

**MINUTES OF THE MEETING OF AUCKLEY PARISH COUNCIL HELD ON  
WEDNESDAY, 14TH FEBRUARY 2018, COMMENCING AT 6.30 P.M.  
AT THE AUCKLEY PARISH CENTRE**

- Present: Mrs. J. Worthington (Chairperson), Mr. S. Featherstone (Vice Chairman), Mr. I. Butterfield, Mr. G. Payne, Mrs. S. Platts, Ms. J. Staniforth, Mr. I. Swainston, Mr. G. Warrender
- Community Officer, S. Racjan
- Ms. S. Dean, Co-operative Member Pioneer for Auckley
- One member of the public
- In attendance: Mrs. M. Caygill (Clerk)

**Public Participation**

- a) Ms. Dean, Co-operative Member Pioneer for the Auckley Store, spoke of her role in co-ordinating local causes and groups towards funding. Presently the Co-op is making contributions towards the 73rd Brownies and the Auckley Parish Centre. Anyone who is a member of the Co-operative Society can vote on line and suggest where the money is to be spent. Charities will be considered. Council agreed to put information regarding this matter in the April Arrow.
  - b) A resident informed Council that developers who have submitted a planning application to build houses on land at Common Lane are now recommending that a one-way system is implemented where the road narrows near the allotment land. Council will consider writing again to Planning Dept. with an addition to its original comments i.e. a one-way system would make it extremely difficult for tractors, tankers, combines, etc. to access the lane.
1. **To Receive Apologies** - Received and accepted from Cllr Fiddler.
  2. **To Receive Declarations of Any Other Interests and Any Amendments**  
Cllr. Warrender declared an interest in Item No. 9.  
Cllr Staniforth declared an interest in Items 9, 11 and 12 and withdrew from the room whilst these matters were being discussed.
  3. **To Determine Exclusion of Public and Press**  
**RESOLVED** - It was agreed to exclude the public and press when Item no. 26 is discussed.
  4. **To Approve Minutes of the Previous Meeting Held on 10th January 2018**  
Council was informed that Item No. 8 - To Determine Council's Annual Precept for 2018/2019 requires correcting to read 'Cllr. Staniforth seconded the proposal that Council precept for the sum of £38,000'. The minutes were then approved and signed as a true record.
  5. **Report From DMBC Officers/Ward Councillors**  
Cllr. S. Cox reported the following:
    - a) Hurst Lane Safety Group - Cllr. Cox is part of a group of people who are working together to deliver leaflets around the Parish regarding road safety issues.
    - b) Speed Cameras - Cllr. Cox has met with local PCSO's regarding the operation of speed cameras in the local villages. Although not enforceable, this activity does reduce motorists' speeds when they realise they are being monitored.Community Officer S. Racjan reported on the following:
    - a) Tour de Yorkshire - The cyclists will ride from Mosham Road to Hurst Lane and the A638. He will organise a letter-drop to all residents of Hurst Lane, and will be visiting the College, Hayfield Lane shops and Lakes to see if they might wish to participate in the event by displaying bikes, banners, etc. Hayfield Lane Primary School has offered facilities to staff organising the event.
    - b) Community Officers' Department - The office will be advertising their role, i.e. setting up groups, meeting with the public, and encouraging self-esteem.
    - c) Social Education Centre - The school kitchen could possibly be used for a healthy eating project.
    - d) Great Spring Clean-Up - A litter pick will be held in early April.
    - e) National Citizenship - This involves groups who will carry out tasks over the Summer holiday period. Any tools must be provided by the hirers.
    - f) Walk From Riverside Park - A walk has been organised for Saturday, 17th February.
    - g) Anti-Social Behaviour - There has been an increase in anti-social behaviour in the Hayfield Lane area and also substance abuse. The PCSO's have been informed and will be visiting these locations.

6. **To Receive Community Police Report**

The number of crimes occurring in Auckley during December and reported to the Police was 38. Of these, 18 were related to anti-social behaviour.

7. **Matters Arising from the January Meeting**

- a) Nisa Store - No reply received from DMBC. It was agreed to write to Cllr. S. Cox and ask if he could assist with progress.
- b) Blocked Gullies, Hurst Lane - DMBC to be asked to investigate this matter.
- c) Overhanging/Untidy Hedges - A reminder to DMBC.
- d) Unfinished Footway, Hurst Lane - Pending.
- e) Dog Stencils - DMBC to be asked to renew 4 stencils. Locations for new stencils to be considered at the March meeting.
- f) Ponding of Water, First Avenue - Peel's Building Manager will arrange for gulleys on First Avenue to be cleaned out and DMBC's Drainage Officer will carry out an inspection of those on Hayfield Lane close to the airport entrance.
- g) A638/Hurst Lane Junction - DMBC Highways Officer will attend the site, look at the lights and possibly replace the tunnel hood with a longer one, or it may just be the case of re-adjusting the alignment of the head.
- h) Damaged Verge & Rubbish in Dyke - A reminder to be sent to DMBC.
- i) Potholes Outside Hayfield Lane Primary School - It was reported that the largest of the holes have been repaired.
- j) Site Meeting at Riverside Park - Members of Council agreed to meet on Sunday 18th February at 11.00 a.m. to inspect various areas of the park and recommend work needed to trees, bushes, etc.
- k) Construction of Concrete Steps, Riverside Park Entrance - GKN Contractors are hoping to start work in the near future, weather conditions permitting. The work should only take 2-3 days from start to finish and the firm will provide signs and a barrier for River Way.

8. **To Receive Quarterly Internal Audit and Budget Information**

The audit had earlier been checked and signed as correct by the two delegated Council Members.

**RESOLVED** - Following consideration, Members of Council approved the Quarterly Internal Audit.

9. **To Consider Quotations to Construct New Door for Allotment Shed**

One quotation has been received by the Garden & Allotment Association - others awaited.

- a) Planting of Fruit Trees - The Garden & Allotments Association would like to amend the rule which currently precludes the planting of any trees, and plant some small dwarf fruit trees.

**RESOLVED** - Following discussion, Cllr. Featherstone proposed that the Association should be allowed dwarf fruit trees for growing in pots and small gardens, providing they do not exceed one metre in height. Cllr Payne seconded the proposal, and the motion was carried.

- b) Land at Common Lane - The Association has been contacted by the would-be developer with an offer to exchange a rectangular area of land currently in the neighbouring field for the allotment frontage as this would enable the developer to make access to a proposed development easier with a wider road. However, G & A members do not wish to accrue any more land as it has been difficult to keep all the plots fully managed throughout the season.

**RESOLVED** - The Association was reassured that no land would be exchanged with the developer.

10. **To Consider a Possible Donation Towards a Building for Armthorpe Elmfield Band**

Further to discussions at the January meeting, Council has now been made aware that the band has recently been offered other accommodation, so will no longer require the proposed building.

11. **To Consider Application From Cantley with Branton Council For Pledge Towards Butterfly Trail**

Cantley with Branton Parish Council has recently installed a comprehensive range of outdoor equipment suitable for all age groups, including some adult gym machines, and a butterfly trail and picnic facilities which are likely to attract residents from Auckley as well as Branton. At its meeting on 7th March, Cantley with Branton Parish Council resolved to ask whether Auckley Council would consider pledging some funds towards the butterfly trail.

**RESOLVED** - The majority of Members of Council supported the sentiment of a butterfly trail but agreed that they would need more specific details of planting, and cost of the project.

Cllr Payne did not agree to support the project.

12. **To Consider Part-Funding the Chairman to Attend Planning Seminar**

A Planning Seminar will be held at Warmsworth on 24th March with a fee of £112.

Cllr Worthington wishes to attend this event and Cantley with Branton Parish Council has agreed to pay half the fee, i.e. £57.50

**RESOLVED** - Cllr. Platts proposed that Council pay the remaining half of the fee. This was seconded by Cllr Payne, and the motion was carried.

13. **To Discuss Proposals for Play Facilities at Hayfield Lane**

The planning application to provide play facilities on the former RAF sports field has now been submitted to DMBC Planning Committee. Members discussed the MUGA and were of the opinion that the fencing featured on the model supplied is not considered high enough to keep balls inside the complex. It was decided to write to Peel's Development Manager and ask for fencing to be provided which measures at least 6 feet in height in order to address this problem.

14. **To Ratify Payments for Leaflets as Part of the Hurst Lane Safety Campaign**

The Hurst Lane Safety Campaign has had double-sided leaflets printed which highlight the safety issues occurring on Hurst Lane. The members of the Safety Campaign were anxious to circulate the leaflets throughout the Parish as soon as possible, and it was therefore decided to pay the £80 printing charge prior to the meeting.

**RESOLVED** - Cllr. Payne proposed that Council ratifies the payment, Cllr. Featherstone seconded the proposal, and the motion was carried.

15. **To Discuss Advice from YLCA Regarding Planning Decision for Wildlife Park**

YLCA advises that a Parish or Town Council has no right of appeal against a planning decision made by the Planning Authority. NALC is currently lobbying Ministers and MPs to address this matter. Council has correctly identified that a Judicial Review may be a method of redress, assuming that the Planning Authority has not adhered to its planning policies without justifiable reason, but this is a very expensive process. The only other matter they can suggest would be for an individual to refer the planning decision to the Local Government Ombudsman, given that Parish Councils are not able to do this. The LGO would look to see where the P. Authority has made a decision that does not accord with its own development policies and the National Planning Policy Framework. Enquiries to be made regarding whether it is statutory policy for the Local Authority to inform nearby Councils of planning applications.

16. **To Report Progress of Neighbourhood Plan Group Meetings**

The DMBC Officer working with the project has advised the residents involved with the plan that they should form a recognised steering group of people who will be reliable and regularly attend meetings. The Parish Council should likewise form a group. Councillors Worthington and Swainston agreed to represent Council. The next Neighbourhood Plan meeting will be held on Tuesday, 6th March.

The Clerk reported that Groundwork UK has provided funding which will cover the cost of printing and distributing a survey, website costs, purchase of stationery, boxes, and hire of room for meetings. The grant is dated from 24th January - to 31st March 2018 and cannot be used retrospectively, therefore the first three meetings in the Parish Centre costing £12.35 each and held in November, December and January are not covered.

**RESOLVED** - It was agreed that Council will fund these 3 meetings.

17. **To Discuss Highway Matters**

- a) **Proposed Crossings at Hurst Lane and Lidgett Crossroads** - The Clerk to ask DMBC for update.
- b) **Sunken Drain on Hurst Lane** - This to be reported to Highways Dept.
- c) **Hurst Plantation Quarry** - Council was informed that large piles of litter have been dumped inside the gates of the quarry and around the wood. Cars have also been seen accessing the public bridleway which runs from the A638 to Hayfield Lane. These activities to be reported to DMBC.
- d) **Road Repairs** - Have been undertaken at School Lane, Ellers Lane and Common Lane.
- e) **Request for Additional Notice Board** - A resident has asked whether Council might consider providing a notice board in the area around Ellers Lane as many people do not read the one that is situated in the grounds of Auckley School.

18. **To Discuss Recreation Matters**

- a) Request to Plant Tree - A resident has asked whether Council would consider planting a tree in the Parish. To be discussed at the March meeting.
- b) Cycling Tour de Yorkshire - The Clerk was asked to contact Epworth and Haxey Parish Councils and ask for their advice on what decorations they provided last year when the cyclists rode through their Parishes.
- c) Football Issues - The Clerk reported that after a recent game the footballers had left several bottles and sock ties on the floor in the pavilion, rather than placing them in the litter bin outside. A letter has been sent to the Manager regarding this with a reminder that fees have not been paid. **RESOLVED** - Cllr. Staniforth proposed the club is notified that the fees must be paid by 31st March 2018, or Council will consider other options with regard to the football facilities. Cllr. Warrender seconded the proposal, and the motion was carried.
- d) Offer of Spare Bulbs - Finningley Parish Council has purchased a new set of Christmas tree lights and has a few spare coloured bulbs if Auckley can use them. **RESOLVED** - Council agreed to accept the bulbs.
- e) Ellers Lane Car Park - The Clerk has received a complaint regarding the amount of cigarette butts dumped on the floor near the side wall of the Chinese Takeaway, possibly due to people smoking during their break time. **RESOLVED** - It was agreed to write to the owner of the car park to ask whether he would be willing to install a litter bin specifically designed for cigarette butts.

19. **To Discuss Matters Associated with Parish Web Site**

The Clerk reported that the domain firm responsible for the web site is currently dealing with the change of web site address to 'auckleyparish.co.uk', and this will be finalised shortly.

20. **To Discuss The New General Data Protection Regulation Coming Into Force on 25th May**

Council was advised that information is still awaited from NALC/YLCA with regard to the employment of a Data Protection Officer. Cllr. Featherstone will make enquiries to see what arrangements the schools are making.

21. **To Receive Report of Meetings/Seminars Attended by Members of Council**

- a) Igas Meeting held 23rd January 2018 - Cllr. Worthington reported that Igas is to undertake exploratory drilling at the Misson Springs Road site in the near future. There will be a Police presence to protect protestors and staff when operations commence.

22. **To Consider Planning Applications:**

- a) No. 18/00169/FUL - The construction of a synthetic turf pitch with associated floodlighting, fencing, and ancillary features.  
The Hayfield School, Hurst Lane, Auckley, Doncaster
- b) No. 18/00139/COUM - Development of existing playing fields to create a lit MUGA (Multi Use Games Area), grass games area laid out as a football pitch, play area, car park for up to 10 cars and landscaping with new access from Lancaster Court  
Land West of Hayfield Lane Business Park, Auckley, Doncaster  
Council had no objections or comments to make in respect of these applications.

23. **To Report Decisions Made by DMBC's Planning Committee**

The following planning applications have been approved by the Planning Committee:

- a) No. 17/03159/FUL - The construction of a Mono-Pitched Metal Covered Walkway between Hayfield Primary School and the former Social Education Centre (SEC) (Being application under Regulation 3 Town & Country Planning (General) Regulations 1992)  
Hayfield Social Education Centre, Hayfield Lane, Auckley, Doncaster
- b) No. 17/02888/FUL - Section 73 Application to vary Condition 8 of Planning Permission 11/99874/FULM (alterations to car parking layout)  
Land Opposite Hayfield Lane Primary School, Hayfield Lane, Auckley, Doncaster  
DMBC's Highways Officer notes that the Parish Council makes reference to the loss of two spaces allocated for disabled parking in the revised layout. However, the recommended spaces is one space for each employee who is a disabled motorist, plus 6% of the total capacity for visiting motorists, and he is content that the 4 spaces adjacent to the Co-operative Store are acceptable.

24.	<b><u>To Authorise Banking Transactions and Signing of Cheques</u></b>			£
	BACS no. 99	Mr. W.D. Todd	Printing safety leaflets	80.00
	BACS no. 100	Staff charges		272.35
	BACS no. 101	DMBC	Emptying dog bins	194.98
	BACS no. 102	YNH Ltd.	Amend web address	11.00
	BACS no. 103	N Power (oak tree ave)	Christmas tree lights	53.04
	BACS no. 104	Mrs. M. Caygill	Purchase stationery	70.72
	BACS no. 105	RJ Electrical	Put up, take down Christmas lights	384.00
	BACS no. 106	Parish Centre	Hire room for February meeting	24.75
	BACS no. 107	Arrow Publications	Print newsletter items	66.00
	BACS no. 108	Cantley w Branton P.C.	Reimburse half fees for seminar	57.50

25. **To Receive Correspondence**

- a) DMBC - Partially-sighted conference, March 22nd, 'Get Doncaster Walking', Voluntary Community and Faith Sector Funding Opportunities, Doncaster Dementia Forum, Dementia Law Clinic
- b) YLCA - Planning Training Seminar at Warmsworth 24th March, Consultation on proposals for improved waste management
- c) NALC Bulletins no. 5-9
- d) SYPTE - Bus service changes from 28th January,

26. **To Receive Report on Clerk's Working Hours**

Pursuant to Section 1 (2) of the Public Bodies (Admissions to Meetings) Act 1960, Council made a resolution to ask members of the public and press to leave the room during discussion of the above, due to the confidential nature of the item to be discussed.

The Clerk reported that, as requested, she had recorded her hours of work for the past 2 months which came to a total of 106 hours, i.e. 106 hours divided by 8 = 13.25 hours worked per week. These hours did not include any holiday time.

**RESOLVED** - Following discussion, Cllr. Staniforth proposed that the Clerk's hours should be increased to 14 hours per week to take account of holidays, and the increase be backdated to October 2017. Cllr. Platts seconded the proposal, and the motion was carried.

27. **To Confirm Date and Time of Next Meeting**

The Annual Parish Meeting will be held on Wednesday, 14th March 2018, commencing at 6.30 p.m at the Auckley Parish Centre. This will be immediately followed by the Auckley Parish Council Meeting.

Chairperson .....

Date .....

