

MINUTES OF THE MEETING OF AUCKLEY PARISH COUNCIL
HELD ON WEDNESDAY 12TH JANUARY 2022, COMMENCING AT 6.30PM
AT AUCKLEY JUNIOR & INFANT'S SCHOOL

Present: Mrs J. Worthington (Chairperson), Mr S. Featherstone (Vice Chairman), Mrs M. Caygill, Mrs R. Dobson, Ms J. Staniforth, Mr I. Swainston, Ms L. Sydney, Mr G. Warrender

Miss E. Lear (Clerk)

Public Participation None present

1. To Approve the Co-option of a New Parish Councillor

A notice was displayed regarding the co-option, following procedure confirmed by DMBC but only 1 response was received. Mrs. M. Caygill's co-option was ACCEPTED.

2. To Receive Apologies and Approve Reasons for Absence

Apologies were received from Cllr Platts and the reason for absence was accepted.

3. To Receive Declarations of Other Interests and Any Amendments

Cllr Caygill registered an interest in item no. 20 and declared a financial interest.

4. To Determine Exclusion of the Public and Press

There was no need to exclude the public or press.

5. To Approve Minutes of the Parish Council Meeting Held on 8th of December 2021

An amendment to item no. 12 of the minutes was noted- the mobile phone could be 'Pay as You Go' rather than 'Pay as You Earn'.

The minutes were then approved and signed as a true record.

6. To Receive Report from District Councillors and/or DMBC Officers

Cllr Cox had informed the Chair that he would be attending a member's meeting. He would get back to her regarding the Jubilee but he hoped to provide another skip in the spring.

Though Cllr Sydney had been in position since May 2021, she had never seen District Councillors or DMBC Officers in attendance at Council meetings.

7. Matters Arising from the December Minutes

2) Council Matters

- a) Mobile Phone – RESOLVED: Cllr Caygill to arrange the mobile phone contract.
- b) Collection of Register of Electors – Electoral Services had sent an encrypted file. Cllr Caygill to arrange for it to be sent on to the Clerk.
- d) Laptop - RESOLVED: the Clerk's laptop had been set up by Mat & Mouse (7.1.22)
- e) Filing cabinet- RESOLVED: delivered to the Clerk (6.1.22)

3) Hayfield Park

- a) Handover - Letter sent to Peel Holdings (15.12.21) and no response received. Clerk to follow up.

4) Riverside Park

- b) Replacement litter bin - Clerk to contact DMBC in early February regarding availability of triple section bin.

5) Highways Matters

- a) 'Right turning' sign for School Lane and overgrown conifers- RESOLVED: the sign has now been installed by DMBC and they will write to the resident regarding the overgrown conifers.
- b) Surface water at junction of Hayfield Lane and First Avenue – Clerk to write to DMBC for update.
- c) Roundabout at YWP, Hurst Lane – RESOLVED: Letter sent to police. Reply from Inspector said that enforcement action was not possible. Highways have already been approached and cannot provide assistance.
- d) Surface water at Lidgett Gardens – Reply received from Assistant Drainage Officer said that he was arranging the clearance of the pipework and if this does not work, the pipework will be replaced.

Addition: Narrow part of footpath on Mosham Road – the Senior Highways Officer's reply stated that he had forwarded the concern to the team dealing with the junction improvements and asked them to consider further works.

7) Community

- a) Footpath adjacent to bridge at River Torne flooding issue – Reply from DMBC Senior Footpaths Officer stated that the footpath had previously been diverted at the request of the Council when the river was realigned and that there were currently no resources to improve it as it requires engineering work. It had been noted.

Council didn't recognise what the reply was referring to. Clerk to contact DMBC to clarify when it was realigned and when this was requested.

The footpath cannot be walked.

- b) Overgrown conifers on public footpath no.2 – DMBC to contact landowner regarding cutting back.
- c) Closed Park at Insall Way – District Cllr Jones had replied that it was the responsibility of the developer (Taylor Wimpy) and that he had not yet been successful in contacting the correct person. The safety of the area was questioned as no fencing is in place.

Pending/Monitoring

- a) No parking sign at Bell Butts Lane – Clerk to contact spokesperson for YWP.
- b) Repainting_of railings over river on B1396 - Clerk to contact DMBC to ask if this will be in the budget for 22/23.
- d) CCTV Camera near Hayfield Park – The invoice was paid in December 2021. Clerk to contact DMBC to ask when the contract starts i.e., if it's the installation date or the date they fully functional. Council have only paid for the lighting column so far and not the maintenance.

Other Matters

- a) Website – Reply from Exact Marketing said it was not possible to track individuals. Current information shows that there were four unique visitors (not visible on the website to the general public) which may include members of the Council and the Clerk. Monitoring information needs to be checked again in two months' time.
- b) Tree planting on land between Mosham Road and Hurst Lane – the member of the public had been notified that it wouldn't be discussed on tonight's agenda.

8. To Consider Quarterly Internal Audit and Budget Forecast Information

The bank reconciliation for the quarter ending 31 December 2021 denoting a bank balance of £33,445.63 was agreed. It was noted that the reserves were much reduced. Cllr Staniforth proposed that expenditure for Hayfield Park would be paid back from the dowry (when the handover takes place) into the reserves. Cllr Sydney seconded- PASSED.

The expenditure of Christmas Activities (£3476) was questioned. Members confirmed that there had been lots of positive comments from residents about the lights on the Green.

On the Budget Monitoring Information 2021/22 the reduction in Room Hire to £14 was questioned. It was explained that it was now being paid as a donation rather than an expense. The large expenditure in Community expenditure was confirmed as picnic tables.

The Budget Monitoring Information needs to show more breakdown of information in the future- Clerk to do.

9. To Approve Council's Budget for the 2022/23 Financial Year

The small amount for New Developments was questioned whilst £6000 was assigned to Riverside Park. It was noted that it could be moved to a different budget head later on, if anything was left.

10. To Decide Council's Precept for the 2022/23 Financial Year

Cllr Staniforth proposed a 5.27% increase in the Precept, with the Precept on the Billing Authority - DMBC being £44,000. This was AGREED.

11. To Appoint Council's Internal Auditor

It was AGREED to approach Philip Dennis as in previous years.

12. To Consider Quotations to Provide and Install Wrought Iron Fencing at the Hayfield Park

Two out of three quotations had been received so far.

1. Trevor Ward (site attended) – 8 metres on left hand side: £1240
22 metres on right hand side: £3520
2. Steel City (site not attended) – 30 metres @£108/metre: £3888

Awaiting third quote from Hall Fencing who had not replied.

Two members provided a personal recommendation for Trevor Ward.

Cllr Featherstone proposed Trevor Ward to complete the left-hand side only at this time. This was AGREED.

Clerk to write to Trevor Ward when placing the order to stipulate that he needs to leave a gap.

It was noted that the posts did not need replacing and that ball top fencing would be used.

The Senior Planning Officer advised that planning permission was not required and the Playgrounds Officer had no objections to the fence being replaced.

13. To Consider Quotations to Trim Tree Branches at Riverside Park

1. Urban Arborist: £800 +VAT
2. Steve Burrows: £665 +VAT
3. South Yorkshire Tree Services: £600 +VAT

Cllr Warrender proposed Steve Burrows, seconded by Cllr Featherstone. AGREED

14. To Consider Making a Charity Donation to the 'Firefly' Charity

Hospitality had been provided by the Eagle & Child public house for the carol singers. Cllr Swainston proposed a donation of £100. AGREED. Cllr Caygill to arrange to send it directly to the charity.

15. To Discuss Highway Matters

- a) Missing fencing near the verge on Gatehouse Lane, near the entrance to Spitfire Way had been raised by a member of the public. Clerk to contact DMBC.
- b) The junction of Mosham Road and Gatehouse Lane seems to be very dark. It was noted that it was now policy to only provide lighting where there is housing. Cllr Featherstone to look at junction and report back.
- c) Reports of overflowing litter bins on First Avenue near the junction with Hayfield Lane. Cllr Featherstone reported that they had been emptied in the previous week but would check. A

public contact for Peels is not available and the public would need to call the airport to obtain the telephone number.

16. To Discuss Recreational Matters

- a) To Report Update on Situation at Hayfield Park - no issues had been reported about bad behaviour. Cllr Caygill to contact Brambledown regarding lighting.
- b) To Consider Application from Branton Over 35's Football Club to use pitch at Riverside Park for Home Games on Saturday Afternoons - it was reported that there was no conflict with the current team but concerns were expressed over the churning of the pitch for the Sunday team. Cllr Sydney proposed to write to team and explain that it was not possible to use Riverside Park but that there may be a potential to use Hayfield Park in the future. AGREED. Clerk to write.

Additions:

- a) It was reported that trees at the top side of football pitch, as you go up on to river bank were overgrowing the litter bin so that it couldn't be used.
- b) It was reported that the Christmas trees were still in situ – Confirmation that they were to be removed on Thursday.
- c) It was reported that a Torne Lee Quarter resident was complaining about rubbish (mud) being deposited in their garden. Cllr Staniforth to contact Developer.
- d) It was reported that the last lamp standard on Riverside Park had a tree overgrowing it and it was obscuring light. Clerk to write letter to resident.

17. To Consider Resident's Suggestion to Create a Bike Pump/ Dirt Jump Track at Riverside Park

Ten comments had been received (6 against/ 4 for). Council do not have budget to complete. Clerk to write to, explaining not viable and requesting information about resident sourcing funding.

18. To Receive Report from Auckley College Director Regarding Ofsted Report and Consultation Relating to Number of Students

The Principal had contacted the Council saying that they were likely to be oversubscribed in September and asking if the Council would like to comment. Discussion about what 3 extra classes would mean- up to 30 additional cars. There are already traffic and parking issues in the area. The enclosed document explained that the school (Hayfield) and New College had different start times. Clerk to write to Principal seeking clarification on how they would overcome the traffic and parking issues and ask for details about where additional parking would be provided for the new cars.

19. To Report of Parish Councillor's Proposal to Give Talk To Junior School Children on the Auckley Parish Plan and Local Geography

Cllr Swainston reported that he had agreed to give the talk and had completed it on the previous Friday. A walk around the village had taken place as part of this. Cllr Swainston was thanked for his action.

20. To Consider Giving an Extra Week's Payment to Outgoing Clerk for Undertaking Additional Work

Cllr Caygill left the room. Discussions took place about a payment for a week and a half (1st to 11th January) which was up to the point when Cllr Caygill agreed to become a councillor. Cllr Swainston proposed the payment. AGREED.

21. To Receive Police Report and Crime Figures

Council was informed that a total of 17 crimes had been reported in Auckley in November. Cllr Sydney raised that crime figures for the Yorkshire Wildlife Park were not included, though previously the PCSO had said they were.

To arrange a possible Police Drop-in during February with local PCSO

A provisional booking of the 2nd of February 2022 had been made. Cllr Caygill to confirm drop-in session.

22. To Receive Report on Neighbourhood Plan Issues

Comments could be received up until the 20th of February and then it should be ready for Council's approval. There may be a need to apply for additional funding.

23. To Discuss Matters Associated with Parish Website

Health and Safety and Equality policies need to be uploaded- Cllr Caygill to add.

It was reported that the minutes for September and October are still the same- Clerk to check.

Cllr Sydney's name is spelt incorrectly (y not i) on the Register of Interests section- Clerk to change.

24. To Receive Reports of Meetings Attended by Members of Council

a) Auckley Parish Centre – It was reported that a Wi-fi connection was to be installed and that hopefully the lease would be sorted in the next few weeks.

b) YLCA, Joint Executive Board, Joint Meeting of the Finance and Personnel Committees – It was reported that the replacement of a YLCA Local Council Officer was discussed but that no agreement could be reached regarding whether the appointment should be permanent or temporary. The matter was being referred to a full meeting of the Joint Executive Board. The position remains unfilled.

c) Airport Consultative Committee-Noise Monitoring and Environmental Sub-Committee – It was reported that once again there was no representative from Doncaster available to attend the meeting.

Via a briefing note the Council are informed that the Airports generally are looking at sustainability issues not only in fuel developments but the environmental impact of ground-based activities such as traffic movements and terminal operations. Doncaster is hoping to recruit a Head of Sustainability and Head of Environment and Community to meet the needs of future developments.

There is still no decision on the future of Airport Consultative Committees following an independent review. Another consultative questionnaire is due to be published in early 2022.

A report from the International Aviation Climate Ambition Coalition of the COP26 was discussed in relation to reducing CO2 emissions from the aviation sector whilst recognising the expected growth in the sector over the next 30 years.

The routine Air Transport Movements and Quiet Operations Policy Report was discussed however there were no major variations from previous reports.

Cllr Swainston raised the matter of parking on Broad Lane, which has become a problem once more due to the increase in flights. He also sought clarification as to why some flights are deviating from the approved paths.

There has been no progress on community-based activities, particularly the location of defibrillators.

- d) YLCA Training- Roles, Responsibilities and Duties of a Clerk Webinar – Cllr Worthington reported that the Chief Officer had suggested writing to York regarding issues such as holidays and that it was not unreasonable to expect the Clerk to fill in a timesheet. She informed the Council that they needed a complaints policy.

It was reported that the Clerk would attend AGAR training in March.

Cllr Sydney told Council that she had recently attended a training course which wasn't very good. She would fill in the feedback form. She had paid but Council said that in future they should pay for training.

25. To Consider Planning Applications:

- a) No. 21/03621/FUL – Erection of ground floor rear extension- 23 Spitfire Way, Auckley: Council had no objections or comments.
- b) No. 21/03467/FUL – Erection of 1.77m – 1.6m high boundary wall and 1.7m high gates (retrospective) – 49 Ravenswood Drive, Auckley:

Cllr Featherstone commented that he believed that there should be a planning restriction of a height of 1 metre on the wall as it was adjacent to the highway. Cllr Sydney asked if the current wall would need to be removed first- it would do. Council agreed that they would **object** to the application with the comments of:

1. It will impact on the safety of pedestrian users.
2. A reduced line of sight for traffic emerging on to Common Lane.
3. It's forcing traffic on to the wrong side of the road to be able to see.
4. There are often vehicles parked on the same side of the road as the wall, exacerbating no.2.

- c) No. 21/03528/FUL – Erection of front porch extension and side and rear extension to form WC, Kitchen, Playroom and Garden Store – 16 Ainsley Close, Auckley:

Council had no objections or comments.

- d) No. 21/03526/FUL – Erection of single storey rear extension – 13 Birch Avenue, Auckley:

planning had been granted prior to the meeting, though a request had been made to hold it back until after the Council's meeting.

- e) No. 21/02365/FUL – (AMENDED SCHEME 16.12.21) Erection of residential development of 28 dwellings on land south west of junction at First Avenue and Hayfield Lane – Land at First Avenue/Hayfield Lane, Auckley:

Council agreed that they would **object** to the application with the comments of:

1. Auckley Parish Council have previously objected.
2. Little land to park on in the area.
3. There is an over intensive use of this area.
4. Cars already park on this junction.

In Addition:

No. 21/03596/FUL - Erection of single storey rear extension following demolition of existing conservatory - 5 Thorncliffe Gardens, Auckley:

Council had no objections or comments.

26. To Report Decisions Made by DMBC's Planning Committee

The following applications were approved by the Planning Committee:

- a) No. 21/03526/FUL – Erection of single storey rear extension – 13 Birch Avenue, Auckley
- b) No. 21/03342/FUL – Erection of single storey side and rear extension – 19 Beech Avenue
- c) No. 21/03107/FUL – Erection of single storey rear extension – 11 Birch Avenue
- d) No. 21/03123/ ADV – Continued use of 4 x signs displays on the premises following expired 2015 consent (ref. 15/02557/ADV) – Hill House School, Sixth Avenue, Auckley
- e) No. 21/02501/FUL – Erection of 2 storey side extension, single storey rear extension with canopy/garage and porch to front – 14 Sandhill Rise, Auckley

27. To Approve Banking Transactions and Signing Off of Cheques

BACS no. 125	Eon Next	Pavilion electricity	£204.21
BACS no. 126	British Gas	MUGA Standing charge	£14.25
BACS no. 127	DMBC	Election charge	£260.41
BACS no. 128	Reimbursement	Purchase laptop computer	£94.00
BACS no. 129	HMRC	Employee's tax	£73.80
BACS no. 130	Handyman's payment	Duties in the Parish	£295.20

BACS no. 131	Parish Clerk	Gratuity	£7,868.92
BACS no. 132	Reimbursement	Purchase filing cabinet	£63.95
BACS no. 133	Armthorpe Band	Play Christmas carols	£250.00
BACS no. 134	Scottish Water	Pavilion water rates	£30.44
BACS no. 135	Your-Name-Here	Renew domain name	£12.00
BACS no. 136	Arrow Publications	Print items in newsletter	£66.00
BACS no. 137	British Gas	MUGA standing charge	£15.20
BACS no. 138	Eon Next	Pavilion electricity charge	£27.17
BACS no. 139	Scottish Water	Allotments water rates	£73.16
BACS no. 140	Eon Next	Oak Tree meter	£41.33
BACS no. 141	YLCA	Seminar – Clerk’s duties	£22.50
Cheque 002368	Firefly Charity	Donation	£100.00

28. To Receive Correspondence:

Police & Crime Commissioner’s Weekly Blog

DMBC – The Sustainability Unit’s Report on Parish Councils’ involvement with the scheme

YLCA – Weekly White Rose Update and Law & Government Bulletin; Training Programmes: the sports pavillion funding should be noted for the future.

Advance Notice of Consultation- Nottinghamshire and Nottingham Draft Waste Local Plan – circulated in December.

29. To Discuss Details of New Clerk’s Pension

The minimum employer contribution for the Nest pension is 3%. Cllr Featherstone proposed 5% which was seconded by Cllr Staniforth as it is equal to the employee’s contribution. AGREED.

30. To Confirm Date and Time of Next Meeting-

The YLCA had sent through an email about a petition to go back to virtual meetings. Discussion regarding which platform to use. Cllr Worthington to sign petition with option for face to face- AGREED.

The next meeting will be held on Wednesday 9th February 2022 at the Auckley Junior & Infants' School, School Lane, commencing at 6.30pm.

Chair:

Date: