

MINUTES OF THE MEETING OF AUCKLEY PARISH COUNCIL

HELD ON WEDNESDAY 13TH APRIL 2022, COMMENCING AT 6.30PM

AT AUCKLEY JUNIOR & INFANT'S SCHOOL

Present: Mrs J. Worthington (Chairperson), Mr S. Featherstone (Vice Chairperson), Mrs M. Caygill, Mrs R. Dobson, Mrs S. Platts, Ms J. Staniforth, Mr I. Swainston, Ms L. Sydney, Mr G. Warrender.

Three Members of the Public

Miss E. Lear (Clerk)

1. To Receive Apologies and Approve Reasons for Absence

All members of the Council were present.

2. To Receive Declarations of Other Interests and Any Amendments

No interests were raised by members.

3. To Determine Exclusion of the Public and Press

There was no need to exclude the public or press.

12. To Discuss the Electrical Issues Raised By the Show Committee in the Pavilion

Members resolved to move the item earlier in the agenda so that a member of the Show Committee could be aware of the decision.

R. J Electrical had provided a quote to the Show Committee for electrical works. If the Council were going to pay for it, two additional quotes would be required.

The Show Committee were approaching the Council for public consent to the works (permission). Discussions took place about whether the works were for the benefit of the Pavilion or the Show, though it was felt that the show was a benefit to the village.

Concerns were raised about potential vandalism to the proposed new lighting.

Following discussions Cllr Platts proposed that Council would agree in principle to the quote, pending further details being provided by the Show Committee and it was AGREED.

4. To Approve Minutes of the Parish Council Meeting Held 9th March 2022

The minutes were approved and signed as a true record.

5. To Receive Report from District Councillors and/or DMBC Officers

Cllr Cox sent his apologies as he has ongoing commitments but was proposing setting up a separate meeting with an Auckley Parish Council representative, DMBC Officers etc to create better ties. The Council support the proposal to join the meeting.

6. Matters Arising from the March Minutes

Public Participation: Suggestion to use warning signage when public are carrying out works e.g. cutting back vegetation, sent to Councillor Cox – no response. Clerk to write again.

6 Matters Arising from the February Minutes

9. To Discuss Highways Matters

a) 'Sports ground' sign on Common Lane opposite Ravenswood Drive

Message sent to DMBC Customer Service – awaiting response. Clerk to write again.

7. **To discuss the Copse, off Eastfield Lane**

- a) To consider quotations for tree works adjacent to resident's fence- South Yorkshire Tree Services Ltd will be on site on the 14.4.22 i.e. tomorrow to carry out the works after the order was placed, following confirmation that it included the birch trees.

9. To Discuss the Pavilion

- a) To consider access on health and safety grounds- Both the Junior and Adult teams were notified of the closure of the left hand changing room.

- b) To consider quotes for tiling- Order placed with Griff Tiles. Sample tile provided for members.

14. To Consider the Council's Risk Assessment

Updates made to the Risk Assessment but Clerk still to produce checklists for benches etc. Cllr Warrender provided the risk assessments on these items.

Contacted the Play Equipment Operational Inspector at DMBC who provided a list of RoSPA Inspection providers. He will ask about Council joining the existing DMBC contract and reply.

15. To Discuss Highways Matters

- Reported Lincoln Green Way lighting to contact but no reply and it was confirmed she had left Peel Holdings. Suggestion to write to another existing contact at Peel Holdings- Clerk to write.
- Clerk to report the requirement for road repairs and road sweeping in Auckley to DMBC again.

20. To Consider a Donation to the Hough Brothers to attend Scout Jamboree

The YLCA had been contacted and had replied that the Council could use GPC to make a donation if Council have it (they don't as Clerk is not qualified) but couldn't if not, as can't make donations to individuals.

The Show Committee have waived the fee for the brothers to have a table at the Show.

21. To Consider an application to the Doncaster Sheffield Airport- Community Defibrillator fund

An application had been made and the Council had been successful.

7. To Consider the Complaints Procedure

The Council adopted the Procedure.

8. To Consider the Fourth Quarter Internal Audit (21/22)

Cllr Caygill had completed but the bank statements were outstanding- still to be considered.

9. To Discuss the Tree Survey Quotes and Obtaining of Quotations

Deferred until the May meeting in order to obtain the third quote.

10. To Review the Standing Orders

The Standing Orders were reviewed and no changes made.

11. To Review the Asset Register

An addition of £9956 of assets were made in the last year plus the disposal of a scanner worth £265.

The current value of the assets is £116,810.

Cllr Platts proposed for R J Electrical to destroy item no 7. Christmas Lights as they were not safe- AGREED. To be removed from Asset Register by Clerk.

12. Item moved

13. To Consider the Christmas Lights and Replacement of Bulbs

Following testing of the Christmas lighting by Christmas Plus, they had advised that 3 sets needed replacing: £97.50. AGREED to replace and discuss new contract.

Cllr Caygill confirmed that Council bought the Christmas lights and these are stored by Christmas Plus.

