

**MINUTES OF THE MEETING OF AUCKLEY PARISH COUNCIL**  
**HELD ON WEDNESDAY 8<sup>TH</sup> JUNE 2022, COMMENCING AT 6.30PM**  
**AT AUCKLEY JUNIOR & INFANT'S SCHOOL**

Present: Mr S. Featherstone (Chairperson), Mr I. Swainston (Vice Chairperson), Mrs M. Caygill, Mrs R. Dobson, Mrs S. Platts, Ms J. Staniforth, Mr G. Warrender, Mrs J. Worthington.

1 member of the public

Miss E. Lear (Clerk)

**1. To Receive Apologies and Approve Reasons for Absence**

Apologies were received from Cllr Sydney and the reason for absence was accepted.

**2. To Receive Declarations of Other Interests and Any Amendments**

No interests were raised by members.

**3. To Determine Exclusion of the Public and Press**

There was no need to exclude the public or press.

**9. To Discuss and Give Permission to the works to the Pavilion by The Show Committee**

Members resolved to move the item earlier in the agenda so that a member of the Show Committee could be present for the discussion.

Following discussion about the unclear specification given in the quotation and what works were to take place, members decided that the specification should include details of the cabling entering the building through the roof space to meet the consumer unit, with two plugs being located high up on the external wall to meet the cables coming from the marquee and toilets. Cllr Platts proposed that subject to the receipt of a full written specification complying with what was discussed, a delegated decision would be given to the Clerk to agree to the works before the next meeting – AGREED.

Cllr Swainston requested that the tap be boxed with a lock.

The Show Committee member asked the Council to consider a donation towards the electrical works but the item will be added to the July agenda when the Council has received the revised quote.

**4. To Approve Minutes of the Parish Council Meeting Held 11<sup>th</sup> May 2022**

The minutes were approved and signed as a true record.

**5. To Receive Report from District Councillors and/or DMBC Officers**

None received.

**6. Matters Arising from the May Minutes**

11. Matters Arising from previous minutes- DMBC have confirmed that they will undertake the next traffic monitoring survey at the Yorkshire Wildlife Park in a busier period, in the school holidays and/or a weekend.

15. To Consider the Insurance Quotations- The excesses were normal- Council now insured through Zurich on a 3 year LTA.

18. To Consider a Donation to the Auckley Show- Show Committee informed of donation and proposal to pay for accessible toilet- Awaiting the quotation for the accessible toilet.

20. To Discuss the Emptying of the Bins and Report on the Triple Section Bin Order-DMBC confirmed that they will empty the round bin on Riverside Park twice a week until the new bin is installed.

21. To Discuss the Provision of Local Amenities (Including Schools/Drs) in the Parish-

Email sent to Cllr Lani- Mae Ball copying in the local MP and DMBC Officers. Reply received from the Cllr saying she will get it looked into before receiving a further email from LOCYP requests saying that it was being sent to the appropriate DMBC Officer to respond. Awaiting response.

Cllr Platts had received a personal response to her enquiry which explained how they calculated the number of school places.

No action.

23. To Discuss Highways Matters

- Email sent to Peel Holdings regarding lack of lighting on Field Lane- response states that they need to enter into a legal agreement with DMBC who will then change them all. They will update on timings as not a quick process. Clerk replied to resident to advise to go back to the Developers to put pressure on- no response.
- Red BMW reported to PCSO- they have spoken to owner who said he would move further up the road. They will speak to him again as it has been witnessed that he is not doing this.
- Lorry/ low truck reported to PCSO- they have not seen the vehicle in situ but will look again. It was suggested that there were restrictions on parking commercial vehicles on the road.

24. To Discuss Recreational Matters

- Contacted DMBC regarding streetlight at entrance to Riverside Park car park- DMBC attended site speaking to resident and local people. They did not agree the light is being obstructed and that it is causing anti-social behaviour in the area. A subsequent email informed that the resident had cut back the tree so they hope that this will resolve the matter. The Officer has asked colleagues from NRT to check the lighting at night.
- Requested that the handyman clear moss from the area shaded by the tree and perform a general tidy up of the car park.
- The repair of the area around the basketball post on Riverside Park is complete. Awaiting response regarding RoSPA but the next quarterly inspection is due now.

25. To Consider the Invitation by the YLCA to Support a 20mph limit in the Parish and to lobby DMBC, MP and Minister if Agreed- DMBC advised that it is rolling out a programme of reduced 20 mph speed limits in residential areas as part of a Mayoral initiative. The programme is prioritised and therefore it is difficult to say when Auckley will be looked at.

26. To Consider a Smart Meter Insertion at Oak Tree Avenue (Christmas Lights)- Cllr Caygill advised that Smart meter had been installed but the power is currently not on and will need to be reconnected in November.

27. To consider Celebrations for the Queen's Jubilee- Cllr Staniforth informed the Council that the Show Committee Chairman had said that the bunting and cable ties could be stored with the Auckley Show items on the Allotments.

30. To Receive Reports of Meetings Attended by Members of Council- Cllr Warrender reported that he had received no reply to the question of installing a defibrillator at the Parish Centre.

34. To Approve Banking Transactions and Signing of Cheques- Cllr Worthington would like to receive the printed minutes prior to the meeting.

## **7. To Consider the Creation of a Friends Group for Hayfield Park**

Apologies were received from the DMBC Officer who could not attend the meeting. It was felt that the creation would be a good idea which would require local people, but it needed to await the handover. DMBC Officer to be invited to future meeting.

### **8. To Consider the Internal Audit**

The Notice for the period of exercise of public rights will be published on the website and in the noticeboard from Friday 10<sup>th</sup> of June with the period running from the Monday 13<sup>th</sup> of June to the Friday 22<sup>nd</sup> of July. The relevant AGAR documents will be published on the website. The AGAR will be sent to the external auditor tomorrow i.e. Thursday 9<sup>th</sup> of June.

**9. To Discuss and Give Permission to the works to the Pavilion by The Show Committee-** Item moved.

### **10. To Consider the Tree Survey Quotations**

Advanced Tree Care Ltd: Riverside Park (advised not due until March 2023): £1660 plus VAT

The Copse: £1120 plus VAT

South Yorkshire Tree Services Ltd: £1104 including VAT. Submitted a revised quote (in date) after being provided with the specification. Advises of a different timescale from the original specification i.e. tree surveys would be required every two years rather than five.

Clerk can't find stipulations about surveys/inspections in the policy wording of the insurance documents.

Following discussion about the proposed timescales Cllr Platts proposed to accept the South Yorkshire Tree Services quote- AGREED.

Other Tree items:

- The tree outside the shop on Ellers Lane was reported to still be dropping branches- Clerk to chase DMBC.
- A low overhanging tree was reported on Mosham Road- Clerk to report to DMBC.

### **11. To Discuss the Property Boundary of 31 Sandhill Rise**

Cllr Platts showed that the property boundary should be in line with that of its neighbours. Clerk to write to resident including the Title Plans informing the resident that they are currently trespassing on Council's land (Riverside Park).

### **12. To Consider the Quote from Walkers for the Planting of the Tubs**

Quote received for £791.67 plus VAT (Total £950). If order placed on the 9<sup>th</sup>, they will plant on the 10<sup>th</sup>.

Cllr Staniforth proposed to accept the quote- AGREED.

### **13. To Consider Replacing the Bin in the Bus Shelter on Main Street**

The handyman had reported that the current bin was flattened and needed replacing. Following consideration of different bins, Cllr Warrender proposed to order the Super Trimline 50 Open top litter bin at a cost of £76.34 + VAT and delivery at £9.49 + VAT- AGREED.

### **14. To Discuss Highways Matters**

- Cars were reported to be queueing for the Yorkshire Wildlife Park- requires monitoring during the school holidays.
- A raised manhole cover above the surrounding flagstones was reported in the snicket from School Lane to Main Street through Church Close- Clerk to report to DMBC.
- An email had been received from DMBC regarding a pothole on Hawthorne Road. The road is managed by the Hayfield Residents Association. Cllr Worthington proposed to write to DMBC to say it was not owned by Auckley Parish Council- AGREED.

### **15. To Discuss Recreational Matters**

- a) To report update on situation at Hayfield Park
  1. To update on Transfer from Peel Holdings to Parish Council- site meeting confirmed for Thursday 9<sup>th</sup> of June at 11.30am. An email had been received from Peel Holdings proposing a date of the 13<sup>th</sup> of June for the sandslitting and an agreement to plant the trees later in the year (at a more appropriate time). Cllr Staniforth mentioned a conversation on site with the contractor who said they were no longer responsible for cutting the grass around the play area and car park which was not acceptable. Council discussed items to be discussed at the site meeting and decided to set a date of the 1<sup>st</sup> of July for the Transfer subject to:

- The underatking of the RoSPA inspection and receipt of certificate
- The completion of the sandslitting
- The wooden gate to be locked correctly
- The payment of the supplied invoices
- The supply of information required to obtain an amended insurance quote
- The rope swing being repaired.

The provision of a triple section bin for Hayfield Park has been discussed at a previous meeting. Clerk to contact DMBC to request a quote for the bin and base and if costings are the same as the bin for Riverside Park, to place the order. Clerk to also request quote for the removal of the current bins on both Hayfield (2) and Riverside Park (1).

2. To report on installation of CCTV- The CCTV has now been installed and images provided of lines of sight. Council members felt the images were good quality. Council requested that nighttime images be provided- Clerk to contact DMBC. Members of the public to be informed that the Parish Council have provided a CCTV camera with high resolution images on Facebook and the website- Clerk and members to add.

Cllr Platts to inform Avant Homes that the camera is now up and thank them for their donation.

- 16. To Consider Installing 2 New Goal Post Sockets on Riverside Park Football Pitch to Provide a New Area for Goal Mouths** – Following discussions that the grass isn't of a better quality if the posts were to be moved and consideration of a quote of £545 plus VAT for the two sockets, there was a proposal to leave the goal posts where they are.

- 17. To Discuss Remembrance Day**- Cllr Staniforth proposed to order 60 lamp post poppies- AGREED

- 18. To Consider the Clerk Undertaking ILCA**- Cost of £120 plus VAT- APPROVED

- 19. To Receive Police Report and Crime Figures**

30 crimes were reported in April.

A drop in session occurred at the Parish Centre on Wednesday 8<sup>th</sup> of June (today). Three members of the public attended. PCSOs reported that when on late shifts they have been moving between the two parks but these seem to have quietened down. There is an issue with a teenager on a scooter but they haven't had chance to speak to him. They have not seen evidence of drugs at Riverside Park.

Their speed camera is currently in for calibration but the suggestion is that the police want communities (Parish Councils) to do the Community Speed Watch, with Parish Councils having their own equipment.

Council agreed to stop having South Yorkshire Police Neighbourhood alerts for now as they are currently receiving reports for the wrong area i.e. Armthorpe and Thorne.

- 20. To Discuss Matters Associated with Parish Council Website/ Facebook**

Clerk to send photo of the Notice for the Period of Exercise of Public Rights to Cllr Dobson to add to Facebook.

The AGAR and associated information is to be added to the website on Friday 10<sup>th</sup> of June.

- 21. To Receive Reports of Meetings Attended by Members of the Council**

YLCA Local Council Powers: S137 and GPC- attended by Cllrs Dobson and Worthington plus the Clerk. Clerk advised that the Council has a duty to consider biodiversity and crime prevention in every decision it makes. Clerk also advised that if they advise s137, the criteria for using s137 must be gone through in the meeting and minuted. Notes to be distributed.

YLCA Councillor Discussion Forum- Cllrs Dobson and Worthington.

- 22. To Consider Planning Applications**

- a) 22/01009/FUL - Erection of two storey side extension, single storey rear extension and replacement front porch following demolition of existing single storey garage/store- 35 Ellers Lane, Auckley- no objections but would like the pavement to be kept clear as no footpath on the opposite side of the road. Sent to DMBC prior to meeting.
- b) 22/00983/FUL - Erection of brick wall and pillars to the front boundary- 1 River Way, Auckley- No comments or objections. Sent to DMBC prior to meeting.
- c) 22/01160/FUL - Erection of single storey rear pitched roof extension to detached bungalow- 76 Spey Drive, Auckley- No comments or objections.

**23. To Report Decisions Made by DMBC's Planning Committee**

Planning permission granted: 22/00157/FUL Erection of two storey side extension following demolition of detached garage- 8 Dursley Court, Auckley.

**24. To Approve Banking Transactions and Signing of Cheques**

BACS 34	Zurich Insurance	Annual Insurance Premium	958.18
BACS 35	Handyman	Salary	282.25
BACS 36	Clerk	Salary	845.92
DD 03	O2	Mobile Phone	16.08
DD2	Nest	Clerk Pension	28.26
		Basketball post tarmac repair: Riverside	
BACS 37	DMBC	Park	120.00
BACS 38	Arrow Publications	Full double page newsletter	237.60
		Grass cutting, spraying, strimming:	
BACS 39	Glendale Countryside	Riverside Park	726.13
BACS 40	Reimbursement	Bunting	73.50
BACS 41	Reimbursement	Bin bags for handyman	29.54
BACS 42	Internal Auditor	Internal Audit	150.00

**25. To Receive Correspondence:**

Police and Crime Commissioner's Weekly Blog

YLCA -Weekly White Rose Update Bulletin; Training programmes

NALC- Chief Executives Bulletin

Email from member of the public- Following discussion about comments on Facebook and the email from a member of the public which criticised the Council's effort for the Jubilee Celebrations, Cllr Platts proposed to write to the member of the public who had sent the email stating that whilst their comments had been noted, members of the Council were unpaid volunteers, that had not been approached by the public to form a committee to organise an event, that the only interest shown was from a street party and the Council did not own a premises from which to run the event from – AGREED.

**26. To Confirm Date and Time of Next Meeting-**

The next meeting will take place on Wednesday 13<sup>th</sup> July 2022 at the Auckley Junior & Infants' School, School Lane, commencing at 6.30pm.

Chair.....

Date: .....