

**MINUTES OF THE MEETING OF AUCKLEY PARISH COUNCIL**  
**HELD ON WEDNESDAY 20<sup>TH</sup> JULY 2022, COMMENCING AT 6.30PM**  
**AT AUCKLEY JUNIOR & INFANT'S SCHOOL**

Present: Mr S. Featherstone (Chairperson), Mr I. Swainston (Vice Chairperson), Mrs M. Caygill, Mrs R. Dobson, Mrs S. Platts, Ms J. Staniforth, Ms. L. Sydney, Mrs J. Worthington.

Miss E. Lear (Clerk)

**Public Participation** None present

The Council sent their condolences on hearing of the passing of Patricia Schofield who served as a Parish Councillor for many years. She was committed to the community.

**1. To Receive Apologies and Approve Reasons for Absence**

Apologies were received from Cllr Warrender and the reason for absence was accepted. Apologies for lateness were received from Cllr Platts and the reason was accepted.

**2. To Receive Declarations of Other Interests and Any Amendments**

No interests were raised by members.

**3. To Determine Exclusion of the Public and Press**

There was no need to exclude the public or press.

**4. To Approve Minutes of the Parish Council Meeting Held 8th June 2022**

The minutes were approved and signed as a true record.

**5. To Receive Report from District Councillors and/or DMBC Officers**

None received.

**6. Matters Arising from the June Minutes**

6. Matters Arising from previous minutes- DMBC have not informed the Council of undertaking the traffic monitoring at the Yorkshire Wildlife Park yet.

10. To Consider the Tree Survey Quotations- The order was placed with South Yorkshire Tree Services and the surveys undertaken and the reports received. The surveys give a priority of works with different timescales.

The red items on Riverside Park were noted and indicative costs were to be sought. Cllr Staniforth proposed if less than £500, to use South Yorkshire Tree Services Ltd- AGREED. A specification of what would be done would be required with the preference to see larger pieces of wood left and stacked, and the thinner items chipped and left on site.

Others: Reply received from DMBC that they would try and remove the tree outside the SPAR on Eilers Lane ASAP and see if a replacement tree had already been planted.

11. To Discuss the Property Boundary of 31 Sandhill Rise- Under advice from Cllr Platts a letter was written to the owner asking him to remove the materials from outside his property line as he was currently trespassing. No reply had been received.

Cllr Sydney proposed to write another letter to the resident, once confirmation that the materials were still in place was received- AGREED.

12. To Consider the Quote from Walkers for the Planting of the Tubs - The planting of the tubs was completed on the 15<sup>th</sup> of June. Discussions took place about the planting (and make up of plants) and that the order needs to be placed by the end of May (with the daffodil heads removed by the end of May) to allow for earlier planting.

13. To Consider Replacing the Bin in the Bus Shelter on Main Street- The bin has arrived and is awaiting installation.

14. To Discuss Highway Matters

a) The raised manhole cover in the snicket between School Lane and Main Street had been reported. DMBC confirmed that though they own the land, it is under the management of St Leger Homes- awaiting reply. It is not a public footpath. Cllr Dobson confirmed it had now been repaired.

b) Mosham Rd/ Lidgett traffic lights- DMBC recently had a site meeting at the traffic lights. They have stated that the footpath is the same width as before the current scheme was installed but as the vegetation is overgrown, that they are requesting Highways Enforcement to contact the property owners.

The traffic island/ pedestrian refuge was a requirement of the scheme and no HGVs were observed to be mounting it when DMBC were present, therefore they have attributed it to bad driving.

Members were not happy about this, as incidents are happening regularly. Local people are to be asked via the Arrow, to report incidents to DMBC.

The traffic lights don't stop the traffic in all directions and therefore pedestrians are only able to get half way across the road and having to wait in the pedestrian refuge. Clerk to write to DMBC, suggesting using the traffic lights to stop traffic in all directions and allowing pedestrians to fully cross the road.

16. To Consider installing 2 New Goal Post Sockets on Riverside Park Football Pitch To Provide a New Area For the Goal Mouths- the incompleteness of the cross cut to the football pitches was reported for the third time. The grass cutter cuts in a different direction everytime. It was also noted that the goal posts had not been reseeded when the goal posts were removed- Clerk to contact Glendales and not pay for item until completed.

**7- To Consider the Internal Audit Report (First Quarter)**

Deferred to the next agenda as Cllr Warrender was not present.

**8. To Consider Changing the ICO Payment to a Direct Debit**

There is less cost associated with a Direct Debit and the payment is a legal requirement. Cllr Featherstone proposed- AGREED

**9. To Consider a Donation Towards the Works to the Pavilion by The Show Committee-**

Add to the September Agenda. Clerk to ask show Committee for the accounts after the Show so that it can be considered once the reserves are seen. Clerk to give advance warning to Show Committee.

The Show Committee have completed the works with everything isolated and at height.

**10. To Consider the Football Fees for the Upcoming Year**

After noting the expenditure and considering the increased costs, as well as noting no increases for a few years, Cllr Staniforth proposed a 10% increase to £330- AGREED with Cllr Worthington abstaining.

**11. To Consider Tiling the Home Changing Room of the Pavilion**

The invoices for the away changing room and entrance foyer suggest that the home changing room will cost £1250 to complete. The home changing room is not as hazardous as the other two rooms, with tiles only being loose at this stage.

Add to September agenda- Cllrs to visit prior to meeting.

**12. To Discuss Works to the Ceilings of the Pavilion**

The condition of the ceilings may have been exacerbated by the tiling job and a water leak in the past. The light fittings have been changed to strip lights by R J Electrics for free.

Add to September agenda- Cllrs to visit prior to meeting.

**13. To Discuss the Use and Tidiness of the Pavilion**

Cllr Platts arrived at 7.15pm.

The benches in the entrance foyer have not been attached to the wall and it was brought to the attention of members that this may now be a health and safety issue. Clerk to contact football club about disposing of benches after they had previously agreed that they didn't need them reattaching to the wall. Cllr Staniforth proposed to dispose of benches- AGREED.

Secure storage inside the compound needs to be provided to facilitate the football club keeping the Pavilion tidy.

Letter to football club required, stating that now the Pavilion is refurbished it needs to be tidy. Cllr Sydney proposed stating August 1<sup>st</sup> for any objections to tidying and then the clearance needs to be completed by August 15<sup>th</sup>.

Add to September agenda- Cllrs to visit prior to meeting.

**14. To Consider Play Equipment Repairs at Riverside Park**

Swing Frame: £100

Pirouette spinner: £130

Toddler multi-unit: £50

Tornado unit: £40

Total excluding VAT: £320 – AGREED.

Clerk to chase DMBC about the repairs to the speaking tubes.

**15. To Consider Quotations for an Annual Playground Inspection at Riverside Park**

RoSPA Play Safety: £70.00 plus VAT per play area to inspect up to five items of play equipment, plus £3.50 plus VAT to inspect each play item over five- Parish Council discount applies.

Playground Projects: £210

Rynat: £150 plus VAT

Play Inspections: £175 plus VAT

Cllr Platts proposed RoSPA- AGREED

**16. To Discuss CCTV Cameras**

Cllr Featherstone proposed to obtain a quote for a camera at Riverside Park which would adequately cover the car park- AGREED

Clerk to obtain information about running and maintenance costs for consideration.

Cllr Worthington proposed to ask Ward Cllrs if they would have anything to contribute as residents are continually complaining about anti-social behaviour in the area.

**17. To Discuss Highway Matters**

- Parking on Pavements on the Paddocks- Clerk to contact police
- Speeding along School Lane- Clerk to contact police
- Parking across the entrance to the garages behind Church Close (from School Lane) - Clerk to contact police
- The red BMW outside No.1 School Lane- Clerk to contact police
- Email to Council regarding horse numbers adjacent to River Torne- Clerk to reply to resident with the 'legal' advice and response from Public Rights of Way at DMBC
- Clerk to chase the painting of the railings over the River Torne
- The traffic lights on the A638 from Bawtry, turning onto Hurst Lane are causing confusion. Clerk to contact DMBC questioning if the positioning of the lights has changed.

## **18. To Discuss Recreational Matters**

### a) To report update on situation at Hayfield Park

1. To report the Transfer from Peel Holdings to Parish Council: Took place on the 6<sup>th</sup> of July with the receipt of the dowry via the solicitors shortly afterwards. Council's solicitor has an undertaking from Peel Holdings to deal with the covenants that apply to their whole land holding as these require removing from Hayfield Park to enable completion with the Land Registry.
2. To report on the addition of Hayfield Park items to the insurance policy: the items were added to the insurance policy at a cost of £332.77.
3. To report on the maintenance contract with Glendale- Glendale will attend Hayfield Park at the same time as Riverside Park. The contract should start this week. They are unable to perform the box cut to the play area/ car park. Clerk to ask Glendales to report on condition of football pitch.
4. To report on the quarterly inspection of the playground by DMBC: DMBC are happy to add to their schedule and will carry out as soon as possible. They have been advised the annual inspection was carried out at the end of May.

### b) To discuss the Riverside Park boundary

Clerk to add to September agenda. Cllr Warrender to provide specifics and photos.

Additions:

The Clerk read out a question from Cllr Warrender regarding giving money to the Church Hall and if that then gave the Parish Council the first rights to buy the building- Cllr Caygill replied that £15k had been given for the construction but it wouldn't give them first option as the land would always be owned by the church.

## **19. To Consider Quotations For Grass Cutting of The Play Area at Hayfield Park**

I. Butterfield: £125 per cut

C. Rouse: £60 per cut

North Notts Landscape: £55 plus VAT per cut

Cllr Platts proposed North Notts Landscape- AGREED.

They will cut every 2 weeks until the end of October.

## **20. To Consider the Revised Quotation for the Metal Fence at Hayfield Park**

Following the retirement of the person providing the original quote it is necessary to obtain three new quotes- 2 from suggestions from person providing original quote and one suggested by Cllr Featherstone- Clerk to arrange.

## **21. To Consider Moving the Goal Posts at Hayfield Park**

The goal area is badly worn at the road end (Hayfield Lane) and requires moving to the alternative socket set. Clerk to obtain quote from Glendales and order if the same cost as Riverside Park (£245 plus VAT).

## **22. To Consider the Management and Investment of the Dowry for Hayfield Park**

Discussions took place about considering increasing the Precept in future years to account for the acquisition of Hayfield Park and its associated costs which would extend the longevity of the Dowry.

The Dowry needs to have funds available and not all invested. It was AGREED that Cllr Featherstone could seek free financial advice.

For now, the Dowry is to be used to reimburse the Council for all costs associated with Hayfield Park (that haven't already been reimbursed by Peel Holdings) and to be used for all future payments for Hayfield Park.

**23. To Consider The Quotation For the Watering of the Tubs**

12 weeks to the w/c 12<sup>th</sup> September: £804.48 (£67.04 a week)- Cllr Platts proposed to pay- AGREED.

**24. To Consider Submissions to the Arrow/ Newsletter**

- Hayfield Park- the Council have taken possession and are overviewing the situation
- Mosham Road Traffic Island- the Council are reporting incidents to DMBC and encourage residents to do so also.
- Asking for volunteers interested in the green spaces to potentially help form a working group.

**25. To Discuss Remembrance Day**

60 lamppost poppies ordered for a total donation of £180 to the Royal British Legion.

A letter had been received from DMBC stating that they won't take on the role of policing remembrance parades which the police had formerly carried out and advising that policing of any road closures would need to be arranged independently. Cllr Featherstone proposed to write to Ward Cllrs asking if they would co-ordinate the local parade copying in Blaxton and Finningley PCs- AGREED.

**26. To Discuss Any Changes to the Christmas Lights**

No changes required to lighting arrangement.

Clerk to ask Christmas Plus when the new contract is due.

Discussions took place regarding the cost of the Christmas lights. Cllr Swainston proposed to leave the arrangements as they were- AGREED with Cllr Sydney voting against.

**27. To Consider the Creation of a Recreation Committee**

Discussion took place to the form of the committee i.e. a subcommittee of Council members and one involving public involvement to form a working group. Clerk to add item in the Arrow/Newsletter asking for volunteers which will be used to guide any committee or group which could be formed.

**28. To Consider a Scheme of Delegation to the Clerk**

- To consider planning applications in consultation with members where the deadline for comments is prior to a parish council meeting.
- To respond to correspondence in consultation with the Chairman and/or members where a response is required prior to a parish council meeting.
- To undertake action in consultation with the Chairman/members to ensure the safety, security and maintenance of the council's assets within the council's budget

allocation, or within the council's overall budget where the cost is above the scheme of delegation for urgent action where a serious risk is posed to the council or the public.

All -AGREED.

**29. To Receive Police Report and Crime Figures**

40 reported in May. Noted. Good that incidents were being reported.

**30. To Discuss Matters Associated with Parish Council Website/Facebook**

Newsletter to be added to website and Facebook.

A proposal was made to add a Planning Applications section to the website which would list the applications in the same format as on the agenda, due to the public no longer being made aware of applications through notices on lamp posts and therefore the public not being aware of applications. Clerk to request set up costs from web manager.

**31. To Receive Reports of Meetings attended by Members of the Council:**

YLCA South Yorkshire branch meeting- attended by Cllrs Staniforth and Worthington.

PCJCC- Cllr Staniforth reported a Covid update had been provided by the Deputy of Dr Suckling, explaining numbers were increasing. 17 cameras (roughly one per ward) had been installed across the district to deter flytipping and if required, members should ask for a camera.

YLCA- Appointing, Structuring and Using Committees for Council Business- attended by Cllr Worthington.

Airport Noise Monitoring Group- attended by Cllr Swainston who reported that there was still an aim to obtain net zero for airports, the Annual Report had been submitted, the Viewing Platform was still wanted and discussions about the partial withdrawal of Wizz Air who had stated that they were consolidating to one area.

Transport User Group- attended by Cllr Swainston who reported that both bus and trains in South Yorkshire were operating at 70-80% of passenger numbers compared to pre-Covid times and that there were no changes regarding face coverings i.e. they are not required.

**32. To Consider Planning Applications**

- a) 22/01207/FUL- Erection of two storey extension to front and formation of porch archway, single storey extension to rear/side as well as alterations to existing dwelling and construction of 2m boundary wall- 5 Riverside Gardens, Auckley- sent prior to meeting. No comments or objections.
- b) 22/01248/FULM- Erection of three storey teaching space together with associated car parking - New College Doncaster, Hurst Lane, Auckley – sent prior to meeting. No objections but the application will help the already limited car parking and pupil placement.  
Clerk to contact DMBC regarding traffic count for the college.
- c) 22/01326/FUL- Erection of 1.77m - 1.60m high boundary wall and 1.68m high gates (Retrospective) with alterations to lower sections of wall to 0.90m to improve visibility (being resubmission of 21/03467/FUL, refused on 03/02/2022)- 49 Ravenswood Drive, Auckley- sent prior to meeting. The Parish Council would like to reiterate its concerns expressed on the previous planning application. It does not believe the new application addresses these issues and therefore OBJECTS

- d) 22/01400/FUL- Erection of a single storey side/front extension, an extension to the existing dropped kerb and replacement of the side boundary hedge with a 1.0m high fence – 2 Thorncliffe Gardens- no objections but the removal of the hedge is good.
- e) 22/01471/FUL- Erection of a garden room to the side of the property- 8 Maple Drive, Auckley - no comments or objections
- f) 22/01517/FUL- Erection of ground floor rear and side extension with roof lantern- 15 Ivy House Court, Auckley - no comments or objections
- g) 22/01518/FUL- Erection of single storey front/side and rear extension, to include removal of existing detached garage- 4 Larch Square, Auckley – no comments or objections.

### **33. To Report Decisions Made by DMBC's Planning Committee**

- 21/00037/NONDET- Erection of 4 dwellings- 14 School Lane, Auckley- Appeal Dismissed
- 22/01160/FUL- Erection of single storey rear pitched roof extension to detached bungalow- 76 Spey Drive Auckley- Permission Granted
- 22/01009/FUL- Erection of two storey side extension, single storey rear extension and replacement front porch following demolition of existing single storey garage/store- 35 Ellers Lane Auckley- Permission Granted
- 22/00248/FUL – Erection of first floor dormer roof side extension- 10 Spruce Crescent- Permission Granted.

### **34. To Approve the Banking Transactions**

22/23 43	British Gas	MUGA lighting	28.66
22/23 44	E on	Electricity: Pavilion	18.12
22/23 45	R. British Legion	Lamp post poppy donation	180.00
22/23 46	Walkers Nurseries	13 Village tubs- Supply/plan	950.00
22/23 47	SLCC Enterprises	ILCA training Clerk	144.00
22/23 48	Handyman	Salary	280.35
22/23 49	Christmas Plus	Replacement lights x3	117.00
22/23 50	Clerk	Salary	845.92
DD 04	O2	Mobile Phone	16.08
22/23 51	Zurich Insurance	Policy amendment	332.77
22/23 52	HMRC	NI/tax	245.24
DD3	Nest	Clerk Pension	28.26

22/23 53	Griff Tile	Tiling of Pavilion	1224.50
22/23 54	YLCA	Council powers training	75.00
22/23 55	Yorkshire Tile co.	Tiles for Pavilion	450.00
22/23 56	DMBC	Bin Emptying: Riverside	550.27
22/23 57	DMBC	Bin Emptying: Hayfield	267.70
22/23 58	Scottish Water	Water for Pavilion	12.00
22/23 59	E on	Electricity for Pavilion	20.80
22/23 60	Auckley Show	Donation for show	1000.00
22/23 61	Container King	Disabled toilet for show	228.00
22/23 62	British Gas	MUGA lighting	21.29
22/23 63	E on	Electricity: Oak Tree Av (Xmas)	41.29
22/23 64	Business Stream	Water: allotments	69.01
22/23 65	Griff Tile	Tiling of Pavilion	1250.75
22/23 66	Yorkshire Tile co.	Tiles for Pavilion	322.50
22/23 67	Clerk	Reimburse: paper	4.00
22/23 68	YLCA	Committees Training	25.00
22/23 69	South Yorks Tree	Tree Surveys: Copse & R.side	1104.00
22/23 70	Glendale	Grass cut, strim, post removal	827.00
22/23 71	Glasdon UK Ltd	Bin for Main St bus shelter	103.01

**35. To Receive Correspondence**

DMBC – Traffic Management Arrangements at Remembrance Day Parades and Events

Email from Sandhill Rise resident regarding wall- With assistance from Cllr Platts, replied to resident who was appreciative of the Council's reply.

YLCA -Weekly White Rose Update Bulletin; Training programmes

NALC – Chief Executives Bulletin

**36. To Confirm the Appointment of the Clerk- AGREED**

**37. To Confirm Date and Time of Next Meeting**

The next meeting be held on Wednesday 14<sup>th</sup> September 2022 at Auckley Junior and Infant's School, commencing at 6.30pm.

Chair.....

Date: .....