14. To Discuss Emergency Access to the Copse

A standard, widely used lock (e.g. by DMBC) is located on the gate. Keys now held by Cllrs Swainston, Warrender, Caygill and Staniforth, along with Clerk.

It was noted that the gate would need clearing in order to be opened but that emergency services would use alternative entrances. To be monitored.

15. To Discuss Highways Matters

a) To report on parked cars on School Lane (close to junction with Main Street)

Both cars were reported to the police and the first to DMBC, who said they couldn't assist without yellow lines being in place. DMBC contacted with regards to how to acquire yellow lines in this area- reply from Officer is that he will be visiting the area once the school is open. The Inspector replied that he would ask the PCSO to look.

Additions:

- Parking on double yellow lines and the blocking of garages reported along School Lane
- Parking on double yellow lines outside the Spar on Ellers Lane reported.
- Large queues of traffic reported outside the Yorkshire Wildlife Park (a planning application condition was that they could handle the volume of traffic)- Clerk to contact DMBC regarding traffic monitoring surveys and numbers
- Traffic monitoring survey (annual count) and numbers provided to Council are also required for New College- Clerk to contact DMBC.
- Vehicles parked using the airport and parking too close to the junction were reported on the Pembroke Estate- Clerk to contact PCSO.
- The overhanging hedge from 1 Rushley Close was reported. It still requires cutting back further.
- The flooding at the junction of First Avenue was reported as an ongoing problem. Clerk to contact Peel Holdings for further update.

16. To Discuss Recreational Matters

a) To report issues on Riverside Park:

1. The rubbish at the back of two houses

Builders material located to the rear of 33 Sandhill Rise (erection of wall at front of property noted) and rubbish located to the rear of 31 Sandhill Rise, both located on Riverside Park- Clerk to write to residents.

2. A drain cover blocked by a tree

Noted- tree survey to look at.

b) To report update on situation at Hayfield Park

1. To update on Transfer from Peel Holdings to Parish Council

Email sent 23.3.22 and chasing email 6.4.22 – no response. Clerk to write prior to next meeting.

2. To report on installation of CCTV

Following inclusion of District Councillors in communication, Council has been informed that Street Lighting will be installing the power w/c 18.4.22. Clerk to write to DMBC w/c 25.4.22 for confirmation.

Additions:

- Cllr Sydney reported that the park on Insall Way is now open.
- Cllr Caygill suggested contacting the Under 10 footballers for a photo, to be used in the Arrow for raising funds for the defibrillator. The Chair offered her thanks to the team.

17. To Discuss the Replacement of Bins (based on size)

DMBC have quoted £699 for a triple bin and £160 for the concrete base. Emptying= £12.14 per visit.

Cllr Featherstone proposed the purchase of the triple bin with weekly emptying to be monitored- AGREED.

Cllr Warrender reported that both bins and signage on Riverside Park were not accessible.

18. To Consider the Prioritisation of Future Projects (Form)

The Clerk outlined the ranking of future projects. It was noted that the replacement of bins on Hayfield Park had previously been agreed. New signage on Riverside Park was the priority project which would require a site meeting to discuss (following completion of tree works and works to the Pavilion).

19. To consider celebrations for the Queen's Jubilee

The contacted DMBC Officer was not able to give permission for the bunting so has forwarded on to colleagues- no response as yet. Clerk to contact alternative DMBC Officer.

Following suggestions of locations (the bridge and outside Hayfield School railings) and subsequent measurements, it was AGREED to purchase three sets of 9 metre lengths from the Flag Shop: £38.35. Cllr Cox would like to carry on from the previous skip incentive and asked members to identify a location for the skip. The Council suggested the Parish Centre (as before) and outside Hayfield School but to contact the Stronger Communities Officer for suggestions. Clerk to contact and reply to Cllr Cox.

20. To Discuss the Repainting of the Dog Fouling Stencils

a) Request made for Ellers Lane

A further suggestion was made of Spey Drive. Clerk to contact Stronger Communities Officer for suggestions before contacting DMBC.

21. To Update on the Neighbourhood Plan

Cllr Dobson reported that the Plan was now with DMBC and presumed it was now in the 6 week consultation period following the production of a detailed Consultation Statement (circulated prior to meeting) which had been produced at the request of DMBC.

Additional funding via a grant may be required for the external examiner.

22. To Receive Police Report and Crime Figures

32 crimes were reported in February.

Due to illness the PCSO drop in didn't take place but a future date will be arranged.

23. To Discuss Matters Associated with Parish Council Website

Cllr Staniforth proposed a change in structure to the website- the addition of a 'Finances' heading – AGREED- Clerk to contact the Website Construction Manager.

An increase in traffic to the website was noted: 485 in March, compared to 13 in January.

24. To Consider a Council Facebook Provision

A page will be created to allow the upload of information only e.g. meeting times, road closures etc. It will not allow comment or responses. Cllr Sydney to create and act as admin, alongside Cllr Dobson.

25. To Receive Reports of Meetings Attended by Members of Council

YLCA 'Keeping your Home Safe'- Cllr Worthington attended and was disappointed by the content.

Parkinson Partnership Year End Accounts and Audit- attended by Clerk

PCJCC – Cllr Worthington attended (minutes available for distribution) and reported:

- Dr Suckling's discussions about the booster jab and the wearing of face masks
- Discussions about locality work
- Discussions about sustainability and tree planting

Councillor's Discussion Forum- Cllr Worthington and Cllr Dobson attended- many Cllrs expressed concerns regarding the number of clerk vacancies and difficulties recruiting due to work involved. Discussions about cemeteries.

DSA Airport Consultative Committee- Noise Monitoring and Environmental Sub-Committee

– Attended by Cllr Swainston who reported:

- a response to the consultation on the Draft Airspace Modernisation Strategy 2022-2040 on behalf of the Parish Council
- some aircraft not to be following the approved approach paths being explained by traffic movements to the east of the airport and the maximisation of fuel efficiency.
- Some reports are still not available due to the lack of appropriate DSA staff.
- three applications for the defibrillators were received from Rossington, Misson and Auckley councils. All three will be advised they will be receiving the equipment.

Cllr Staniforth reported that she did not attend the Conference.

26. To Consider Planning Applications:

No. 22/00472/FUL- Erection of Front Porch and Material Change to the Approved New Dormers under Application Number 20/01714/FUL- 7 Eastfield Lane Auckley – no comments or objections.

No. 22/00157/FUL – Erection of Two Storey Side Extension following Demolition of Detached Garage- 8 Dursley Court, Auckley- no comments or objections.

27. To Report Decisions Made by DMBC's Planning Committee

None received.

28. To Approve Banking Transactions and Signing of Cheques

DD2	Nest	DD Pension for Clerk (March)	£23.98
Bacs No. 166	Taylor Bracewell	ID Check for Clerk	£6.00
Bacs no. 167	British Gas	MUGA Electricity, Hayfield Park	£32.44
Bacs no. 168	Reimbursement	Mulburry Electricity Box	£39.75
		Paint Supplies	
Bacs no. 169	Advanced Tree Care Ltd	Tree Works: Riverside Park	£798.00
Bacs no. 170	Parish Clerk	Monthly Salary	£865.58
NEW FINANCIAL YEAR- 22/23			
DD01	O2	Mobile Phone	£14.40
Bacs no. 1	Handyman	Salary	£368.30
Bacs no. 2	HMRC	Employee/rs NI and tax	£120.38
Bacs no. 3	DMBC	Bin emptying: Hayfield Park	£303.24
Bacs no. 4	DMBC	Bin emptying: Riverside Park	£563.16
Bacs no. 5	British Gas	MUGA Electricity, Hayfield Park	£86.47
Bacs no. 6	Glendale Country	Grass cutting- Riverside Park	£114.11
Bacs no. 7	Your Name Here	Web hosting annual fees	£43.95
Bacs no. 8	YLCA	Annual membership	£852.00
Bacs no. 9	Reimbursement	Stamps	£5.70
Bacs no. 10	Reimbursement	Recorded Delivery stamp	£2.93
Bacs no. 11	Reimbursement	Stationary	£31.93
Bacs no. 12	Reimbursement	Envelopes	£2.99
Bacs no. 13	Auckley Pr. School	Donation for room use (Mar/Apr	£60.00
Bacs no. 14	Business Stream	Water for Allotments	£68.77
Bacs no. 15	Business Stream	Water for Pavilion	£8.38
Bacs no. 16	Blyth Pest Control	Mole eradication- Riverside Pk.	£160.00
Bacs no. 17	SLCC	Annual Membership & joining fee	£183.00

For Clerk

29. To Receive Correspondence:

Police and Crime Commissioner's Weekly Blog

YLCA -Weekly White Rose Update Bulletin; Training programmes

NALC- Chief Executives Bulletin

Yorkshire Wildlife Park Consultative Committee- minutes circulated and Cllr Dobson's email forwarded.

30. To Discuss Minor Changes to Clerk's Contract (Holiday Entitlement)

The YLCA provided the Chair with a 'Calculator' to enable the conversion of days of leave into hours of leave. The initial days to be inserted were agreed for 2022: 21 days of A/L, 9 bank holidays and 2 extra statutory days.

31. To Discuss the NALC Pay Award and Payment of Back Payments

New rates of pay were applicable from April 2021 with the New Clerk (SCP 20) increasing from £13.51 to £13.75/ hour and the Handyman (SCP 4) from £9.84 to £10.01/ hour.

Back pay of £28.70 (New Clerk) and £64.90 (Handyman) has been paid up to the end of February 2022 with the new rates being introduced for the March 2022 salaries.

Cllr Caygill's back payment is still to be processed.

32. To Confirm Date and Time of Next Meeting-

The Annual Council Meeting will take place on Wednesday 11th May 2022 at the Auckley Junior & Infants' School, School Lane, commencing at 6.30pm.

Chair.....

Date: