

**MINUTES OF THE MEETING OF AUCKLEY PARISH COUNCIL**

**HELD ON WEDNESDAY 9<sup>TH</sup> MARCH 2022, COMMENCING AT 6.30PM**

**AT AUCKLEY JUNIOR & INFANT'S SCHOOL**

Present: Mrs J. Worthington (Chairperson), Mr S. Featherstone (Vice Chairperson), Mrs M. Caygill, Mrs R. Dobson, Mrs S. Platts, Ms J. Staniforth, Mr I. Swainston, Ms L. Sydney, Mr G. Warrender.

One Member of the Public

Miss E. Lear (Clerk)

**Public Participation**

The resident had reported the children causing problems on Hayfield Park with fire extinguishers to the police. It was noted that though the park was not yet Council's they were trying to get CCTV installed and staff/ Councillors were going to the park. Hayfield School had been made aware of the trouble makers who attended the school by the resident and Cllr Featherstone would follow up in his position as a governor. It was emphasised that the public needed to report to the police. Resident and Cllr Platts had both discussed access to fire extinguishers and site security with the site manager of the builders.

**1. To Receive Apologies and Approve Reasons for Absence**

All members of the Council were present.

**2. To Receive Declarations of Other Interests and Any Amendments**

Cllr Staniforth registered a pecuniary interest in item no. 19.

**3. To Determine Exclusion of the Public and Press**

There was no need to exclude the public or press.

**4. To Approve Minutes of the Parish Council Meeting Held 9<sup>th</sup> February 2022**

The minutes were approved and signed as a true record.

**5. To Receive Report from District Councillors and/or DMBC Officers**

None received.

**6. Matters Arising from the February Minutes**

**Public Participation:** Suggestion to use warning signage when public are carrying out works e.g. cutting back vegetation, sent to Councillor Cox – no response.

**22. To Receive Report on Neighbourhood Plan Issues**

The website was updated and information included in the Newsletter/Arrow.

**9. To Discuss Highways Matters**

Additions:

a) Footpath along Mosham Road and the safety of the junction with Gatehouse Lane

Email from resident forwarded to Ward Councillors (no response) and DMBC Highways who responded that the condition of the path would be forwarded onto the maintenance team and that the junction had been improved to cater for access to the airport. The junction has a good safety

record and therefore it is not possible to propose further improvements such as a crossing or additional lighting, though the situation will be monitored.

b) Traffic Issues around the two primary schools

- Reply from the PCSO saying that they were planning to attend Auckley Primary on Friday 4<sup>th</sup> of March at pick up time- they had been seen.
- Reply from Head teacher of Auckley Primary School apologised and said that they would send a polite request to parents/carers to respect residents/other road users and also contact the PCSO to carry out regular patrols.
- Reply from the Business Manager of Hayfield Lane said they send regular reminders to parents but would send another that day, that DMBC are aware of the issue and that a camera was due to be installed to monitor parking (now installed).
- Reply from Highways stated that a one-way system had been considered at the time of the Mosham Road signal scheme but it was concluded that it could cause safety issues at other junctions. It was also highlighted that one-way systems cause an increase in speed and disruption to cyclists. It will not be looked into at this time.

c) 'Sports ground' sign on Common Lane opposite Ravenswood Drive

Message sent to DMBC Customer Service – awaiting response.

d) Parked vehicle on School Lane

The PCSO had spoken to the owner who was very apologetic and just hadn't thought about it-  
RESOLVED.

e) Mulberry Way Electricity Box

R.J. Electrics confirmed the box was still fit for purpose but just needed maintaining. Cllr Featherstone proposed that the Handyman would paint with dark green Hammerite - AGREED.

**10. To Discuss Recreational Matters**

c) To Consider the Replacement of Litter Bins on Both Parks

Contacted DMBC about emptying costs and base requirements- awaiting response.

**11. To Consider the Adoption of Infrastructure and Transfer of Play Area on Infall Way**

Reply from DMBC states that remedial works are needed by developer before can be added to DMBC Maintenance and they are awaiting the certificates from the developer before they can issue their own Maintenance Certificates. Once they are put on Maintenance, it will be another 12 months (minimum) before adoption can take place.

**14. To Consider Joining with Surrounding Villages to Produce Christmas Light Display**

Notified Finningley P.C. of position. Reply asked if staying with existing company or looking to obtain quotes from others? Cllr Caygill to confirm if the Council own the lights.

**15. To Consider Facilitating the DMBC Community Led Support Sessions**

It was noted that four meetings were taking place across the Ward including one in the Hub.

**17. To Consider Items for the Newsletter**

Items submitted to the website for the newsletter and the Arrow March edition (now published).

**24. To Receive Reports of Meetings Attended by Council Members**

As a result of discussions at the CAP meeting, the handyman has been informed about taking photos of barcodes and sending them to Clerk to forward on.

**7. To Discuss the Copse, Off Eastfield Lane**

- a) To consider quotations for tree works adjacent to resident's fence (Previous quote on February Minutes)
- Quote from South Yorkshire Tree Services Ltd is £275 plus VAT = £330

Cllr Staniforth proposed to ask if the quote included the birch trees which were discussed on site- if included, the order could be placed- AGREED.

b) To consider quotation for annual tree survey on the three Oak trees

- A quote had been received from Steve Burrows but it was decided this was no longer required as the Copse needed to be surveyed.

**8. To Consider Undertaking a New Tree Survey on Riverside Park**

Cllr Featherstone proposed to obtain three quotes for a tree survey to be undertaken on both Riverside Park and the Copse, Off Eastfield Lane which would be valid for 5 years- AGREED.

**9. To Discuss the Pavilion**

a) To consider access on health and safety grounds

It was noted that the Junior team do not enter other than the manager. The Adult team use the left hand changing room as the away team changing room. Both teams had been notified of the issue with the tiles and warned not to touch the walls. It was decided to close the left hand changing room and continue to warn of issue in entrance area. Clerk to contact both teams.

b) To consider quotes for tiling

- Quote from Gary Robinson excluded as he hadn't provided a full written quote.
- Quote from GriffTile for whole of front 3 rooms as using a larger tile – Discounted quote received of £2011 (it was noted that tiles weren't included in this price) with provisional dates in July due to length of job.
- Quote from Tile Wright to tile areas only where tiles need taking off as using a similar tile to existing one =£1510.

Cllr Sydney proposed GriffTile – AGREED.

**10. To Consider Payment to the Internal Auditor**

Will Bedford has indicated that his expectation for payment would be £200 to cover time, travel and materials. Council were expecting £100. It was AGREED to contact with this figure as the travel was questioned.

**11. To Consider the SLA with DMBC (emptying of bins)**

- DMBC have quoted £938.60 to empty the 3 bins on Hayfield Park (weekly)
- DMBC have quoted £1877.20 to empty the 6 bins on Riverside Park (weekly)

Cllr Platts proposed to accept SLA and it was AGREED.

**12. To Consider SLCC Membership**

It was noted that membership was required to obtain some qualifications e.g. ILCA.

It was AGREED that the Clerk could join.

**13. To Consider the Handyman's Retirement**

It was agreed to leave the item until later as the handyman had now indicated that he wouldn't want to leave until August.

**14. To Consider the Council's Risk Assessment**

Cllr Worthington informed the Council that inspections of benches, seats and signs was required i.e. everything owned by the Council needs to be risk assessed.

Cllr Warrender to make list of all benches, picnic benches and seats on Riverside and Hayfield Park.

DMBC have said that all playground equipment needs an annual inspection by a RoSPA qualified inspector. DMBC have an existing contract- Clerk to enquire about Council joining this contract.

Following review amendments were noted to risk assessment:

1. The Public Liability and Employers Liability cover should each read £10 million.
2. The remedial action for the Clerk's absence at meetings is to approach local clerks and members with experience.

#### **15. To Discuss Highway Matters**

- The street lighting on Lincoln Green Way is not working with 9 lights out- Clerk to report to Peel Holdings.
- Clerk to report the requirement for road repairs and road sweeping in Auckley to DMBC.
- Overhanging branches from 1 Rushley Close onto Main Street.

#### **16. To Discuss Recreational Matters**

a) To consider resident's suggestion to create a bike track at Riverside Park

Proposing resident has sent in a location plan with suggestions of two areas on Riverside Park but has also said that he would be happy for suggestions of an alternative location.

Since the last meeting there have been an additional 12 against the proposal (totalling 30) and 1 for (totalling 8.)

Cllr Platts proposed to write to resident explaining that the local population had been tentatively canvassed and that there was more opposition than support and therefore Council would not be taking forward at this point- AGREED. Clerk to write.

b) To report update on situation at Hayfield Park

1. To consider on the Transfer from Peel Holdings to Parish Council

Council AGREED to sign Pre- Emption Agreement and TP1 and return to Council Solicitor undated with the instruction to retain documents until instructed further. Documents should only be forwarded upon completion of:

- Drainage works/sand slitting
- Litter picking of tree belt
- The confirmation of an inspection of the play equipment
- The completion of jobs on the snagging list (Cllr Warrender to complete with photos)  
Information to be conveyed to Peel Holdings- Clerk to write.

2. To report on installation of CCTV

Requested information about when to expect installation and details of the warranty- awaiting response.

Clerk to write to Cllr S. Cox to request that he expedite the matter due to residents' concerns.

Additions:

Cllr Platts said that the resident claiming for his greenhouse needs to claim on his own insurance. Steve Burrows hadn't highlighted the tree on the tree survey (2018). The Council should ignore.

**17. To Consider the Prioritisation of Future Projects (Form)**

Leave to next agenda – Clerk to add.

**18. To consider celebrations for the Queen's Jubilee**

Emails sent to Mulberry Park and South Yorkshire Housing- awaiting response.

Bunting costs provided for consideration.

Cllr Staniforth proposed to install bunting on railings on the bridge and outside Hayfield School- Clerk to write to DMBC to seek permission.

Chair to write to YWP with suggestion of a beacon on the mound near the entrance (their land).

Clerk to enquire with Cllr Cox about celebrations.

**19. To consider Resident's request to support a Street Party (on Maple, Myrtle and Orchard) through a donation/contribution**

Cllr Staniforth withdrew from the meeting during consideration of this item. Resident requested donation to purchase items, like paper tableware, bunting, paper hats/flags.

Cllr Sydney proposed to decline the request- AGREED. Clerk to write to resident.

**20. To consider a donation to the Hough brothers to attend Scout Jamboree 2023**

Brothers live in Cantley and attend Hayfield School. One is an Explorer in Cantley whilst the other is at 9<sup>th</sup> Scouts (York Road).

Chair has contacted show committee regarding the brothers having a stall. They had agreed but they wouldn't be allowed a raffle.

Clerk advised that section 137 was for the benefit of residents.

Clerk to contact YLCA to ask if Council can use GPC or section 111, and ask about the legality of paying for a show table at the show. Chair to update mum.

**21. To Consider an Application to the Doncaster Sheffield Airport- Community Defibrillator Fund**

Cllr Featherstone proposed applying for Hayfield Park- with the defibrillator to be located on the side of the MUGA lighting box as it has an existing electrical supply- AGREED. Clerk to enquire if eligible and then apply as required by the 31<sup>st</sup> of March (closing date).

**22. To Receive Police Report and Crime Figures**

There were 17 reported crimes in January.

The police drop- in session with the PCSO has been booked for Wednesday 23<sup>rd</sup> of March between 12 and 1pm in the Parish Centre. Clerk to add to website and forward on poster when it arrives.

**23. To Discuss Matters Associated with Parish Website**

Clerk to add PCSO drop-in session to website.

It was noted that too few people are looking at the website and that the Council needs to consider the use of Facebook. Clerk to add to next agenda.

**24. To Receive Reports of Meetings Attended by Members of Council**

YLCA South Yorkshire Branch meeting- attended by Cllr Worthington and Cllr Staniforth- report received.

YLCA Councillor Discussion Forum- attended by Cllr Worthington and Cllr Dobson

Auckley Parish Centre meeting- attended by Cllr Warrender- still fighting the lease. In a good position financially and with bookings. Gates will be installed which will only be open if the centre is open.

**25. To Consider Planning Applications:**

- a) No. 22/00250/OUTM- Outline Planning Permission (including means of access only) for B2, B8 and Class E:
  - (g) - Employment uses of 31,846 square metres for up to 52 units and parking - Land at Former Blaxton Quarry, Mosham Road, Auckley

Cllr Featherstone proposed and Council agreed that they would OBJECT with the comments:

1. Highways- result in an increase in traffic in an area which is already congested
  2. Drainage- flooding in the area
  3. Biodiversity- it would result in the loss of wildlife
  4. Sewerage- adding foul water to the system that is not big enough to take any more.
- b) No. 22/00480/REMM- Application for Reserved Matters (being matters of access, appearance, landscaping, layout and scale reserved in outline application previously granted permission under reference 17/02189/OUTA) for a walk-through exhibit within the park- Yorkshire Wildlife Park, Brockholes Lane, Branton- no comments as felt a good idea to add trees and grass to area.

## **26. To Report Decisions Made by DMBC's Planning Committee**

The following applications were approved by the Planning Committee:

No. 21/03596/FUL- Erection of single storey rear extension following demolition of existing conservatory- 5 Thorncliffe Gardens, Auckley

## **27. To Consider Appeal Against Non Determination**

- a) No. 21/00037/NONDET - Erection of 4 dwellings- 14 School Lane, Auckley- no further action. Appeal noted.

## **28. To Approve Banking Transactions and Signing Off of Cheques**

Bacs no.	DD1	Nest	DD Pension for Clerk (January)	£20.97
Bacs no.	DDO2	O2	DD monthly mobile phone	£14.40
Bacs no.	DD2	Nest	DD Pension for Clerk (February)	£20.97
Bacs no.	148	Reimbursement	Tile adhesive/grout for Pavilion	£24.35
Bacs no.	149	Mat & Mouse Ltd	Laptop set up	£135.00
Bacs no.	150	YLCA	Planning Decisions Webinar x2 people	£45.00
Bacs no.	151	YLCA	Induction for New Clerk	£45.00
Bacs no.	152	Parish Centre	Room Hire for 3 meetings	£37.11
Bacs no.	153	YLCA	Planning Webinar	£22.50
Bacs no.	154	Handyman	Salary- duties in the Parish	£212.48
Bacs no.	155	EON	Electricity for Ravenswood Drive	£26.63
Bacs no.	156	HMRC	Employee/rs tax and nat. insurance	£88.51
Bacs no.	157	Parish Clerk	Monthly salary	£827.77

Bacs no. 158	Arrow	Newsletter items	£70.80
Bacs no. 159	Reimbursement	Stamps	£8.59
Bacs no. 160	Reimbursement	Stamps	£4.25
Bacs no. 161	Reimbursement	Stapler and staples	£5.98
Bacs no. 162	RJ Electrical	Repairs to Mulberry Park electrical box	£330.00
Bacs no. 163	EON	Electricity for Ravenswood Drive	£20.60
Bacs no. 164	YLCA	Webinar (Year End Accounts)	£30.00
Bacs no. 165	Reimbursement	Training attended	£60.00

**29. To Receive a Copy of the Latest Bank Statement**

AGREED to remove item as quarterly checks take place.

**30. To Receive Correspondence:**

Police & Crime Commissioner's Weekly Blog

YLCA – Weekly White Rose Update and Law & Government Bulletin; Training Programmes.

Great British Rail Headquarters Petition- sent on behalf of MP- returned on behalf of Auckley Parish Council containing names of members who had indicated their inclusion.

**31. To Confirm Date and Time of Next Meeting-**

The Parish Meeting will take place on Wednesday 13<sup>th</sup> April 2022 at the Auckley Junior & Infants' School, School Lane, commencing at 6.15pm.

The next meeting will be held on Wednesday 13<sup>th</sup> April 2022 at the Auckley Junior & Infants' School, School Lane, commencing at 6.30pm.

Chair.....

Date: .....