the closure. He confirmed passenger numbers had never reached expected levels which contributed to the losses and put in question the viability of the airport. Costs associated with the 'Green' agenda for airports had put additional financial pressure on the airport and in the long term would add to the financial losses. He also advised that if the airport closed then restarting commercial operations would take some time due to the strict regulations governing airports.
- Councillors' Discussion Forum- attended by Cllrs Worthington and Caygill- Saturday morning were not good for Cllrs and they want evening meetings.

42. To Consider Planning Applications

- a) 22/01960/FUL- Erection and operation of an observation wheel at the Yorkshire Hive (retrospective) - Yorkshire Wildlife Park, Brockholes Lane, Branton- Comments sent 15.9.22 (prior to meeting)
1. It is out of character in a rural village
 2. Residents are concerned re privacy issues affecting their properties as its height will give line of sight into people's homes and gardens
 3. The whole ethos of a Wildlife Park is gradually being eroded. It is outside the core values if a Wildlife conservation park.
 4. Traffic is already an issue, with vehicles waiting on Hurst Lane to gain access to the area. This raises concerns as cars pass by the New College and Hayfield School.
 5. Is it a permanent structure or one which will appear for a few weeks every year?
 6. Despite previous requests for applications to show Auckley, again the address is given as Brockholes Lane, Branton and therefore **objects**

- b)20/00619/FULM- Rural Leisure Centre including man-made lake, trim trail, tennis courts, cafe, changing facilities, shower/toilet block, camping and touring caravan pitches, 7 holiday log cabins and car parking. AMENDED PLANS AND DOCUMENTS RECEIVED- Land South of Hayfield Lane, Auckley- Comments sent 15.9.22 (prior to meeting)
- 1.The road access is not particularly wide and has no pavements. It is already well used by pedestrians and visitors to Hayfield Lakes. The road is now effectively a single track, as verges have encroached on roadway so will not cope and is not suitable for an increased volume in traffic.
 2. As the top end of the Hayfield Lane, i.e. with the Gt North Road, is closed off, traffic must pass the side of the New College to access the application site. This is the only access point.
 - 3.There is concern re cars, caravans, delivery vehicles accessing the site, causing congestion. The traffic light junction at Hayfield Lane and Hurst Lane is almost at capacity when accounting for traffic to the YWP, college and school. Therefore the points above suggest another access point must be considered.
 4. It would seem that parking spaces for disabled vehicles do not meet legal requirements. And therefore **objects**

c) 22/02096/FUL – Erection of both single and two storey extensions to the rear, alongside widening of front dormer – 2 Maple Avenue, Auckley- no comments or objections.

43. To Report Decisions Made by DMBC's Planning Committee

Granted:

- 22/00928/FUL- Erection of two storey pitched roof side and rear extensions with single storey pitched roof extension to side and rear and front portico- 1 Cedar Close, Auckley
- 22/01207/FUL – Erection of 2 storey extension to front and formation of porch archway, single storey extension to rear/side as well as alterations to existing dwelling and construction of 2m boundary wall- 5 Riverside Gardens, Auckley
- 22/01400/FUL – Erection of single storey side/front extension, an extension to the existing dropped kerb and replacement of the side boundary hedge with a 1.0m high fence.
- 22/01471/FUL – Erection of a garden room to the side of the property- 8 Maple Drive, Auckley
- 22/01517/FUL – Erection of ground floor rear and side extension with roof lantern – 15 Ivy House Court, Auckley
- 22/01518/FUL – Erection of single storey front/side and rear extension, to include removal of existing detached garage – 4 Larch Square

Refused:

- 22/01326/FULM – Erection of 1.77m- 1.60m high boundary wall and 1.68m high gates (Retrospective) with alterations to lower sections of wall to 0.9m to improve visibility (being resubmission of 21/03467/FUL, refused on 03/02/2022). Clerk to contact DMBC planning enforcement asking when the height of the wall will be reduced as refused on the 14th of September.

44. To Consider the Clerk's Leave Entitlement- Cllr Platts proposed that the contract should be amended to 22 days as per legislation. Clerk to write letter to self to amend contract.

45. To Approve Banking Transactions

22/23 72	Handyman	Salary	292.37
22/23 73	Clerk	Salary	847.37
DD 05	O2	Mobile Phone	16.08
22/23 74	Glendale	Grass cut	114.11
22/23 76	Former Clerk	Back pay	141.38
22/23 77	RJ Electrics	Electrical Inspection	90.00
22/23 78	Handyman	Salary	270.24
DD4	Nest	Clerk Pension	28.26
DD 06	O2	Mobile Phone	16.08
22/23 79	Clerk	Salary	847.37
DD5	Nest	Clerk Pension	28.26
22/23 80	Arrow	Single page newsletter	118.80
22/23 81	South Yorks Tree	Red items from tree survey	210.00
22/23 82	Handyman	Salary	276.15
22/23 83	E on	Electricity: Oak Tree Av (Xmas)	35.70
22/23 84	E on	Electricity for Pavilion	23.40
22/23 85	E on	Electricity for Pavilion	69.94
22/23 86	Clerk	Salary	847.37
22/23 87	DMBC	New bin	1084.80

22/23 88	HMRC	NI/tax	244.57
22/23 89	Glendale	Grass Cut, strim	533.00
DD 07	O2	Mobile Phone	16.08
DD6	Nest	Clerk Pension	28.26
DD001	ICO	Data pro fee	35.00
22/23 90	Clerk	Reimb. Phone	79.00
22/23 91	Clerk	Reimb. Stamp	2.45
22/23 93	Glendale	Grass Cut	228.22
22/23 94	E on	Electricity for Pavilion	26.83
22/23 95	RoSPA Play	Annual Play. Inspect.	117.60
22/23 101	YLCA	Budget Train. for Clerk	30.00

Hayfield Park

22/23 HP8	British Gas	MUGA lighting	23.84
22/23 75	North Notts Land	Play area- grass	66.00
22/23 HP11	British Gas	MUGA lighting	41.04
22/23 HP12	Glendale	Grass cut, post move	403.68
22/23 HP13	North Notts Land	Play area- grass	66.00
22/23 92	North Notts Land	Play area- grass	132.00
22/23 HP14	Glendale	Grass cut	85.68
22/23 HP16	British Gas	MUGA lighting	64.89

46. To Receive Correspondence

DMBC- Traffic Management Arrangements at Remembrance Day Parades and Events (second letter)

DMBC- Licensing Act 2003 Review of the Cumulative Impact Assessment

DMBC- Public Space Protection Order (PSPO) – Dog Fouling and Control Consultation

Bott & Co- solicitor’s letter regarding an insurance claim for a fallen tree

YLCA -Weekly White Rose Update Bulletin; Training programmes

NALC – Chief Executives Bulletin

47. To Confirm Date and Time of Next Meeting

The next meeting be held on Wednesday 9th November 2022 at Auckley Junior and Infant’s School, commencing at 6.30pm.

Chair.....

Date: